

Content Request Form

Project Information

- Project Name:
- Editor's Name:
- Date of Request:
- Reference Video Title:
- Reference Video Link:

Content Requirements Table

Use this table to detail the specific clips and materials needed for your project. Please specify whether each item should be sourced as organically filmed or as stock video.

Item No.	Type (Organic/Stock)	Description of Needed Clips/Materials	Purpose in Video	Special Requirements
1	[Organic/Stock]	[Detail what is needed]	[Explain purpose]	[Note any special requirements]
2	[Organic/Stock]	[Detail what is needed]	[Explain purpose]	[Note any special requirements]
3	[Organic/Stock]	[Detail what is needed]	[Explain purpose]	[Note any special requirements]
Add more rows as needed				

Additional Materials Needed

Include any other materials such as graphics, text overlays, audio files (music, sound effects, voice-overs), or any other special elements not covered in the above table.

Material Type	Description	Specifications/Notes
Graphics	[Detail what is needed]	[Specify details]
Text Overlays	[Detail what is needed]	[Specify details]

Audio	[Detail what is needed]	[Specify details]
Add more rows as needed		

Technical Specifications

- Resolution Required: [720p, 1080p, 4K, etc.]
- File Format Required: [MP4, MOV, AVI, etc.]
- Other Specifications: [Text field for additional technical requirements]

Submission and Approval

- Submitted By: [Editor's name]
- Approval Needed By (Date): [Text field]
- Comments: [Text area for additional comments or instructions]