

February 8, 2023

NUTRITION FACILITATOR

TITLE: Nutrition Facilitator

CLASSIFICATION: Ancillary; 230 days/year; 35-40 hours/week

EFFECTIVE: March, 2023

REPORTS TO: Director of Instructional Services

Job Summary:

The Nutrition Facilitator will work under the Life SPAN (Supporting Physical Activity and Nutrition) program, a SNAP Ed-funded grant. The Nutrition Facilitator will provide nutrition education through classroom lessons, taste testing, and cooking classes in low income schools in the Northwest Education Services (North Ed) service area. In addition to direct education, the Nutrition Facilitator collaborates with community organizations to identify and facilitate interventions that address community needs around healthy food access and physical activity. The position will also support the Farm to School Coordinator. Training will be provided. This is a grant funded position that is applied for every year.

Duties and Responsibilities:

- Plan, prepare and deliver lessons using SNAP Ed curriculum in K-5 school classrooms
- Collaborate with community partners and organizations to identify and implement changes that support food access and/or physical activity
- Complete administrative tasks for the SNAP Ed grant, including grant writing and reporting
- Assist Farm to School Coordinator with initiatives including school gardens, Farm to School education and community events
- Assist with social media presence

Job Qualifications:

1. Bachelor's Degree in health, nutrition, food service, education, or similar programs preferred.
2. Two or more years of experience in education, food and nutrition, or health related programming required.
3. Understanding of basic nutrition concepts and cooking skills required.
4. Knowledge and experience with gardening and/or agriculture practices not required but highly desirable.
5. Willingness to travel to schools within the five-county region required.
6. Flexible weekday schedule required.
7. Experience working with elementary age children is preferred.
8. Experience working with school personnel, parents, and/or students preferred.
9. Excellent organizational skills.
10. Excellent oral and written communication skills.
11. Excellent interpersonal communication skills.
12. Excellent facilitation and public speaking skills.
13. Ability to work independently.
14. Excellent computer skills (Google programs, email, data entry)
15. Competency in social media (Facebook, Instagram, Newsletter & Website Design)

Evaluation: Performance will be evaluated by the Director of Instructional Services

Special Considerations:

1. There may be times when working outside the normal work day is necessary, depending on program needs.
2. There will be required travel to districts within and out of the Northwest Education Services service area. Attendance at conferences and/or trainings that require overnight travel are also required.
3. Other duties as assigned by the supervisor.

Anyone interested in this position should apply directly on-line at www.northwested.org under employment opportunities. Applicants applying on-line can include as an attachment their cover letter, resume and transcripts. Posting deadline: until filled.

C: Bulletin Boards at:

Administration Building
Career-Tech

MESPA Rep.
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NOTICE OF NONDISCRIMINATION POLICY

It is the policy of the Traverse Bay Area Intermediate School District that no person shall, on the basis of race, color, national origin, age, religion, gender, height, weight, marital status, familial status, disabling condition or any other reason prohibited by federal, state or local law be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity and in employment.