

Pella Community School Board of Directors
Meeting Minutes
September 24, 2018 Regular & Organizational Meeting Minutes

Item	Item Description
1	Roll Call: President Joan Corbin called the meeting to order at 4:31 PM. Members answering roll are Gregg Gustafson, Lisa Jansen and Timothy Tripp. Gary Coppock was absent with notice.
2	Receive Visitors/Public Forum: President Joan Corbin welcomed everyone in attendance and asked that if anyone from the public wanted to speak to an agenda item to let the Board Secretary know so they can be recognized. No public comments or discussion were received.
3	Consent Agenda:
a	Approve minutes of previous meetings: Board members reviewed the minutes of the September 10, 2018 Work Session meeting. Vote: To approve the minutes as presented. <ul style="list-style-type: none"> • <u>September 10, 2018 Meeting Minutes</u>
b	Approve invoices for payment: Board members reviewed the invoices for September payment. Vote: To approve invoices as presented for payment. <ul style="list-style-type: none"> • <u>September 24, 2018 Bills to Pay</u> • <u>September 24, 2018 Prepaid Bills</u> • <u>September Wells Fargo P-Card Activity</u> • <u>September AMEX P-Card Activity</u>
c	Approve Personnel changes: Board members reviewed the personnel changes for September. Vote: To approve the personnel changes as presented including: <ul style="list-style-type: none"> • <u>Leave of Absence/Resignations</u> <ul style="list-style-type: none"> ◦ <u>Angela Halstead - HS Food Service</u> ◦ <u>Steven Evans - Bus Driver</u> • <u>New Hires</u> <ul style="list-style-type: none"> ◦ Julie Visser – HS Food Service ◦ Randy Wilson - 7th Grade Assistant Basketball (Girls)
d	Approve Change Orders: Board members reviewed the change orders for September. Vote: To approve the change orders as presented. <ul style="list-style-type: none"> • <u>Midwest Sanitation - CO001</u> • <u>Midwest Sanitation - CO002</u> • <u>Midwest Sanitation - CO003</u> • <u>Midwest Sanitation - CO004</u> • <u>Country Landscapes - CO005</u> • <u>Cunningham - CO012</u> • <u>Cunningham - CO014</u>
4	Consent agenda approval: Motion by Tripp; Second by Gustafson to approve the consent agenda as presented. All in favor, motion carried: 4-0.
5	Adjourn retiring Board: President Joan Corbin adjourned the retiring Board.
6	Annual Organizational Meeting of the Board: Superintendent Greg Ebeling served as President Pro-Tem until the newly elected president assumes leadership of the meeting.
a	Roll Call: Members answering roll are Timothy Tripp, Gregg Gustafson, Joan Corbin and Lisa Jansen. Gary Coppock was absent with notice.

