

W I N G A T E



ALLERGY AND/OR ASTHMA RELATED DISABILITIES DOCUMENTATION GUIDELINES

Students seeking academic and/or non-academic accommodations at Wingate University must self-declare a disability and provide supporting documentation as a first step in requesting reasonable accommodations. The documentation will be reviewed by the staff of Disability Support Services to establish eligibility for services. All documentation will be kept confidentially and in a secured location. In order to receive accommodations, the documentation must demonstrate that you have an impairment or condition that substantially limits functioning in one or more major life activities.

Accommodations and services are based upon assessment of the current impact on academic performance or access to the University's programs, facilities and services. IEPs, 504 plans and summary letters if provided as the only documentation are usually insufficient. Applicants are encouraged to provide comprehensive documentation to facilitate the process of determining eligibility for services in a timely manner.

Wingate University Office of Disability Support Services will make the final determination of whether appropriate and reasonable accommodations are warranted and can be provided for the student. **Students with disabilities are expected to satisfy the academic standards required by the college.**

REQUIRED DOCUMENTATION

Supporting documentation from an appropriate licensed medical professional is required in order to substantiate an individual's request for an accommodation. This individual must have the necessary qualifications to accurately and properly diagnose the disability. The information required to support the accommodation request may vary depending on the nature of the disability. This information should be dated within the past 18 months, though there may be times when the College can accept older documentation based on an individual's specific circumstances.

The report should be printed on professional letterhead and may not be written by an immediate family member of the individual. Do not submit handwritten documentation or previous treatment as documentation as this is insufficient. The documentation must include:

1. Diagnosis
2. Date of initial identification
3. Date of current evaluation and status of condition
4. Identified triggers/allergens, including diagnostic testing
5. Current treatment and restrictions
6. Impairments resulting from the diagnosis
7. Functional limitations, especially for school-related functions
8. Recommendations for accommodations, including rationale

9. If medication is prescribed
 - a. Prescribed regimen, including emergency management in the care of anaphylaxis
 - b. Impact on school functioning, including attendance
 - c. Expected duration of treatment
 - d. Known side effects related to school functioning, if any
10. If applying for a housing and/or dining accommodation, please include all functional limitations directly related to residential living and/or the meal plan. Recommended accommodations and a rationale for each must also be included.
11. The College reserves the right to request additional medical documentation, when necessary, to fully evaluate any safety or health risks associated with requests for accommodation or exemption from the residential housing and/or dining policy.
12. General comments from the evaluator are welcomed and appreciated.
13. Individuals with apparent physical disabilities may not be subject to the same medical documentation requirements. Please contact the Disability Support Services office for more information.

Please send documentation and/or direct questions to:

Disability Support Services Office Wingate University
PO BOX 159
Wingate, NC 28174
Phone: 704-233-8271
Fax: 704-233-8268
access@wingate.edu