Writing College-Entrance Essays

Gather Qualifications

Name: _____ Date: _____

Answer the following questions to gather your qualifications. Afterward, provide a copy of your answers to each person you ask for a letter of recommendation. That way, the letters can reference your experience and target your higher-education goals.

1. What classes have you taken to prepare you for studying after high school?

2. What extracurricular high school activities have you participated in, and for how long?

3. What community organizations, charities, fund-raisers, or events have you participated in?

4. What work experience do you have, and for how long?

5. What three people (teachers, administration, employers, community members) could you ask to write you letters of recommendation?