Arkansas FCCLA Competitive Event Manual



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Introduction to STAR Events

General Information

Students Taking Action with Recognition (STAR) Events are competitive events for Family, Career and Community Leaders of America members designed to recognize individuals and chapters for their proficiency and achievement in chapter and individual projects, leadership skills, and occupational preparation.

FCCLA STAR Events offer individual skill development and application of learning through the following activities:

- Cooperative: teams work to accomplish specific goals
- Individualized: an individual member works alone to accomplish specific goals
- Competitive: individual or team performance is measured by an established set of criteria

STAR Events promote the FCCLA Mission to focus on the multiple roles of family member, wage earner, and community leader. Each event is designed to help members develop specific lifetime skills in character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

Throughout the events – whether involved as a participant, helper, or evaluator – cooperation is stressed in **positive and constructive ways**. Teamwork is encouraged. Cooperation and respect between youth and adults are fostered by providing each person with the opportunity to work in youth/adult teams. The belief that youth are capable of assuming important roles is essential to the success of this system. Event evaluation and recognition procedures were developed around the belief that all participants are achievers. For this reason, participants are evaluated against a set of standard criteria.

National Events

These events are divided into four categories as listed below. These events enable members to demonstrate proficiency and achievement at the Regional, State, and National levels.

Foundational Events Events that build basic leadership and life skills for members who want to get involved and improve upon themselves.						
Career Investigation	Investigation Entrepreneurship Focus on Children Interpersonal Communications					
Job Interview	L	eadership	Nutrition and Wellness		Parliamentary Procedure	
Professional Presentation		Repurpose a	Repurpose and Redesign		ustainability Challenge	

Leadership Events

Events that provide opportunities for leaders to gain recognition for their work in chapters. Event content is designed to be a chapter project led by the team that takes it to competition.

Chapter in Review	Chapter in Review	Chapter Service	Chapter Service Project
Display	Portfolio	Project Display	Portfolio
National Programs in Action	Promote and Publicize FCCLA	Public Policy Advocate	Personal Finance: Presented by Everfi

Career Focused Events

Events for members exploring a specific career area. Most events are for Level 2 and Level 3 participants who have spent time building career-specific skills and knowledge, but a few events are open to Level 1 participants who want to explore a specific career path.

Baking and Pastry	Culinary Arts	Early Childhood Education	Event Management
Fashion Construction	Fashion Design	Food Innovations	Hospitality, Tourism, and Recreation
Interior Design	Say Yes to FCS Education	Sports Nutrition	Teach or Train

Teaching Strategies

Online Events

Events that have a focus on the integration of Family and Consumer Sciences content through digital delivery.

Preliminary Round participants submit projects for online evaluation. The top 15 highest-scoring entries in each level are invited to present their digital project and an oral presentation at the National Leadership Conference.

FCCLA Chapter Website	Digital Stories for Change
Instructional Video Design	Red Talks on Education

The STAR Event and Proficiency Event program currently includes the following events:

Event	Entries per State	Individual Event		Team Event	Event	Entries per State	Individual Event		Team Event
Baking and Pastry					Fashion Construction	1			
					Level 1	2			
					Level 2	2			
Level 3 & 4	3	•			Level 3 & 4	2			
Career Investigation					Fashion Design				
Level 1	2								
Level 2	2				Level 2	2		or	
Level 3 & 4	2	•			Level 3 & 4	2		or	
Chapter in Review Di	isplay				Focus on Children				
Level 1	2		or		Level 1	2		or	
Level 2	2		or		Level 2	2		or	
Level 3 & 4	2	•	or		Level 3 & 4	2		or	
Chapter Service Proj	ect Display				Hospitality, Tourism,	and Recreati	on		
Level 1	2		or		Level 1	2		or	
Level 2	2		or		Level 2	2		or	
Level 3 & 4	2	•	or		Level 3 & 4	2		or	
Chapter Service Proje	ect Portfolio				Interior Design				
Level 1	2		or		Level 1	2		or	
Level 2	2		or		Level 2	2		or	
Level 3 & 4	2		or		Level 3 & 4	2	•	or	
Culinary Arts					Interpersonal Comm	unications			
					Level 1	2		or	
					Level 2	2		or	
Level 3 & 4	3				Level 3 & 4	2		or	
Early Childhood Educ	cation				Job Interview				
					Level 1	2			
Level 2	2				Level 2	2			
Level 3 & 4	3				Level 3 & 4	2			
Entrepreneurship					Leadership				
Level 1	2	•	or		Level 1	2	•		
Level 2	2		or		Level 2	2			

