

Assembling Packet 3

0. Print and **SIGN** Cover Sheet
1. Print and **SIGN/DATE** DS-230 **ONLY PART I** (pages 1-2).
2. Print DS-230 Part I Question 35 Supplemental.
3. Print and **SIGN/DATE** DS-156, then make a photocopy (**you must have 2 total in Packet 3**).
4. Print and **DO NOT SIGN** DS-156K.
5. Print DS-160 Confirmation (**page 1**).
6. Print, fill out, and **SIGN/DATE** just the checklist from Packet 3 (**Page 2**) and check them all, except write N/A for items which do not apply.
7. Photocopy passport biographical page.
8. **MAKE A PHOTOCOPY OF THE ENTIRE PACKAGE SO FAR** (cover sheet thru Packet 3 checklist, except photos). This is your backup. You should have **14 pages in this photocopy**.
9. Put passport photos in a ziplock bag and staple to the page provided. In pencil--*if possible*--put your Name on the back of the photos. Make sure passport photos are 2"x2".
10. Paperclip the pages together. You should have **15 pages including the photos**.
11. Beside the address field, on outside of mailer write case number: MTL20XXYYYYYY
12. Using XPressPost mail the documents with Delivery Confirmation/Tracking:

ATTN: Immigrant Visa Unit MTL20XXYYYYYY

315 Place d'Youville Suite 500

Montreal Quebec

H2Y 0A4

Item	Page Count
Cover Letter	1
DS-230 Part I	2
DS-230 Part I Q35 Supplemental	1
DS-156 (copy 1)	3
DS-156 (copy 2)	3
DS-156K	1
DS-160 Confirmation	1
Packet 3 Checklist	1
Passport Biographical Page Photocopy	1
Total Pages	14
Total Pages with Photographs	15