## POLICY AND PROCEDURE

## **REACH for Tomorrow**

POLICY: RHR-540

TITLE: Organizational Development

EFFECTIVE DATE: 12/8/24 AUTHORIZED BY: Board of Trustees

This policy shall apply to organizational members of REACH for Tomorrow.

## 1.0 Organizational Member Development

REACH for Tomorrow shall promote and ensure opportunities for, education, training, and learning opportunities to increase knowledge and skills for all organizational members in providing care and services to the people it serves.

Each employee shall have an annual professional development plan. This plan shall identify areas in which training is beneficial to the employee's job and professional development. The CEO or their designee shall authorize all training requests in writing prior to an employee's attendance at the training.

The CEO or their designee may require that an employee attend trainings or other learning opportunities, at their discretion.

## References

CARF Standards, Workforce Development and Management