

ECE Competency-Based Licensure Learning Journey CB Student Teaching Frequently Asked Questions (FAQ) & Contact List

Dear CB Licensure Learning Journey Students: This “Student Teaching Frequently Asked Questions and Contact List” is a support document for students in their Licensure Journey. It is intended to streamline communication and help to ensure that students receive the support and guidance they need in a timely manner.

*Please refer to the contact list below for any questions you may have about your CB Student Teaching requirements and Content Test resources. The table is broken down into five primary categories that the majority of your questions will fall under **(1) Student Teaching, (2) Content Test** and **(3) Graduation/Licensure**. If your question does not fall under one of these categories, then please contact your CB Coordinator at CBEdPrograms@nl.edu or your professor for the proper referral.*

We recommend you first seek guidance to your question by referencing the “Try this First!” column, which provides helpful links and/or suggestions. If your issue is still unresolved, then please reach out to the appropriate contact provided in the information box below.

*Lastly, **Real-Time Support**: if you have any lingering questions or unique concerns, we highly encourage you to to utilize our real-time support Coffee Shop sessions:*

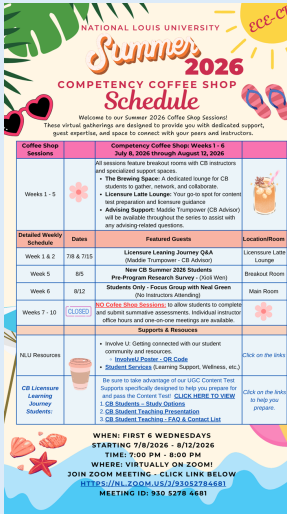
- **The Competency Coffee Shop:** (See Details Below)
 - Wednesdays, 7:00 p.m. – 8:00 p.m. via Zoom. (Week 1 - 5)
 - Purpose: Community practice and peer support.
 - **Licensure Latte Lounge - Breakout Room:** Dedicated space for Licensure Learning Journey Students

1		
CB - Student Teaching		
Question/Concern Topics	Try this First! (Helpful Links and Supports)	Who to Contact:
CB Handbook	Review the CB Handbook for all core student teaching and content test information <u>Winter/Spring 2026 ECE Competency-Based Handbook</u>	<u>CBEdProgram@nl.edu</u>
Student Teaching Course	ECE 471CB: ECE Student Teaching Seminar OR ECE 470CB*: ECE	

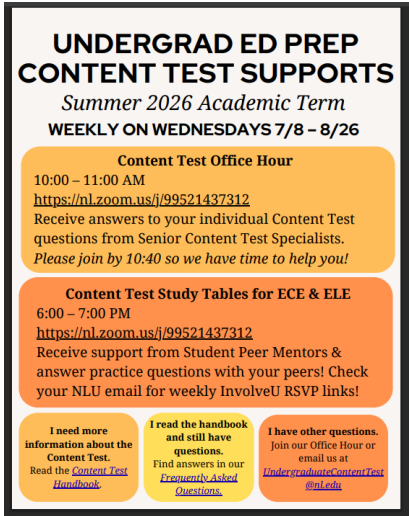


	Student Teaching ECE 472CB: ECE Student Teaching Field Experience OR ECE 470CB*: ECE Student Teaching	
Credit By Portfolio (CPL)	CPL FOR ECE 471CB: EARLY CHILDHOOD EDUCATION STUDENT TEACHING SEMINAR	Academic Advisor
Learn about Credit for Prior Learning (CPL)	CB - CPL Presentation	Academic Advisor
CB Student Teaching Are timesheets or logs required from Mentor Teacher and/or Students?	Because we know that adult CB learners bring a great deal of prior knowledge and experience to the college classroom, we do allow CB students to complete their student teaching as the teacher of record at their current place of employment as appropriate and allowable under ISBE rule.	CBedProgram@nl.edu
Requirements for Student Teaching and receiving your PEL Licensure	1. Submission of the Field Placement Acknowledgement Form 2. Pass the Content Test	
Field Placement Acknowledgement Form	• Required Document/Submission: Your Field Placement Acknowledgement Form must be submitted two terms prior to your expected Student Teaching Term. ○ Mentor Teacher (MT) Credentials: If your Mentor Teacher holds a Gateways Level 5 credential, please facilitate the submission of their Professional Development Record (PDR) or Certificate. ○ Where to Send: Documentation should be emailed directly to CBedProgram@nl.edu. Field Placement Acknowledgement Form	
Details Regarding Student Teaching	 The Student Teaching Experience Competency Base...	
If completing Student Teaching at CPS CPS Student Teaching Application	The Winter/Spring 2026 Student Teaching application is currently closed. CPS Student Teacher Application <i>Step-by-step directions are included on the home page. Be sure</i>	
		CB Licensure Learning Journey Coordinator nmosqueda@nl.edu



	to follow the steps for “Student Teaching: Full-Time Teaching Internship”.	
Coffee Shop	Summer 2026 Schedule CB Coffee Shop - Summer 2026 Schedule Flyer (Access-Zoom, Supports and Resources) Licensure Latte Lounge - Breakout Room: Dedicated space for Licensure Learning Students (with CB Advisor Week 1 & 2 to answer any Licensure questions)  CBedProgram@nl.edu	
Coffee Shop Zoom Meeting Information:	JOIN COFEE SHOP ZOOM MEETING - CLICK LINK BELOW HTTPS://NL.ZOOM.US/J/93052784681 MEETING ID: 930 5278 4681	CBedProgram@nl.edu
Coffee Shop FAQ	Competency Based - FAQ (Coffee Shop)	CBedProgram@nl.edu
2		
Content Test		
Question/Concern Topics	Try this First! (Helpful Links and Supports)	Who to Contact:
Deadlines & Testing Requirements	Your specific content testing deadline is listed on your Degree Plan.	Academic Advisor
Handbook	Content Test Handbook	



