Rocky Mountain Regional Masters Bylaws

April 27, 2024

ARTICLE I ORGANIZATIONAL PRINCIPLES

1.1 Name. This organization's name shall be Rocky Mountain Regional Masters Swimming (RMRM). RMRM is the regional masters swimming club for Colorado and Wyoming. It is a registered club under U.S. Masters Swimming (USMS).

1.2 Purpose. RMRM is organized for the benefit of the RMRM member workout groups and their individual members. The purpose includes but is not limited to:

1.2.1 Protecting and promoting the mutual interests of its members as those interests relate to the advancement of Masters Swimming.

1.2.2 Support an atmosphere of fellowship for RMRM workout groups and members.

1.2.3 To provide an on-deck coach for all RMRM members at USMS national championship meets.

1.2.4 To provide a structure for individual and workout group members to form relays at USMS national championship meets.

1.3 Address. The official address of RMRM is that of the RMRM Secretary.

1.4 Fiscal year. The fiscal year for RMRM shall be January 1 to December 31.

1.5 Prevailing Rules. RMRM shall be subject to all USMS rules and regulations. Should any discrepancies arise between USMS rules and regulations and these Bylaws, the rules and regulations of USMS shall govern.

ARTICLE II MEMBERSHIP

2.1 Definitions.

2.1.1 World Aquatics is the international body that oversees all competitive swimming.

2.1.2 United States Masters Swimming (USMS) is the national governing board for adult swimming in the United States.

2.1.3 The Local Masters Swimming Committee (LMSC) is the governing board for adult swimming in a particular geographic region. The LMSC for the states of Colorado and Wyoming is the Colorado Master Swimming Association (COMSA).

2.1.4 A Club is an organized group of swimmers with a governing structure.

2.1.5 A Regional Club is an organized group of individual and workout group swimmers with a governing structure. Its members are focused on assembling swimmers from within the region to swim at USMS national competitions.

2.1.6 A Workout Group is a group of swimmers who meet to swim together. Workout Groups may or may not have a governing structure. They may combine with other Workout Groups to form a Club or Regional Club.

2.1.7 Unattached swimmers are those swimmers not affiliated with a club or workout group and are not eligible to participate in relays at local or national competitions.

2.2 Membership Qualification.

2.2.1 All individual RMRM members must be in good standing with COMSA and USMS. Individual members must be registered with the RMRM Club to participate in club activities. In addition to RMRM club membership, individuals may also register with a workout group associated with the RMRM Club. Under USMS rules, unattached swimmers are not allowed to participate in club or workout group activities.

2.2.2 All workout groups associated with RMRM must be registered with USMS.

2.2.3 RMRM does not discriminate based on race, creed, age 18 or over, gender, gender identity (including gender expression), religion, political affiliation, disability, handicap, sexual orientation, or national origin.

2.3 Dues. The RMRM Board of Directors may establish dues requirements for both workout groups and individuals.

2.4 Violations. Any individual member or workout group who fails to conform to the provisions of these Bylaws, the Bylaws of COMSA, or the rules of USMS may be suspended, expelled, or penalized.

ARTICLE III OFFICERS AND BOARD OF DIRECTORS

3.1 Board Composition. The RMRM Board shall consist of four officers, one board member, and one representative from each registered workout group.

3.1.1 All board members shall be members in good standing of RMRM, COMSA, and USMS. RMRM officers shall not concurrently hold a position on the COMSA Board.

3.2 General Powers. RMRM's Board of Directors manages its business and affairs and is its policy-making body.

3.3 Officers and Duties.

3.3.1 Chair. The Chair shall preside at all meetings of the RMRM Board and perform all duties as may be required by the office. The Chair will communicate as needed with RMRM individual members and workout group representatives.

3.3.2 Vice Chair. The Vice Chair shall perform the duties of the Chair when the Chair is absent or unable to act. The Vice Chair will also perform other duties as requested by the Board or assigned by the Chair. The Vice Chair will also serve as the club's grievance coordinator.

3.3.3 Secretary. The Secretary shall keep the minutes of all RMRM meetings. Correspond as necessary with COMSA and RMRM individual and workout group members. Maintains custody of the official RMRM Bylaws and records all approved Bylaw amendments. Maintains a list of registered workout groups and their representatives.

3.3.4 Treasurer. The Treasurer receives all funds and deposits them into RMRM accounts. Signs checks for authorized expenditures. Submits a budget for RMRM Board approval. Maintains proper accounting procedures for all funds received and disbursed.

