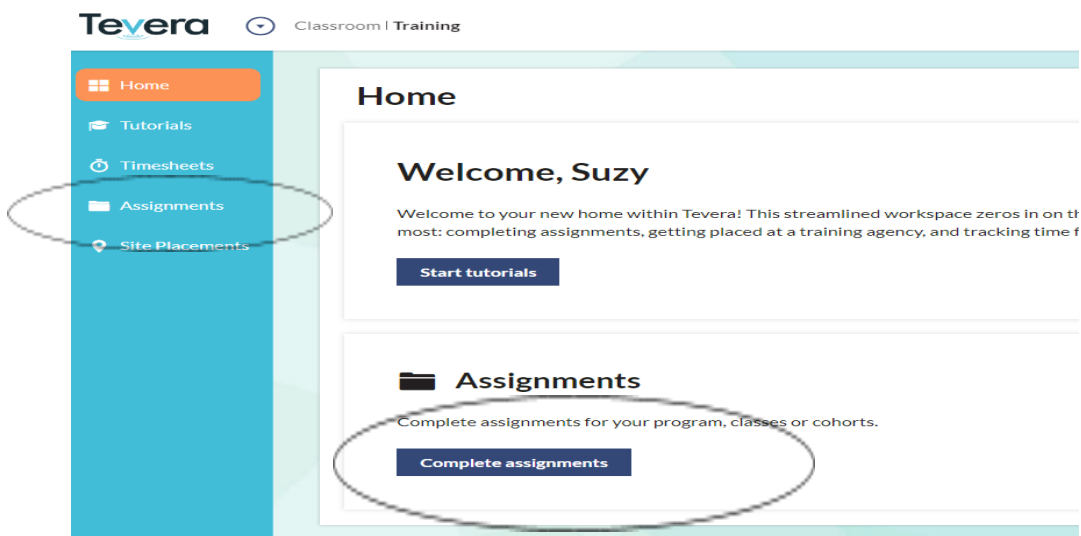


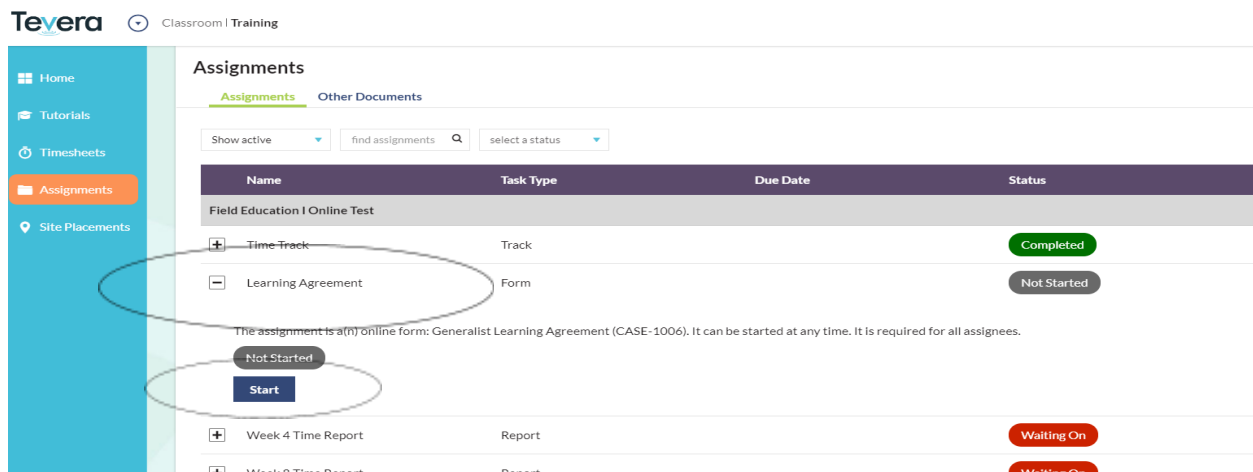
ELC/Tevera Learning Agreement - Students

Each field period, students will create a new Learning Agreement to guide their learning during Field Practicum. Your Field Faculty Advisor will provide you with support and direction as it pertains to expectations and deadlines. You can also find that information on your learning management system [On-Campus: Canvas; Online: Digital Campus]. While a student may need support from the Field Instructor to identify some learning opportunities at the field site, it's the student's responsibility to create and execute the Learning Agreement.

1. To begin working on your Learning Agreement, first login to ELC (Experiential Learning Cloud, formerly known as Tevera). Then on the "Home" screen, click on "Assignments" located on the left hand side of the screen or "Complete Assignments"



2. The "Assignments" list will appear. Locate the Learning Agreement and click on the "+" to the left to expand [note: Specialized Year students select from Specialized Direct Practice or Specialized Community Practice learning agreements]. Click on the "Start" button



- The student will then see the Learning Agreement. Scroll through the entire document and complete every required field, denoted by a red edit icon. Complete the applicable optional fields, denoted by a blue edit icon.



Required



Optional / if applicable

- You'll start by completing fields in the following sections: *Student Information, Practicum Information, and Program Information.*
- For the Field Practicum Expected Weekly Schedule, please capture your typical week as best you can. We understand this may differ at times, but we encourage students to maintain consistently structured weekly field practicum schedules. Also note the typical day/time of weekly supervision with your Field Instructor in the "Weekly Individual Supervision" section.

FIELD PRACTICUM EXPECTED WEEKLY SCHEDULE

Timezone: *EST*

Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.
<i>n/a</i>	<i>8am - 4pm</i>	<i>8am - 12pm</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>

WEEKLY INDIVIDUAL SUPERVISION

Student and Field Instructor agree that a minimum of 60 minutes of individual, weekly supervision will occur on: *Tuesdays at 10am*

- For the Orientation Confirmation section, please check the applicable boxes in the "Student" column. Your Field Instructor will complete the boxes in the "Field Instructor" column.

Please confirm that the following have been reviewed by marking the checkbox in the res

Category	Student
Organization Policies	☒ ☐
Emergency Plan	☒ ☐
Safety Policies	☒ ☐
Mandel Field Education Manual	☒ ☐
Supervision Expectations	☒ ☐

COMPLETED

7. For the section under the “LEARNING AGREEMENT” heading, start by completing the field indicating your goal for this field period. Then proceed to note your Learning Activities for each of the Ten Competencies. Remember that these learning activities should be SMART: specific, measurable (did you complete or not?), Achievable (realistic to complete in this field period?), Relevant (do they demonstrate the referenced practice behaviors?), and Timely (noting frequency, deadlines, etc.).

COMPETENCY 5: ENGAGE IN POLICY PRACTICE	
Practice Behaviors	1. Use social justice, anti-racist, and anti-oppressive lenses to assess how social welfare policies affect the delivery of and access to social services; 2. Apply critical thinking to analyze, formulate, and advocate for policies that advance human rights and social, racial, economic, and environmental justice.
Learning Activities: <u>Identify at least one agency policy which might be negatively impacting service delivery or client access to social services. Create a plan and alternative policy which would improve this area and discuss with Field Instructor how to implement this change.</u>	

8. Once all Learning Activities are created, the student will click on “Submit” at the bottom to submit the Learning Agreement to the Field Faculty Advisor.



9. Now that you’ve created your Learning Agreement, please use it as an intentional guide for this field period of your practicum. Near the end of the field period, your Field Faculty Advisor will provide you and your Field Instructor with instructions for completing the Learning Evaluation, which is a separate field form in ELC. The Learning Evaluation will pull information [including your recently created Learning Activities] from this Learning Agreement. For further information, please review the [“Learning Evaluation Instructions for Students”](#) doc.