Frequently Asked Questions	Important Information (NLU Policy & Illinois State Law, Content Test Deadlines, Resources, ESL/Bilingual Endorsement, Content Test Logistic/Accommodations) Content Test FAQ	
Which test is required for my PEL license?	You must take the Early Childhood Education (#206) Content Test	UndergraduateContentTest@nl.edu
Registering for the Content Test	How to Register for the Content Test	
Discovery Course	How to Register for the Content Test Discover Course	
Content Test Voucher	Content Test Voucher Codes Slide Deck	
1 on 1 Tutoring	https://forms.gle/o3a628T6wGGB97vk8	
Content Exam Website	Content Exam Website : curated supports by students for students!	
Test Accommodations	Alternative Testing Arrangements Accommodations for Bilingual Students	
Content Test InvolveU	Involve U Poster - QR Code	
Content Test Supports Spring 2026 Term	UGC - Content Test Summer 2026 Supports Flyer - Content Test Office Hours - Content Test Study Tables for ECE 	UndergraduateContentTest@nl.edu
Study Options	Content Test Prep Resources - CB Study Options	



	 Below are some other STUDY OPTIONS that you can add to your Preparation Agenda: Option 1: Content Test Study Tables - Every Wednesday from 6:00 PM – 7:00 PM. Receive support from Student Peer Mentors & answer practice questions with your peers! Check your NLU email to RSVP. Click here for the Zoom Link. Option 2: The Discover Course - Independent, Self-Paced Preparation Tool - Click here To View Site By Site Directions to Register - OPEN TO ALL - We offer a self-paced independent study tool in the form of a course. Don't worry, it's free and there are no assignments, due dates, etc. Just practice resources for you to use to prepare for the ECE Content Exam. The best part is upon completion we provide you with a voucher to pay for your exam fee (\$110 Value). Option 3: Tutoring Sessions 1-1 Student Support Session - Click Here To Register - OPEN TO Qualifying Students 1-1 and small group support sessions consist of 30 minutes of time for us to assist you with your most challenging areas within the content exam. This could be content, test taking strategies or simply organizing your study time. Additional tools and practice questions will be supplied during these sessions. (Need to have taken the exam at least 1 time and not passed, scored below a 220 and completed the Discover Course in addition to attending/viewing at least 5 workshops) Option 4: Student Led Tutoring Groups - GroupMe - Our Student Workers have taken on the role to run our student led study buddy groups. Here is the link to join our NLU Content Exam Group Option 5: Study.com (\$ monthly subscription) I have worked out a deal with Study.com to provide our NLU students with a discount (normal fee is \$51.99/month). By using this link, you will receive 25% off the original price. Highly recommend this in order to review content related to the Objectives of the exam. Option 6: Content Exam Website: curated supports by students for students! Questions? - Email: undergraduatecontenttest@nl.edu - Content Test Office Hours: 10:00 AM - 11:00 AM Zoom Link - Need help registering? Click How to Register for the Content Test, for step-by-step guidance. - FAQ: Check out the Content Test FAQ (includes NLU Policy, Illinois State Law, CB Test Deadlines, Resources, Logistics and Accommodations)	
Still Have Questions?	UndergraduateContentTest@nl.edu	
4		
Graduation/Licensure		
Question/Concern Topics	Try this First! (Helpful Links and Supports)	Who to Contact:
One Term Before Program Completion	1. Meet with your Academic Advisor	Advisor
If needed or want to explore career options	2. Visit Career Bridge Get help with your résumé, cover letter, and job search readiness.	CareerBridge@nl.edu 312.261.3270
Application for Graduation/Degree Completion	Required Steps for Graduation Degrees and Diplomas Important: Use this checklist to track graduation tasks and critical deadlines. Graduate Checklist Graduation Application	Advisor & Questions on Degree or Diploma? Email: records@nl.edu
NLU Application for Licensure	Licensure Application Info	ugcertification@nl.edu



Licensure Timeline	Licensure Timeline Info	
Commencement 2026	NLU Commencement Ceremony Illinois Commencement Ceremony Arie Crown Theater 2301 S. DuSable Lake Shore Drive Chicago, IL 60616 Saturday, June 6 2:40pm Undergraduate College *Estimated ceremony run time: 2.5 hours Commencement Day Guide For Guests Commencement Day Guide for Graduates	If you still have questions about the Illinois Commencement ceremony, please contact the Illinois Commencement Office