Process for COIN Legislative Team – COIN Endorsement/Opposition to Bills

2025

1. **Topic Area Group.** Organize into topic area groups (CEE, CFR, Housing/Houselessness, etc) Topic area groups decide how they will work together. Some may choose to communicate by email; others may choose to meet on Zoom regularly or as needed. Each topic area group should designate a Group Leader.

2. **New Group Members.** As people sign up on the COIN website to be a part of the Legislative Team, Facilitators Debi, Cheryl, or Laura will send an email of introduction to the Group Leader and the new volunteer. Group Leaders, please do follow up with new volunteers!

3. **Identify Group Bills.** Communicate within your topic area group to identify bills that your group feels are worth tracking, and then select the bill(s) that you would like to track.

4. **Bill Worksheets.** As you research your bill, fill out the COIN Bill Worksheet. You can informally share it with others in your topic area group (for example, CEE) or another Legislative Team member for feedback. When you are ready to make a recommendation for endorsement, opposition, or continued watching of the bill, email it to the Leg. Team facilitators (Debi, Laura, Cheryl) at coinlegteam@gmail.com. They will review it and forward it to the rest of the team along with other bill worksheets. Leg Team meeting attendees are asked to look over forwarded materials prior to the next meeting, so they can be prepared to vote on whether or not to endorse bills.
   Here is the link to the Blank COIN Bill Worksheet –
   https://docs.google.com/document/d/1hwuTMP6proa32dcPiAPcOcx5iqUNHzbbnP88W_MKBgY/edit?usp=sharing
   Download it to your computer, save your work and rename the file "coin-ws-bill number." For example: coin-ws-HB4014. Then email the completed bill worksheet to team facilitators. "ws" is our abbreviation for worksheet.

5. **Legislative Team Meetings** The Legislative Team Facilitators, the Group Leaders, and any other Legislative Team Members who are able, will meet regularly - every other week or even once a week if needed, to vote on any bills brought forward by Team Members. (The day and time will be determined by the results of our Leg Team Meeting Poll. We'll send out a regular meeting link once the day and time are set.)

6. **At Legislative Team meetings**, topic area Group Leaders or Team Members should be prepared to advocate for (or against) bills they want the Legislative Team (those present at the meeting)

to consider for endorsement/opposition.

7. **COIN Endorsement** If the Legislative Team agrees by at least a 2/3 majority to recommend endorsement/opposition of a bill, it will be considered as officially endorsed/opposed by COIN. Additionally, if a bill is being carried over from 2024 unchanged, and COIN endorsed/opposed the bill last year, we can consider it approved again this year. Here's the link to COIN's 2024 web page for bills endorsed or opposed by COIN - https://www.coinoregon.com/2024-legislation.

8. **COIN Member Group Feedback** Indivisible groups throughout Oregon are encouraged to review the recommendations for endorsement or opposition regularly on the website (https://www.coinoregon.com/2025-legislation). If groups have concerns about the endorsement or opposition to a specific bill, they are urged to email the Legislative Team at coinlegteam@gmail.com to express those concerns. No endorsement or opposition is set in stone, so any concerns the Legislative Team receives will be considered.

9. **COIN Website Listing.** Bills that complete the COIN process will be included on the COIN website. A bill may be listed on the website if we are just watching it, before COIN has officially endorsed/opposed it.

10. **Group to Legislative Team Communication.** Review the status of your bill regularly and provide any updates to information about bills for the website by email to coinlegteam@gmail.com. Please provide helpful links for additional information, COIN Worksheet, talking points, and especially Calls To Action that you want to see on the website about your bill. Please check the COIN 2025 Legislation web page regularly to make sure information about your bill is up-to-date at https://www.coinoregon.com/2025-legislation.

11. **Testimony.** If the process of getting a bill endorsed/opposed by COIN is not completed and you wish to submit testimony about a bill, you may submit it as an individual, or, if your topic area group agrees, you may submit it representing your topic area group, for example, "The COIN Climate/Energy/Environment Team." If your bill has been endorsed/opposed by COIN, you may submit testimony on behalf of COIN, provided it reflects the consensus of your topic area group.

12. **Other Group Actions.** Along with your group members, use Slack, social media, email, etc. to encourage others to provide testimony, contact their legislators, and otherwise support/oppose these bills. COIN leadership will include this information in weekly newsletters and on social media, but there are just 6 volunteers on the COIN Leadership Team and they are also working on other things besides just legislation, so we'll need all hands on deck when ACTION is needed.

13. **Communications reminder:** For communicating information about a bill that needs to go on the COIN website or COIN social media, please use this email address: coinlegteam@gmail.com. If you have a message that needs to go to all Legislative Team Members, use the coin-legislative-team@googlegroups.com address, but let's use that very sparingly, so as to not inundate each other with emails!

Your Legislative Team Co-Facilitators:

Cheryl Conway 419-906-0348 conwayct2007@hotmail.com	Laura Allen 425-419-7301 allenmead2@gmail.com	Debi Ferrer 541-980-2047 debiferrer@gmail.com

Remember! You can email us all at coinlegteam@gmail.com.