


Self Guided Instructions for Families

1. Start up your computer
2. Log into the venue's wireless network
3. Launch Internet Explorer from the desktop (NOT the app version on the Windows 8 Start screen)
4. Go to Chrome.com, download and install the Chrome browser
5. Launch Chrome and login with the student's school email address and password
6. Verify your school email works by clicking on the Apps icon () at the top of the screen, then clicking on the Gmail App.
7. Use the Apps Icon to access Google Drive
8. Go to eAchieve.com and click Login
9. Enter your Student Username and Password (same password as school email account)
10. If you are a high school or middle school student...
 - Find and click on the Student Resource Center in the My Classes area (note: the rest of your classes will show up here on the first day of school)
11. If you are an elementary school student...
 - Find and click on the eAchieve Elementary class in the My Classes area
12. Click on Live eSessions
13. Click on the "Summer Orientation Demo Link" (high & middle school) or the link for your class level if you are an elementary student
14. Click on Join Room
 - NOTE: you will be asked to download and install the Collaborate Launcher; follow the onscreen instructions to do so; it will take a few minutes; this is a one time operation
15. After the Launcher is installed, go back and click on the Join Room button again.
 - If the .collab file downloads but doesn't launch, you may need to double click on it.
 - Again, this may take a few minutes to launch the first time. This is normal.
 - If it opens, you are good to go.
16. If you are not able to join the eSession, go to Java.com & download & install Java caution them to not have any "extras" checked to install with it
1. Ask one of the staff for the MAPs Lockdown Browser install flash drive (or get it from <http://tiny.cc/MAPlockdown>) and install it.
2. NOTE: We are not recommending students update to Windows 10 yet as there are still many bugs.