Level 3 & 4	2		or	-	Level 3 & 4	2			
			UI						
Event Management					National Programs in	n Action			
Level 1	2		or		Level 1	2		or	
Level 2	2		or		Level 2	2		or	
Level 3 & 4	2	-	or	-	Level 3 & 4	2		or	
Repurpose and Red	esign				Nutrition and Wellne	ess			
Level 1	2	-	or		Level 1	2		or	
Level 2	2		or		Level 2	2		or	
Level 3 & 4	2	-	or		Level 3 & 4	2		or	
Say Yes to FCS Educa	ation				Parliamentary Proce	dure			
Level 1	2	-			Level 1	2			
Level 2	2	-			Level 2	2			
Level 3 & 4	2	-			Level 3 & 4	2			
Sports Nutrition					Personal Finance: Pr	esented by Ev	verfi		
Level 1	2		or		Level 1	2			
Level 2	2	-	or	-	Level 2	2			
Level 3 & 4	2	-	or		Level 3 & 4	2			
Sustainability Challe	enge				Professional Present	tation			
Level 1	2		or		Level 1	2		or	
Level 2	2		or		Level 2	2		or	
Level 3 & 4	2	-	or	-	Level 3 & 4	2		or	
Teaching Strategies					Promote and Publici	ze FCCLA			
					Level 1	2		or	
Level 2	2	-			Level 2	2		or	
Level 3 & 4	2				Level 3 & 4	2		or	
Teach or Train					Public Policy Advoca	nte			
Level 1	2				Level 1	2		or	
Level 2	2	-			Level 2	2		or	
Level 3 & 4	2				Level 3 & 4	2		or	

Arkansas FCCLA Competitive Event Guidelines

The following guidelines will govern the Arkansas regional and state levels of competitive events.

<u>General Rules for All Levels of Competition</u> - also review p. 8 (General Rules) & p. 10-11(FAQ) of the National STAR Event Guidelines

- 1. Participants must meet the STAR event specifications and rules set forth in each event, according to the national and state Competitive Guidebooks. Specific event situations and scenarios can be found in the National FCCLA portal under the Resources section.
- 2. Refer to the glossary in the National STAR Events Guidebook for definitions of terms.
- 3. All competitive event projects must be developed and completed during a one-year span beginning July 1 and ending June 30 of the current school year preceding the regional, state, or national leadership conference.
- 4. All competitive event projects must be planned and prepared by the participant(s) only. Supporting resources are acceptable as long as participants are coordinating their use and resources are cited appropriately verbally and/or in print during the presentation to avoid false credit for unoriginal or non-participant work. Participants are encouraged to use original materials, items licensed for reuse, or items in which copyright permission has been granted.
- No projects can be entered in more than one level of a single event, or in more than one event. However, projects entered in any event may be included in the Chapter in Review events.
- All national events are closed to spectators. Only evaluators, timekeepers, lead consultants, evaluator coordinators, and FCCLA staff are allowed in the event rooms for the closed events.
- 7. In events with the choice between a hard copy portfolio and electronic portfolio, participants will be asked at competition time if they are submitting a hard copy portfolio or electronic portfolio. Once the type of portfolio is selected, participants may not switch to the other type of portfolio. Participants should not bring both types of portfolios to be used in the evaluation process.
- 8. Videotaping and/or audio recording of competitive events will not be allowed unless prior approval has been received from FCCLA staff.
- 9. Photographs cannot be taken by participants and/or advisers in any event with the exception of Baking and Pastry and Culinary Arts. Each contestant in Baking and Pastry and Culinary Arts may take only one photograph of their own final product after the competition. Professional photographers contracted by the state FCCLA office may take photographs. Violation will result in disqualification.