b	Elect President: Superintendent Greg Ebeling called for nominations for the office of Board President. Motion by Tripp; Second by Gustafson to nominate Joan Corbin. Motion by Tripp; second by Gustafson to vote Joan Corbin as Board President. All in favor, motion carried: 3-0. President Corbin presided over the remainder of the meeting.
c	Elect Vice-President: President Corbin called for nominations for Board Vice-President. Motion by Gustafson; second by Jansen to nominate Tim Tripp as Vice-President. Motion by Gustafson; second by Jansen to elect Tim Tripp to office of Vice-President. All in favor, motion carried: 3-0.
7	Reports from Director of Instruction & Principals: District Administrators were present to give updates for their departments and buildings. All questions of the board were answered. <ul style="list-style-type: none"> o <u>Director of Instruction</u> o <u>High School & CAP</u> o <u>Middle School</u> o <u>Jefferson Intermediate</u> o <u>Lincoln & Madison Elementary</u>
8	Place additional items on agenda - adjust sequence, if necessary - None.
9	Unfinished Business - None.
10	New Business
a	Appoint IASB Delegate: Motion by Gustafson; Second by Jansen to appoint Tim Tripp as delegate for the IASB Delegate Assembly on November 14. All in favor, motion carried: 4-0. <ul style="list-style-type: none"> • <u>Delegate Assembly</u>
b	Approve 2018-19 Depository Resolution: Motion by Tripp; Second by Gustafson to approve the 2018-19 depository resolution as presented. All in favor, motion carried: 4-0. <ul style="list-style-type: none"> • <u>2018-19 Depository Resolution</u>
c	Appoint Board Secretary: Board members considered the appointment of the Board Secretary for 2018-2019. Vote: Motion by Tripp; Second by Gustafson to appoint Katelyn Bierl as Board Secretary for the 2018-2019 school year. All in favor, motion carried: 4-0.
d	Appoint Board Treasurer: Board members considered the appointment of the Board Treasurer for 2018-2019. Vote: Motion by Gustafson; Second by Jansen to appoint Mary Bogaard as Board Treasurer for the 2018-2019 school year. All in favor, motion carried: 4-0.
e	Designate Official Publication: Board members considered the official publication for the 2018-2019 school year. Vote: Motion by Tripp; Second by Jansen to designate the Pella Chronicle as the official publication for 2018-2019 as presented. All in favor, motion carried: 4-0.
f	Designate Legal Counsel: Board members considered the appointment of Legal Counsel for the 2018-2019 school year. Vote: Motion by Tripp; Second by Gustafson to appoint Ahlers & Cooney PC Law Firm and Bradshaw, Fowler, Proctor & Fairgrave PC Law Firm as Legal Counsels for 2018-2019. All in favor, motion carried: 4-0.
g	Approve 2017-18 Certified Annual Report (CAR): Motion by Gustafson; Second by Tripp to approve the 2017-18 Certified Annual Report as presented. All in favor, motion carried: 4-0. <ul style="list-style-type: none"> • This report is filed with the Department of Education each year. It details the assets, liabilities, revenue and expenditures in all funds of the district. <ul style="list-style-type: none"> o <u>FY 2018 Balance Sheet - All Funds</u> o <u>FY 2018 Revenue - All Funds</u> o <u>FY 2018 Expenditures - All Funds</u> o <u>FY 2018 Treasurer's Report - All Funds</u>

h	<p>Approve 2017-18 Special Education Supplement (SES) and request modified allowable growth: Motion by Tripp; Second by Gustafson to approve the 2017-18 Special Education Supplement and request for modified allowable growth request as presented. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> Each year we request additional “spending authority” from the School Budget Review Committee for any special education deficit that we incur. This year our deficit is \$616,921 compared to \$371,500 for FY2017. <ul style="list-style-type: none"> <u>FY 2018 SPED Balance</u>
i	<p>Approve Final High School Pay Apps: Motion by Gustafson; Second by Tripp to approve the final High School Pay App to Cunningham as presented. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <u>Cunningham Final Pay App</u>
j	<p>Appoint representative to City of Pella TIF Consultation: Motion by Tripp; Second by Gustafson to appoint Mary Bogaard as representative for the City of Pella TIF Consultation meeting. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <u>Notice of Consultation September 25, 2018</u>
k	<p>Approve 28E Agreement with Newton for West Academy: Motion by Gustafson; Second by Jansen to approve the 28E Agreement with Newton for West Academy as presented. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <u>Agreement</u>
l	<p>Set Board Meetings for 2018-19: Motion by Tripp; second by Gustafson to approve the meeting dates and times set for the 2018-19 year. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <u>Dates & Times</u>
11	Information & Discussion
a	<p>Board Policy Review: Board was asked to review the 900 series of policies for October.</p> <ul style="list-style-type: none"> <u>Link to Pella School Board Policies</u>
b	<p>Attendance at IASB Convention & Delegate Assembly: Superintendent Greg Ebeling presented to the board dates and information for the 2018 IASB Convention.</p> <ul style="list-style-type: none"> <u>Delegate Assembly - Nov. 14</u> <u>Pre-Convention Workshops - Nov. 14</u> <u>Keynote Speakers - Nov. 15</u>
c	<u>Live Meeting Evaluation Form</u>
12	<p>Tentative future meetings (in High School Conference room):</p> <ul style="list-style-type: none"> Work Session & Legislative Roundtable on Monday, October 8, 2018 at 4:30 pm. Regular Meeting on Monday, October 22, 2018 at 4:30 pm.
13	<p>Adjournment: President Corbin adjourned the meeting at 6:03 pm.</p>

Approved: _____

Board President: _____

Board Secretary: _____