Middle Years Programme

SAMPLE for Appropriate Completion of Form

Student Service Learning Activity Verification

MCPS CLEAR FORM

Office of Student and Family Support and Engagement
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

MCPS Form 560-51
August 2018

STUDENT INSTRUCTIONS: Complete Sections I and III of this form legibly in blue or black ink. The nonprofit tax exempt organization completes Section II. Documentation of all service is due to the school-based SSL coordinator according to specific timelines. In order to be reflected on the student's report card each semester, students must submit MCPS Form 560-51, *Student Service Learning Activity Verification Form*, to the school SSL coordinator by the following recommended dates:

- Service completed during the summer—**Recommended by Last Friday in September**
- Service completed during the summer and 1st semester—**Recommended by First Friday in January**
- Service completed during the summer, 1st semester, and 2nd semester to be recognized for the Certificate of Meritorious Service (high school seniors) or the Superintendent's SSL Award (middle school)—**Recommended by First Friday in April**
- Service completed during the summer, 1st semester, and 2nd semester—**REQUIRED by First Friday in June**

ALL SSL Forms for service completed any time during the current school year, including the summer before the current school year, are **REQUIRED** to be submitted to the school SSL coordinator **no later than the first Friday in June.**

SECTION I. STUDENT INFORMATION—To be completed by the student prior to review from the nonprofit tax exempt organization.

Student's Name Husky Learner MCPS ID 121212 Grade 6
School Silver Creek MS - 835 First Period Teacher Mrs. Cornell
E-mail 121212@mcpsmd.net
Parent/Guardian Name Mr. Adult Husky Phone: Home or Cell 240 - 111 - 1111 Other ___ - ___ - ____

SECTION II. NONPROFIT, TAX EXEMPT ORGANIZATION INFORMATION—To be completed by the supervisor after the phases of preparation and action have occurred.

Organization Kensington Park Senior Community Federal Employer Identification # __ __ - _ _ _ _ _ _ _ Phone 301 - 222 - 3333
Address 3620 Littledale Rd. Kensington, MD 20895 E-mail
Describe Activity (performed) Student participated in an intergenerational program by playing games and doing art projects with residents.

Service Record

Date From	Date To	# Days of Service	# Hours Per Day (8 in a 24 hour period maximum)	Total # Hours Completed (award 1 SSL hour for every hour of service)
10-10-2018	12-12-18	4	1.5	6

Supervisor Name (print) Joy Parson Title Director
Supervisor Signature _____ Date 12 / 13 / 18

SECTION III. STUDENT REFLECTION—Think about your SSL activity. Review the Maryland Seven Best Practices of Service-Learning *www.montgomeryschoolsmd.org/departments/ssl/pages/bestpractices.aspx* and respond to the following questions in a written paragraph below.

- **What** did you do?
- **What** need did your service address?
- **Who** benefitted from your service?
- **What** did you learn about yourself?
- **How** was this experience connected to something you learned in a class at school? (For example, English, Mathematics, Science, Social Studies, Arts, Physical Education, Health, Foreign Language, etc.)

Note: This reflection will be reviewed by the MCPS SSL coordinator and returned to the student if not complete.

As an IB Learner, I learned to be open-minded and caring during my community service experience. While volunteering at the Kensington Park Senior Living, I played games, listened to stories and completed an art project with senior citizens. I had to be open-minded by listening to their perspective for how they wanted to create our joint art project. I also had to show care by being respectful and patient when we were playing different games. I showed patience by not rushing them when it was their turn. This experience connected to a book I once read in school about a young girl who spent time with her Abuelita which is grandmother in Spanish. Even though the senior citizens weren't my grandparents, I connected to the main character in the story when she also had to be patient and gentle with her grandmother. This opportunity has helped me to value the knowledge that older people can offer me.

Parent/Guardian Name (print) _____
Signature _____ Date ___ / ___ / ____

MCPS SSL COORDINATOR USE ONLY

☐ Check if automatic hours are attached to this activity as a result of course instruction