

**Upper Perkiomen School District
Education Center**

February 12, 2026 - 7:00 p.m.

I. CALL TO ORDER TIME: 7:18pm

- A. Pledge of Allegiance
- B. Roll Call
Monica Oswald, Trina Schaarschmidt, Leah Cianfrani, Melanie Cunningham, Keith McCarrick, Elizabeth Fluckey, Paige Konopelsky, Sarah Bieber, and Peg Pennepacker
- C. Introductions of Staff
Drew Bishop, Georgiann Fisher, and Dr. Andrea Farina
Others in attendance: Kyle Somers Esq.

II. BOARD PRESIDENT'S REPORT

- Looking forward to dinner at the Western Center
- Happy Birthday to Director Pennepacker
- Discussed the Back to School event with the School Board
- Made a statement regarding the student walkout

III. SUPERINTENDENT'S REPORT

- Thanked the Board for their attendance at the back to school day
- Reviewed the school calendar for the 2026-2027 school year
- Promoted the spring musical at the Middle School
- Promoted the spring musical at the High School
- Innovation Fair on February 26th and will be opened up to the public at the Middle School

IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT

- Prom being finalized
- Reviewed all fundraisers currently in progress
- Musical tickets on sale now

V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

- The Board met in executive session prior to this meeting regarding personnel involving an Administrative employee and a Support staff employee, three confidential student matters, and a collective bargaining matter
- Reviewed public comment sections of the agenda

VI. PRESENTATIONS/DISCUSSION

- A. PMEA Region VI - District Chorus Members - Presentation by Dr. Thomas
 - i) Claire Judge - 10th grade
 - ii) Justin Mizerny - 12th grade
 - iii) Ethan Ranstead - 12th grade
- B. 2026-27 WMCTC Budget Presentation - Mr. David Livengood, Executive Director
- C. Policy First Reading:
 - i) 218.1 - [Weapons \(Revision\)](#)

- (1) 218.1 AR - [Administrative Regulation \(New\)](#)
- ii) 626 - [Federal Fiscal Compliance](#)
- iii) 626.1 - [Travel Reimbursement for Federal Programs](#)
- iv) 827 - [Conflict of Interest](#)
- v) 105.2 - [Exemption from Instruction](#)
- vi) 917 - [Parental/Family Involvement](#)

VII. PUBLIC COMMENTS ON ACTION ITEMS

None

VIII. APPROVAL OF AGENDA

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

IX. APPROVAL OF MINUTES

- A. Motion to approve the January 8, 2026 School Board Meeting Minutes ([Attachment A](#))

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

X. OLD BUSINESS

XI. NEW BUSINESS

A. PERSONNEL REPORT

i) RETIREMENTS

- (1) **Ruth Guenther**, retired her position with the district, effective the end of the 2025-2026 school year.

ii) RESIGNATIONS

- (1) **Kelly Hartzell, Cafeteria/Playground Aide**, resigned her position with the district, effective January 29, 2026.

iii) APPOINTMENTS

(1) PROFESSIONAL

- (a) **Theresa Bash, Special Education Teacher**, to be hired effective February 13, 2026, subject to review of employment history and required credentials at Masters +15, Step One for the 2025-2026 school year.
- (b) **David Kelly, District LTS High ELA Teacher**, existing staff, to be hired, effective February 2, 2026 through April 30, 2026, at Bachelor's Step One, prorated.

(2) SUPPORT STAFF

- (a) **Lea Hanson - Full-Time Float Staff Nurse**, to be hired effective date TBD, pending review of employment history and clearances at \$27.00/Hour.

