

Federal Programs Staffing and Contact List

Lower Yukon School District Office

Point of Contact (POC) Reference Guide

Federal Programs	
Meghan McCarthy-Grant Director of Federal Programs mmgrant@lysd.org	Overview of Grants • Quality Schools Grant • Title I-A: Improving Basic Programs • Title I-C: Migrant Education Program ◦ Title I-D: Neglected & Delinquent Facilities • Title III-A & English Learner Education • Title V: Rural Education Achievement Program (REAP) • Title I-C Migrant Education Program • Homeless Liaison • Foster Care Liaison ESEA Consolidated Tasks • **Budgeting**: Manage budget cycles and GMS input for all ESEA programs. • **Technical Assistance**: Support Title I planning at II sites and hold parent committees twice yearly. • **Compliance**: Compile monitoring evidence and coordinate with business services for coding and reimbursements. ESEA Programmatic Responsibilities • **Applications & Reports**: Handle consolidated applications, comparability reports, and compliance handbooks. • **Title IA**: Ensure purchases align with requirements. • **Title IC (Migrant)**: Oversee recruitment, eligibility, and service delivery. • **Title IIIA (EL)**: Manage English Learner plans and identification. • **Quality Schools**: Manage annual application and performance report. • **Indian Education**: Administer applications, reports, and fund utilization. • **Rural Low Income Schools**: Manage annual applications. • **Homeless/Foster Students**: Update foster care lists and ensure service delivery. Fiscal Responsibilities • **GMS Applications**: Oversee SIP, ESSER, Migrant Literacy, AK Literacy. • **Budget Management**: Conduct monthly budget reviews and financial processing • **Fiscal Compliance**: Implement purchasing and procurement processes. Grants & Funds

	● **Grant Management**: Collaborate on grant submissions and manage Indian Education funds.
Andrea Stevens astevens@lysd.org	● Business, Federal Programs, and Early Childhood Education Support Staff

Career-Technical Education	
Conrad Woodhead CTE and Residential Director cwoodhead@lysd.org	● King Tech/Voyage to Excellence (CTE) - **CTE Program Support**: Manage partnerships with Voyage to Excellence, Kusilvak Career Academy, and ASD. ● KCA (Residential) - **KCA Staffing**: This position oversees staffing and funding for KCA programs and ensures minimal use of LYSD general funds. ● ANSEP & AMCS (Dual College Partners) - **ANSEP Grant Management**: Lead CHOICE program, focusing on culturally informed CTE experiences for Alaska Native students. ● **MOU Management**: Coordinate and monitor MOUs with T3 Alaska/UAF and ASD, ensuring effective implementation. ● **KCA Historical Data Tracking**: Maintain and analyze data on student participation and outcomes at KCA.
Ben Howard Dir. of Early Education bhoward@lysd.org	Early Childhood Education: ● Co-Manage AK Literacy Grant with Shanna Johnson & Meghan McCarthy Grant ● Professional Development ● Partnership with Teaching Strategies ● Partnership with community-based Head Start Programs ● Compliance with Federal Programs ● Weekly Newsletter ● Partnership with the State Early Childhood Department Assessment: ● Federal and State Compliance & Documentation ● Test Security ● Professional Development ● Site Testing Coordinators ● LYSD Assessment Calendar ● Federal Assessments ● State Assessments ● District Assessments Teacher Evaluations (co-directed with Lisa Vrvilo): ● Teacher Evaluation Compliance and Procedures (State & District)

	● Instructional Observations ● Teacher Evaluation Timelines & Due Dates ● Levels of Support (Plans of Growth and Plans of Improvement) ● FY25 Priorities of Teacher Evaluation ● Surveys ● eFolio ● Teacher Evaluation Professional Development ● Administrative Support for Teacher Evaluation Federal Programs (Assist Meghan McCarthy-Grant): ● Migrant Education ● English Language Learners (ELL) ● Title I Site Plans
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