

**MINUTES, UNDERGRADUATE CURRICULUM COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Avenue, M/S ML 34
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743**

December 3, 2024

Present:

CAH – M. Morillo	LIBRARY – D. Lopez	Guest – E. Gonzalez,
CSB – J. Taylor	(non-voting)	Graduation
CHHS – T. Garcia, Vacant	VPAA – B. Muscat (Ex-Officio)	Guest – S. Porraz, Degree
CSM – K. Closser	Guest – N. Vazquez-Cutler,	Audit
KSOEHD – S. Mehta	Articulation Officer	Guest – J. Camiling, ASI
LCOE – H. El-Razouk (Chair)	Guest – J. Ramirez, UGS	Guest – A. Holladay, Graduate
	Office	Studies

Absent/Excused: CSS – A. Hasnain, JCAST – S. Konduru

- I. **Call to Order:** 2:02pm
- II. **Approval of Agenda:** 12/03/24 – MSC to approve
- III. **Approval of Minutes:** 11/19/24 – tabled
- IV. **Communication and Announcements:**
 - Reminder, proposals pending in OnBase will be canceled after the April 1 approval deadline
 - Certificates of Special Study – will not require WSCUC Screening Process: Jayne is working on submitting forms for previously approved certificates from 2017 to current year. The 2 certs that we approved recently from Business school need to be submitted before we approve them. No other action is needed from the committee.
- V. **New Business:**
 - [APM 221](#) – accelerated/blended programs (Alexis Holladay) – students will be able to share 12 units not only 9 units for their accelerated master degree. James and Estella suggested that we look more into it to decide our position. Invite Alexis (and other stakeholders like the Registrar Office) to future meeting to discuss further and possibly present to a sample degree. Jayne confirmed blended programs would need approval by the chancellor’s office prior to implementation.

VI. CONSENT CALENDAR ITEMS

Lyles College of Engineering

AY 24-25 ENGR 11 (Description) – Tabled for 2nd Read. Syllabus does not include much information such as attendance/grading/makeup policies. Returned to request a completed sample syllabus listing the attendance/grading/makeup policies and send back for 2nd read.

AY 24-25 ECE 71 (Units Lecture, Lab Hour /CS#) – MSC to approve

College of Science and Mathematics

AY 24-25 BIOL 153 (Lecture/Lab hours) – MSC to approve pending correction of the BIOL 120L prerequisite as it's listed as a prerequisite in the request form but not in the syllabus. Syllabus was not updated when course split and old hour-distribution (3 hours lecture and 3 hours lab) is still listed and needs to be updated to new hour-distribution (2 hours lecture and 6 hours lab). The change in hour-distribution results in increased WTUs from 5 to 6.

VII. NEW COURSE PROPOSALS

College of Arts and Humanities

AY 24-25 MCJ 122 – MSC to approve pending: There is a \$20 course fee shown in the syllabus. Fee needs to be approved first or removed from the syllabus to move forward. Typo on page 6 in the attendance policy. The grading scale is subject to change in the syllabus – 'subject to change' is standard language on the syllabus template. CAH Rep will send notes to Jayne and Hayssam to communicate with the submitter.

VIII. PROGRAM PROPOSALS

College of Arts and Humanities

AY 24-25 MCJ – Advertising and Public Relations Option, BA – MSC to approve.

AY 24-25 MCJ – Broadcast and Digital Journalism Option, BA – MSC to approve pending contact person for title change communication. TMC and Degrees database will need to be updated to reflect the name change (Jayne does this after approval). Jayne - Digital Journalism Option is being deactivated. Jayne just received it today and will be processed as it's tied to this change.

Adjourn meeting: 2:49pm