(3) **SUPPLEMENTAL POSITIONS**(a) **HOMEBOUND INSTRUCTORS** for the 2025-2026 school year:

(i) Heather Levan

(b) **HIGH SCHOOL DETENTION PROCTOR** for the 2025-2026 school year:

(i) Diane Grandizio

(c) **ATHLETICS - 2025-26 Spring Coaches**

Area	Position	Name	Salary
Baseball	Baseball		
Varsity HS Coach	HS Baseball Head Coach	Bobby Saeger	5,842.00
Assistant HS Coach	HS Baseball Assistant Coach	Evan Wickard	3,797.30
Assistant HS Coach	HS Baseball Assistant Coach	Joe Dulin (50%)	1,898.65
Assistant HS Coach	HS Baseball Assistant Coach	David Pierce (50%)	1,898.65
Middle School Coach	MS Baseball Head Coach	Jay Rodenberger	2,921.00
MS Assistant Coach	MS Baseball Assistant Coach	Genaro Scavello	1,898.65
Softball	Softball		
Varsity HS Coach	HS Softball Head Coach	Dean Sullivan	5,842.00
Assistant HS Coach	HS Softball Assistant Coach	Jessica Irvin(50%)	1,898.65
Assistant HS Coach	HS Softball Assistant Coach	Michael Lindsay (50%)	1,898.65
Middle School Coach	MS Softball Head Coach	Lou Forte	2,921.00
Lacrosse	Girls' Lacrosse		
Varsity Coach	HS Girls' Lacrosse Head Coach	Catie Sobotor	5,842.00
Assistant HS Coach	HS Girls' Lacrosse Assistant Coach	MaKenna Phipps	3,797.30
Middle School Coach	MS Girls' Lacrosse Head Coach	Susan Flack	2,921.00
Area	Title	Employee Name	Stipend
MS Assistant Coach	MS Girls' Lacrosse Assistant Coach	Brook Best	1,898.65
Track (Boys & Girls)	Track & Field		
Varsity Coach	HS Girls' Track & Field Head Coach	Clayton Mowrer	5,842.00
Varsity Coach	HS Boys' Track & Field Head Coach	Todd Niemann	5,842.00
Assistant HS Coach	HS Girls Assistant Coach	Darby Bauer	3,797.30
Assistant HS Coach	HS Boys Assistant Coach	Ryan Stackhouse	3,797.30
Middle School Coach	MS Track & Field Head Coach	Katrin Rohl	2,921.00
MS Assistant Coach	MS Track & Field Assistant Coach	Briana Wolfgang	1,898.65
Tennis	Tennis		
Varsity Coach (Boys)	HS Boys' Tennis Head Coach	Julia Kelbaugh	4,325.00
Assistant Coach (Boys)	HS Boys' Tennis Assistant Coach	Phil Detwiler	2,811.25

(d) **EVENT WORKERS** for the 2025-2026 school year:

Phil Detwiler	MS Event Worker
Dave Pierce	MS Event Worker
Julie Kelly	Swim Scoreboard
Diane Csekitz	Swim Scorer
Brian Godshall	Wrestling Scoreboard
Vince Leskusky	MS Basketball/Wrestling Scoreboard
Erin Sabo	Basketball Scorebook
Lori Cascioli	Basketball Scorebook
Lou Forte	Basketball Scorebook

(e) **CURRICULUM WRITERS** for the 2025-2026 school year:

Curriculum Writer	Course Name / Grade Level	Contract Amount
Meredith Reilly	K Math	\$900
Tonya Kulp	K Math	\$900
Shannon Stefani	1st Math	\$900
Carissa Goodwin	1st Math	\$900
Dana Rosenberger	2nd Math	\$900
Tracy Shipper	2nd Math	\$900
Tessa Kiesel	3rd Math	\$900
Dana Braun	3rd Math	\$900
Nikki Hower	4th Math	\$900
Katie Bisbing	4th Math	\$900
Nikki Hower	5th Math	\$900
Kevin Langenback	5th Math	\$900
Nikki Hower	5th Math - Accelerated	\$900
Kevin Langenback	5th Math - Accelerated	\$900
Joe Dulin	MS Library	\$900
Brian Peoples	AP Human Geography	\$1,800
Emily Herron	Journalism / Multi-Media	\$1,800

