

Fr PAINT NIGHT

January 28th - Wednesday

Time 5:00-7:30

Set up 3:30

Needs:

Pre-event:	Name:	Contact Number or Email:
Event Chair		
Event Co- chair		
Communication Contact Erin Maudlin (instructor) and pick design	Shelby	
Make Poster/update Fliers/signs for event	Shelby	
Track RSVP		
Purchase food items	1. 2. 3. 4.	
Purchase art materials (canvas, paint)	1. Shelby	
Tech (communicate and set up with Mr. Starn) Run and trouble shoot at event	Joseph Smith	916-705-9125

Track RSVP		
Day of event		
Set up (Time 3:30pm - 4pm) Get ice, wrap tables with paper, set up easels, paint, plates, registration table, food, etc.	1. Nikko Thomas 2. Terra Oliver 3.Shelby 4.	916-407-7550 916-298-0037
Signage		
Registration/ payments	1. Marcie Amaya 2.	
Serve food and drinks Arriving 4:45	1. Angela Rigor 2. 3. 4.	
Clean up	1. Marcie Amaya 2.Shelby & Dustin 3. 4.	