

SAN DIEGO CITY COLLEGE
PROFESSIONAL DEVELOPMENT ADVISORY COMMITTEE

October 12, 2021 / 12:30 PM - 2:00 PM / via Zoom: <https://cccconfer.zoom.us/j/94488749606>

	ATTENDEE/PROXY	COMMITTEE POSITION		ATTENDEE/PROXY	COMMITTEE POSITION
x	Anna Rogers	Faculty; BSI Rep.		Sean Ryan	Classified; CS Rep.
x	Christy Ball	Faculty		Neary Sim	Classified; CS Rep.
x	Donna Carter	Faculty	x	Susan Murray	Dean; GP Rep.
x	Jen Boots	Faculty; AS Rep.		Majeda Nasrawi	Vision Resource Center Coordinator, SPAA Rep.
	Kari Crawford	Faculty	x	Temmy Najimy	PD Center Assistant
x	Sarah Hawkins	Faculty	x	Don Long	Faculty; Co-Chair
x	Justin Bigley	PD Center Assistant		Robbi Ewell	Dean; Co-Chair
x	Kelly Metz-Matthews	Faculty Learning Coordinator	x	Itza Vilaboy	Classified Development Coordinator
x	Erin Flanagan	SPAA PD Coordination			

AGENDA

Meeting called to order at 12:36am

- Welcome
- New Hires Institute (NHI)- Session 1 was on Friday, October 8, 2021. Invitation went out to approximately 80-90 new hires (previous 2 years). Total of 35 participants. Foundation members were invited to the NHI. Welcome and overview of the NHI. Next session is on Friday, October 29, 2021. Overview of the demographic of the student population.

FALL 2021 (4 sessions)

OCTOBER 8: Welcome & Kickoff!

10:00am – 11:30am	New Hires Institute (NHI) Overview Welcome Remarks	Professional Development President VPI VPSS VPA Academic Senate President Classified Senate President SPAA Representative
FLEX #10608		

OCTOBER 29: Student Support Services

10:00am – 12:00pm	Student Affairs Counseling Disability Support Programs & Services Mental Health Student Health Clinic Outreach English Center Math Center Tutoring Center Transfer & Career Center	Adan Sanchez Georgina Garcia & Josoyln Hill Brianna Kennedy Leslie Easton Dotti Cordell Clarissa Padilla Chris Baron Tracey Kiser Lance Soukhaseum Sasha Knox
FLEX #10621		

NOVEMBER 19: Professional Development; Campus Resources; Evaluation

10:00am – 12:00pm	Professional Development (Faculty) Professional Development (SPAA) Professional Development (Classified) Learning Resource Center (LRC)/Library World Cultures Evaluations (Faculty) Evaluations (SPAA)	Don Long & Kelly Metz-Matthews Erin Flanagan Itza Vilaboy & Sean Ryan Majeda Nasrawi & Librarians Michael Espar Audrey Breay SPAA Representative
FLEX #10622		

DECEMBER 10: PeopleSoft/Campus Solutions

10:00am – 12:00pm	PeopleSoft Campus Solutions Submitting Grades	Business Services District ERP Admissions & Records
FLEX #10623		

- PD Coordinators Updates
 - Itza Vilaboy – PD survey for Classified, Classified Appreciation presentation, Library project
 - Erin Flanagan- Develop professional development programming for SPAA (ex. Staff evaluation, etc). There are 20 members in SPAA. Group and individual interviews. Good/bad for their onboarding process. What kind of training they would like to see offered through PD.
 - Kelly Metz-Matthews- listening tour, need assessment survey, relaunch academy remote teaching (A. Gum)

- Land Acknowledgement – in the process of land acknowledgment for City College. Dr. Ambol will be the speaker for Spring 2022 convocation. Kumeyaay Community College- <http://kumeyaaycommunitycollege.com> .

- Ongoing PD Operations
 - Flex Activities – missing flex report will be generate on Thursday, October 14, 2021
 - Upcoming events
 - Spring 2022 Convocation (January 27, 2022) -
 - Spring 2022 Flex Week Activities (January 24-28, 2022) – would like to plan ahead of time for the flex week activities for flex schedule.
 - Tentative Deadline: December 1, 2021
 - Budget and funding – AB \$35k. Create forms to be signed electronically. Reach out to other campuses about electronic forms through PeopleSoft.

- Committee Membership and Composition
 - Online Mentor (Distance Education Co-Chair) – no objection to having guests attend the meeting. Concerns were raised sticking to the agenda and limiting questions in order to end the meeting on time.

- For the Good of the Order –
 - A. Roger – IEPI shared governance discussion – professional advancement committee (Lisa Will) connection builder, partnership