UPPER PERKIOMEN SCHOOL DISTRICT

Mike Calvello	Public Speaking (50%)	\$900
Alicia Austin	Public Speaking (50%)	\$900
Joanna Manieri	Creative Writing	\$1,800
Tim Herbert	Short Fiction	\$900
Alicia Mata	Women in History	\$1,800
Jenn Screnci-Matazzo	Criminal Justice	\$1,800
Caren Harold	Geometry	\$900
Matthew Nomland	HS Numeric Geometry	\$900
Lori Barsh	Acad. Psychology - DE	\$900

iv) LEAVES

- (1) **Nicole Zawada Care** - approve Professional Development Sabbatical for the 2026-2027 school year.
- (2) **Molly Strecker** - approve Family and Medical Leave/Maternity Leave, beginning on May 16, 2026 through the end of the 2025-2026 school year.
- (3) **Lauren Haas** - approved Family and Medical Leave, beginning on February 2, 2026 through February 17, 2026.
- (4) **Shannon Stefani** - approve Family and Medical Leave/Maternity Leave, beginning on April 17, 2026 through the end of the 2025-2026 school year.

Motion to Approve Keith McCarrick
Second Motion Sarah Bieber
Vote 9-0

Director Pennepacker questioned if JV Softball is included in any of those positions

XII. ACTION ITEMS

- A. Motion to revise the Fund Balance Commitments of the 2024-2025 General Fund as specified below and recommended by the Finance Committee. This is a requirement of GASB 54 and our auditors.
 - a. Committed Fund Balance - Capital Projects \$5,000,000
 - b. Committed Fund Balance - Technology Infrastructure \$500,000
 - c. Committed Fund Balance - Turf Field Replacement \$261,685

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

- B. Motion to approve the 2024-2025 Single Audit Report. The audit report was presented by Gorman and Associates to the Finance Committee on January 20, 2026. ([Attachment B](#))

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

- C. Motion to adopt the Resolution as prepared by Bond Counsel, authorizing the issuance of a series of general obligation bonds in the maximum aggregate principal amount of \$9,100,000 to refund a portion of the General Obligation Bonds, Series of 2019 and to pay costs of issuance. ([Attachment C](#))

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Roll Call - Monica Oswald-Yes, Trina Schaarschmidt-Yes, Leah Cianfrani-Yes, Melanie Cunningham-Yes, Keith McCarrick-Yes, Elizabeth Fluckey-Yes, Paige Konopelsky-Yes, Sarah Bieber-Yes, and Peg Pennepacker-Yes

- D. Motion to approve contract with First Student Inc. for student transportation, pending solicitor approval. This vendor can handle transportation needs that are not able to be handled by the District Transportation contractor. This contract was recommended by the Finance Committee. ([Attachment D](#))

Motion to Approve Keith McCarrick

Second Motion Schaarschmidt

Vote 9-0

- E. Motion to approve the Montgomery County Intermediate Unit (MCIU) Membership Services Budget for the 2026-2027 year at an anticipated cost of \$38,613 which results in an increase of \$1,612 as recommended by the Finance Committee. ([Attachment E](#))

Motion to Approve Keith McCarrick

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Vote 9-0

- F. Policies for Approval
- a. 246 - [Student Wellness](#)
 - b. 918 - [Title 1 Parent and Family Engagement](#)

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

- G. Motion to approve an agreement with the Carbon Lehigh Intermediate Unit for support and training with PowerSchool Student Information System (SIS) implementation for a maximum of 60 hours of support not to exceed \$9,450. ([Attachment F](#))

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

Director Pennepacker asked if the motion is for additional hours for student information system support and voiced concern for the financial impact

- H. Motion to approve the renewal agreement with Crown Castle to provide upgraded internet service from July 1, 2026 to June 30, 2029 followed by five (5) optional annual renewals. ([Attachment G](#))

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

- I. Motion to approve the 2026-27 School Calendar with the first day of school for the 2026-27 school year on Monday August 31, 2026. ([Attachment H](#))

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

Director Pennepacker was appreciative of the new format

- J. Motion to approve an overnight field trip for the UPHS Future Business Leaders of America (FBLA) club to attend the FBLA State Leadership Conference in Hershey, PA, from April 12 - 15, 2026.

