### ☆ Sunshine Sweets/ Whimsy Dreams Terms Of Service☆

Welcome! If you are reading this, you are probably interested in getting a commission done by me. Please be sure to read through my Terms of Service before sending me inquiries about a possible commission. I look forward to working with you! ♥

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### Placing an Order:

- I happily draw both SFW and NSFW content. But before you think about what you would like drawn, please be sure to read through the document listed for what I do and do not feel comfortable drawing. >> Click here for Content Rules << ((YOU MUST READ THIS IF YOU ARE COMMISSIONING ME FOR NSFW IMAGES. NO EXCEPTIONS.))
- I have a wide range of work I can produce from simple chibi sketches to fully rendered pieces. Be sure to check my FurAffinity gallery for examples of my work. >> <u>Click here</u> for my Furaffinity Gallery. Please note that there is both SFW and NSFW content in my gallery. :>
- <u>Click Here</u> for a link to what Mediums I am comfortable working in as well as **STARTING PRICES** or commissions. Please be aware that all prices are subject to change.
- -When you have read through my content rules and have a good idea of my prices, you may do the following;
- 1. Send me an email titled "Commission (current date)" to WhimsyCommissions@Gmail.com
- 2. Please fill out the form found <u>HERE</u> and copy/paste it into the email completely filled out to the best of your ability.
- 3. You may send me a note/PM to any site to let me know you have sent a commission email. :>

Please be sure to read through my Commission Process for more information about character complexity and and reference importance. <u>click HERE</u>.

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#### Payment:

- I ONLY accept payment in USD via Paypal.
- -As Stated in my <u>Commission Process</u> document, I ONLY accept payment when I am currently working on your piece. ((I highly recommend reading the Commission Process document as it includes payment process as well as communication process.))

-I only accept payment **UPFRONT** and I do NOT split payments up due to protection and personal preferences.



#### Legalities/Rights as a Commissioner

This is a VERY important section, please read it carefully to fully understand the rights you have to your work after commissioning me. When you commission me you are agreeing to the following terms below;

Here is, in short my copyright. READ IT. >> http://creativecommons.org/licenses/by-nc-nd/3.0/

You will receive PARTIAL rights to your work, meaning you can do the following;

- -Repost my artwork anywhere as long as you LINK BACK/GIVE ME CREDIT for the work I have done. You may NOT take credit for my work
- -You may print your commission for non-profit use only AS LONG AS IT IS FOR YOURSELF AND YOURSELF ONLY. You may NOT print my work on ANY medium to sell or create a profit. If you wish to commission something as a gift you must let me know beforehand.
- -If you are going to print your commission on ANY medium you MUST let me know BEFOREHAND. You will not be allowed to print out your work for other mediums after the commission is completed if you have not let me know about the printing beforehand. Printing options ARE available for commissioners. This is because, 1. I want to make sure that you will not be selling the work and 2. I would be super honored to see what it is you will be printing it on.; w;
- -You may NOT edit my work in **ANY WAY SHAPE OR FORM.** If you edit my work or commission someone to edit it for you, I will ask that you remove my work and contact whatever website you may be posting my work on to be taken down due to breachment of my TOS.

\*\*\*Disclaimer; As the artist I have full copyright of the artwork. \*\*\*

If you wish to have something commissioned to which you may mass produce/sell, there is a COMPLETELY different process and you will have to speak to me personally and we will have to get legalities working and in place for both myself as well as those who are commissioning me. Please do your research before commissioning me for something like this.

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#### **Wait Times**

Wait times on my commission fluctuate HEAVILY due to being a full time student as well as working two jobs.

Pieces typically take up to two to three weeks depending on the complexity of the piece. The approximated wait time above is **ONLY APPLICABLE WHEN I HAVE STARTED YOUR COMMISSION.** You may end up waiting longer if you are further down my queue.

I will work on commissions WHEN I CAN but will be staying in touch with commissioners when I can and can not work on their piece.

Please note that I can not work with deadlines unless I am paid a rush fee.



#### **Corrections/Fixes**

Commissioners are allowed up to THREE free fixes from me once the sketch has been sent. At this time, commissioners can ask for fixes in the anatomy, pose and design. Marking/fur pattern fixes can be asked to be changed in the flat-color stage and are free of charge. Once the image has been finished I will NOT be doing any fixes for free, even if the customer hasn't asked for fixes before.

More than three fixes and fixes asked for after the piece has been completed will be charged for the complexity of the fix.

Please note it's best to ask for fixes in the piece during the sketch stage!

\*\*\*Please note that if this is a live stream piece, this rule still applies and fixes are still best asked for in the sketch stage, not the lineart/color/shading stage.



## **Return Policy**

- Commissioners may ask for a full refund ONLY if I have not started your piece.
- -Once I have started your piece, commissioners have **one week** to ask for a refund, in which if I have started your piece I will deduct what I feel is rightful payment for the work I have put into the piece and will not give a full refund.
- -If I have finished a piece or an nearly finished (more than 75% done with your piece)

commissioners will not be issued a refund. In the event that I get to the 75% mark and commissioners wish for a refund, I will not be refunding the payment but I WILL finish the piece.



#### **Conclusion:**

If you fail to read my TOS or prove to me you have not read it, I will ask you to read it again only ONCE. If you fail to read/understand/respect me by not reading my TOS, I will NOT take your commission. If you can not respect me by reading through my TOS I reserve the right to not take your commission.

If you have any questions, comments or concerns, please be sure to email me at <a href="https://www.whimsyCommissions@Gmail.com">WhimsyCommissions@Gmail.com</a> or send me a note/PM. I am incredibly friendly and outgoing and will do my very best to answer any questions you may have!

## >> Commission are drawn 1200x900 at 72 dpi.

Customers can request different sizes and dpi count for pieces that may be used for desktop backgrounds ect. Extremely large files are subject to an additional fee.

## >> Commissions are taken by order form only.

When ordering a commission, please contact me either via FA or email in which I will link you to my commission order form. Please be sure to fill out the order form in it's entirety with *brief and simple descriptions and references*. Once the order form is filled out, just let me know and I will review your order and get back to you with a quote.

## >> Commission Payment Process.

Commissions are paid in USD via paypal ONLY. When a commissioner has confirmed a quote for their piece, they will proved their Paypal email and will receive an invoice and invoice number which must be paid before work can be started. No exceptions.

## >> Commission sketch process is started.

I will start commissions with simple and rough gestures to nail down poses in accordance to descriptions and references provided to me. Once I get a rough pose down a detailed sketch is done.

# >> Clean up and color.

Once a detailed sketch is finished, I will double check that all details are correct then start the cleanup process. Once the piece is properly cleaned up, the piece will be colored and finished up to the specified order.

# >> Finish, upload and image sent.

Once the piece is finished, I will upload the finished piece to Furaffinity, Tumblr, Trello and other sites. The piece is then sent to the commissioner via note or email.