3.3.5 Member-at-Large. Supports and enforces the policies of RMRM, COMSA, and USMS. Other responsibilities as assigned by the Chair.

3.4 Officer Terms of Office.

3.4.1 The RMRM Chair and Secretary shall be up for election every even-numbered year. The RMRM Vice Chair, Treasurer, and Member-at-Large shall be up for election every odd-numbered year.

3.4.2 Should any officer position vacancy occur, the RMRM Chair will appoint a replacement with the approval of the full RMRM Board. The appointed officer will be up for election, as noted in 3.4.1.

3.4.3 There are no term limits for RMRM Officers.

3.5 Officer Election.

3.5.1 An election committee composed of two to three workout group representatives will supervise RMRM officer elections.

3.5.2 Any individual member or a workout group representative may submit nominations for RMRM officers.

3.5.3 Nominations for RMRM officers shall be submitted to the election committee between November 1 and December 15.

3.5.4 The election committee shall review the nominated candidates to ensure they are members in good standing with USMS, COMSA, and RMRM.

3.5.5 A quorum for conducting the election shall be at least 51% of the workout group representatives.

3.5.6 Officer elections may be held in person or online.

3.5.7 Once officer candidates have been vetted, the Board of Directors will cast their votes for each candidate. A simple majority is all that is required for the election of any officer.

3.5.8 Workout group representatives shall not concurrently hold a position on the RMRM Board.

3.6 Officer Performance and Liability.

3.6.1 Performance. Each officer shall perform their duties in a manner to is in the best interests of RMRM. If an officer is not performing the duties in a good faith manner, the officer may be removed by a 2/3 vote of the Board.

3.6.2 Indemnification. An officer who is or was performing duties of the office prudently and in good faith manner, shall not have any liability by reason of being or having been an officer of RMRM.

3.7 Board Members.

3.7.1 Workout Group Representative. Each workout group is allowed one representative to serve on the RMRM Board. Workout groups may select their representative in a manner of their own choosing.

ARTICLE IV MEETINGS

4.1 Officer Meetings.

4.1.1 The quorum for any voting consists of at least three of the elected officers.

4.1.2 A simple majority is all that is required to pass any proposal.

4.1.3 The Secretary will record the minutes of each officer meeting.

4.1.4 Officer meetings are held as needed to conduct the business of the RMRM club.

4.1.5 At least 15-days-notice is required to conduct an officer meeting.

4.1.6 Officer meetings may be held in person or online.

4.2 Board Meetings.

4.2.1 A quorum for any voting consists of the elected officers and at least 51 percent of the workout group representatives.

4.2.2 Individual members may attend board meetings and are allowed to voice their opinions following proper decorum and established parliamentary procedures.

4.2.3 Only officers and workout group representatives may vote at board meetings.

4.2.4 A simple majority is all that is required to pass any proposal.

4.2.5 The Secretary will record the minutes of each board meeting.

4.2.6 Board meetings are held each January to elect RMRM officers.

4.2.7 Additional board meetings may be called by the RMRM Chair as needed.

4.2.8 At least 30 days' notice is required to conduct a board meeting.

ARTICLE V COMMITTEES

5.1 Committees. Committees may be formed to accomplish special functions as deemed necessary by the RMRM Board. Committees may serve an indefinite time frame or may be temporary to accomplish a specific task.

5.2 Committee Chairs. The RMRM Chair recommends and approves Committee Chairs, who may preside until the committee is no longer needed or until the RMRM Board designates a replacement.

ARTICLE VI GRIEVANCE PROCEDURES

All grievances shall be managed in accordance with USMS rules and procedures. The RMRM Vice Chair will coordinate any grievance issues.

ARTICLE VII BYLAW AMENDMENTS

These Bylaws may be amended, altered, or repealed. New Bylaws may be adopted by approval of a two-thirds (2/3) majority of the RMRM Board. At least 60 days notice must be provided to the RMRM Board when a proposal to modify these bylaws is made.

ARTICLE VIII DISSOLUTION

8.1 Dissolution. A request for the dissolution of RMRM shall be approved by a two-thirds (2/3) majority of the RMRM Board and made in accordance with USMS rules and regulations.

8.2 Distribution of Assets. Upon dissolution, RMRM's net assets shall inure to USMS/COMSA in accordance with their rules and regulations.