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

Director Pennepacker requested more information on chaperones for the trip; to be placed under Old Business

- K. A motion to approve the Public School Facility Improvement Grant Resolution requesting \$3,165,219 from the Commonwealth Financing Authority for the Building Envelope Stabilization and Roof Replacement Project and designate the Board President and Business Administrator as authorized officials to execute all related documents. ([Attachment I](#))

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

Director Pennepacker requested the timeline of the grant and project

- L. A motion to approve the Matching Funds Commitment Letter committing \$791,305 in local funds toward the Building Envelope Stabilization and Roof Replacement Project in support of the Public School Facility Improvement Grant application. ([Attachment J](#))

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

- M. Motion to approve the Overnight Excursion Proposal for the Uptones to travel to New York City to perform at the Empire State Building and Cathedral of St. John the Devine from April 16-17, 2026.

Motion to Approve Keith McCarrick
Second Motion Trina Schaarschmidt
Vote 9-0

N. Motion to approve the following Krise staff for the 2025-2026 school year:

- a. Daniel Siffel
- b. Donald Irwin
- c. Amanda Yurkanin

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

Director Pennepacker questioned if there will be more athletic overnight trips due to postseason play

XIII. FINANCIAL REPORTS ([Attachment K](#))

- A. Operating Reports - **January 2026**
 - i) Budget to Actual Summary
 - ii) Budget to Actual Detail
 - iii) Expenditure Summary
 - iv) Revenue Summary
- B. Cash Report
 - i) Cash Balance Summary
- C. Payroll
- D. Cafeteria
- E. Bills
 - i) General Funds Expenditures
 - ii) Capital Reserve Fund Expenditures

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Vote 9-0

XIV. NEW FOLLOW UP ITEMS

None

XV. PUBLIC COMMENTS

- Melissa Linebach (East Greenville) - Student protest
- Erin Banas (Upper Hanover) - Policy #707
- Christina Brathwaite (Pennsburg) - Student protest
- Maggie Buckwalter (Upper Hanover) - Student protest
- Sharon Bastone (Upper Hanover) - Student protest
- Meghan Smith (Pennsburg) - Student protest
- Madeline Werden (East Greenville) - Student protest

XVI. BOARD COMMENTS

- Director Pennepacker acknowledged athletics teams that went above and beyond sports; recognized middle school and high school band students; recognized Board members that participated in the Board Back to School event; recognized athletic team achievements
- Director Oswald recognized the TSA club and their accomplishments; Debate club accomplishments

- Director Schaarschmidt thanked the staff for School Board Back to School event; appreciated the community discussion tonight; Pride flags in buildings; Promoted Innovation Fair; Will be meeting with Teachers to listen
- Director McCarrick celebrated the students and stressed the District is working to improve

XVII. ADJOURNMENT TIME: 8:37pm

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

Drew Bishop

FUTURE BOARD & COMMITTEE MEETINGS			
Policy Committee Meeting	Tues. 2/17/26	5:30 pm	Education Center
Finance Committee Meeting	Tues. 2/17/26	6:30 pm	Education Center
Ad Hoc Committee	Wed. 2/18/26		Cancelled
Educational Programs & Services Committee Meeting	Wed. 2/18/26	5:30 pm	Education Center
Extra-Curricular Committee Meeting	2/24/26	5:00 pm	UPMS Auditorium
Facilities Committee Meeting	2/24/26	6:30 pm	UPHS Audion

The Upper Perkiomen Board of School Directors appreciates your interest in
and support for the students and their school experience.