



OLEY VALLEY SCHOOL DISTRICT

OLEY, BERKS COUNTY, PENNSYLVANIA 19547
"Enter to Learn...Leave to Serve"

VOLUNTEER APPLICATION

In accordance with Policy 916, all volunteers must have a disclosure/application on file in the Oley Valley School District. Please complete the following information and return it to the Department of Human Resources along with the necessary certification/clearances found at the following link:

[OVSD VOLUNTEER RESOURCES](#)

Upon completed review of the volunteer application packet, prospective volunteers will be placed on a volunteer list for board approval.

BOARD APPROVAL IS REQUIRED PRIOR TO BEGINNING SERVICE AS A VOLUNTEER.

It is the responsibility of volunteers to renew and submit new certifications/clearances to the Office of Human Resources every sixty (60) months in order to maintain an active volunteer status.

Volunteer Name: _____

Address: _____

Phone # / Email address: _____

Student Name(s) (if applicable): _____

Please describe the nature of your volunteer assignment (include the building/department you are assigned to and who you are under the supervision of)(if applicable):

Volunteers with access to confidential student information shall maintain the confidentiality of that information in accordance with district policies and procedures and applicable law. If a volunteer has questions about confidentiality of student information, the volunteer should consult with the building/department administrator.

I have received and reviewed a copy of the Oley Valley School District Volunteer Policy 916 and Oley Valley School District Child/Student Abuse Policy 806 . I affirm with my signature below that I have read, understand and agree to comply with these policies

Volunteer Signature: _____ **Date:** _____

Emergency Contact: _____ **Phone #:** _____

<u>OFFICE USE ONLY:</u>	
<input type="checkbox"/> Date received in HR Office	_____
<input type="checkbox"/> Official Clearances/Certifications on File	<input type="checkbox"/> Board Approval Date _____
<i>Director of Human Resources Signature:</i> _____	<i>Date:</i> _____

The Oley Valley School District is an Equal Opportunity Employer and Educator who fully and actively supports equal access for all people regardless of Race, Color, Religion, Gender, Age, National Origin, Veteran Status, Disability, Genetic Information or Testing, Sexual Orientation and Gender Identity or Expression and prohibits Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or practice in the investigation of any complaint, or otherwise oppose discrimination. Compliance issues/questions should be directed to the Office of the Superintendent.



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