

# TEACHING IN DUAL DELIVERY CLASSROOMS

## WHITEBOARD ALTERNATIVES

**REMEMBER:** Make sure the screen you want to share is on your left-hand monitor and that you are sharing the screen through Zoom.

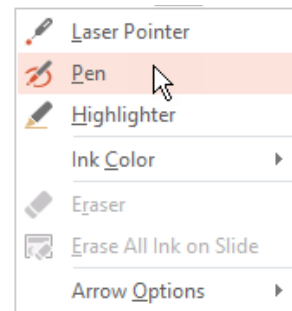
There are four ways to write on a digital whiteboard:

|                            |   |
|----------------------------|---|
| PowerPoint Annotation      | 1 |
| Zoom Whiteboard/Annotation | 1 |
| Jamboard                   | 2 |
| Microsoft Word             | 2 |

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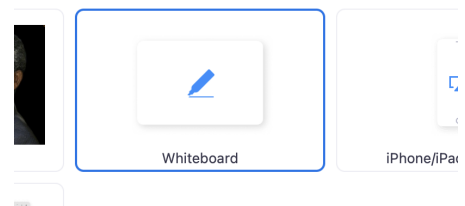
### POWERPOINT ANNOTATION

1. Start PowerPoint slide show.
2. Right click with the mouse.
3. Choose "Pointer Options".
4. Choose either "Pen" or "Highlighter" and start writing on the screen
5. When you are finished, you will be prompted to save or discard your annotations.



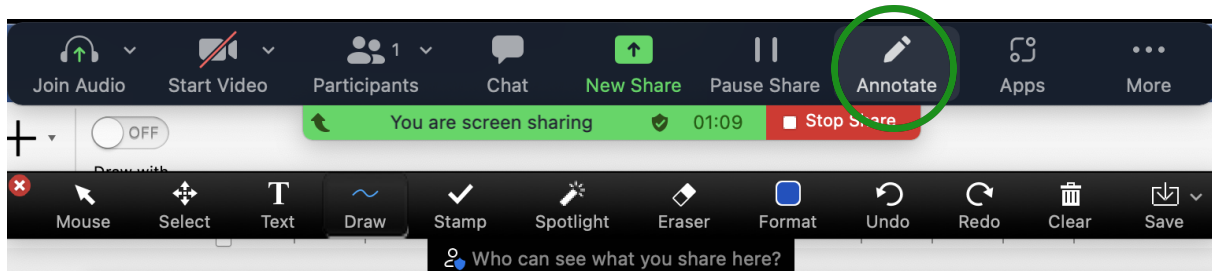
### ZOOM WHITEBOARD/ANNOTATION

1. When logged into Zoom, click on **Share Screen**. One of the options you will get is **Whiteboard**. Choosing it will provide you with a Whitespace that is shared with remote students.
2. Write on the left-hand touchscreen using the rubber tip pen provided in the room, and/or your own finger



OR

- While in Zoom you can choose the **Annotate** feature while sharing other content and annotate your content or comment on students' shared screens. You can also save your annotations when you finish.



## JAMBOARD

Either: Go to <https://jamboard.google.com/> and login with your AUC email credentials, and create a new Jamboard.

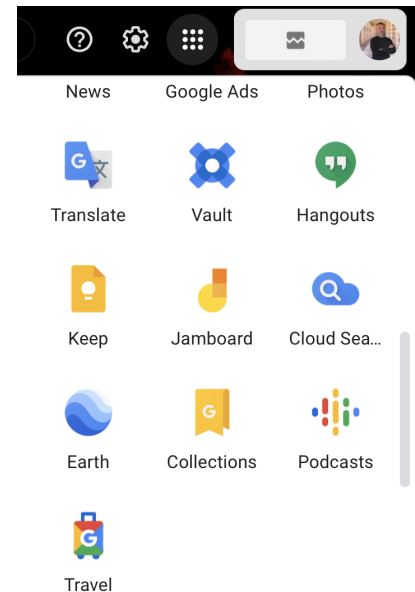
OR

If you are already logged into your email, you can click on the nine dots beside your name at the top right corner.

Clicking those dots will show you the list of Google Apps available. Scroll down and click on **Jamboard**. If it does not appear, immediately, you may need to scroll further to view more apps

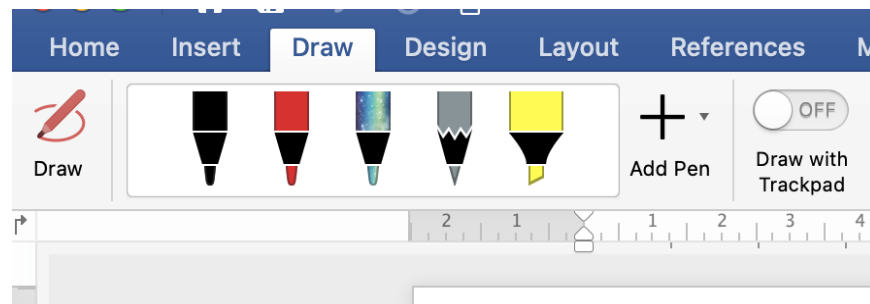
The advantage of Jamboard over other options is that:

- It allows you to use multiple screens
- It is automatically saved on the Jamboard, and you can go back and forth between the multiple screens, whereas in other tools, you can only annotate one screen at a time, and when you save it, you move on to another screen. So it is like using multiple whiteboards in the classroom without erasing any of them.



## MICROSOFT WORD

- To access annotation in Word, choose the **Draw** tab at the top of a blank word document:



- If you cannot find the “Draw” tab on your MS Word version, choose the “Review” tab and click “Start Inking”