- 10. Participants are responsible for their own personal property/event materials and may not have others assist them with event setup, including moving items into the competition area. Any items left behind are not the responsibility of FCCLA and may be discarded.
- 11. Screens and access to an electrical outlet WILL NOT be provided. Participants are encouraged to bring fully charged devices such as laptops, tablets, etc., to use for presentations, as allowed per event guidelines. Participants in events which allow electronic portfolios are responsible for providing their own electronic device (i.e., laptop, etc.) in order to present their electronic portfolio to the evaluators. Individual screens and extension cords will not be allowed.
- 12. All materials on displays must be placed on a clearly defined presentation surface. Displays with a clearly defined front presentation surface (such as tri-fold boards) may not have items on the back of the board, as consultants/evaluators would not be expected to look behind a display for project components. Displays with multiple presentation sides may have materials on all clearly defined presentation surfaces. All materials must be easily viewed, accessible, and legible. If using a book/flipchart, make sure the event rules allow.
- 13. There will be online orientations on the regional or state level. The one point designated for this on the point summary forms will be based on if the students complete the form.
- 14. The one point designated for "Confirm STAR Competition(s)" on the national point summary forms will be given to entries as long as they complete the mandatory check-in on time.
- 15. If a participant fails to adhere to event guidelines or event definition, or prepares an item not based on the current event scenario, then the sample/display/project is ineligible for evaluation. The participant will still be able to compete with an oral presentation if they choose to do so and will only be scored on the oral presentation.
- 16. DISCLAIMER FOR COMPETITION: Each participant is responsible for having read all of the state and national guidelines. Arkansas FCCLA is not responsible for an entry that is late, lost, misdirected, or not received. Only entries that are submitted in the registration site will be eligible for scoring and ranking. All technical issues should be directed to state staff as soon as possible for resolution. It is the participant's responsibility to read all information provided to them for the competition. Only project materials that are available on-site at the competition are eligible for review. Any project materials lost or not in hand by the participants at the time of competition will not be considered for evaluation.

Arkansas FCCLA Competitive Event Policies

Affiliation Requirements and Deadlines

- A student is not considered an affiliated FCCLA member at any level (local, state & national) until all membership dues are received and posted at national headquarters.
 Only paid/affiliated members are eligible to compete in any level of competitive events and only paid/affiliated members will be allowed to register for competitive events. The national FCCLA affiliation portal will be the source to verify membership.
- 2. The initial affiliation deadline is **November 1**. Chapters need to be affiliated and payment must be posted in the National portal by November 1st. Advisers will receive an e-mail invoice once the names have been submitted. If payment is made with a credit card, it will be automatically posted. It is the responsibility of the local chapter adviser to verify that payment has been posted by national headquarters. If payment has not been posted, the local adviser should contact national headquarters. Late affiliation will incur late fees of \$100.00, per DCTE policies, and may hinder participants from advancing to the next level.
- 3. Additional members not affiliated by November 1 who want to participate in competitive events must be affiliated online at **any time** throughout the school year and are eligible to substitute in a competitive event.
- It is the responsibility of all FCCLA members and advisers to review the regional, state, and national FCCLA dates and deadlines found on both tables below and <u>national FCCLA</u> <u>website</u>.

Registration Deadlines					
Regional Competition		State Competition			
September 1, 2025	Registration Open	January 26, 2026			
November 1, 2025	Late Registration	February 9, 2025			
November 21, 2025 Region 1, 3, 6 December 19, 2025 Region 2, 4, 5	Registration Deadline	February 20, 2026			

STAR Events Competitions				
1	January 9, 2026	UA- Fayetteville		
2	January 19, 2026	University of the Ozarks		
3	January 8, 2026	ASU-Jonesboro		
4	January 22, 2026	UA- Monticello		
5	January 21,2026	UA-Hope		
6	January 7, 2026	Hendrix		

Additional Eligibility Requirements

- 1. Students must have approval from their local chapter, adviser, school administrators, and parent/guardian in order to participate. An authorization form is available for local chapter use (see resources and forms section).
- 2. An individual member may participate in only **one** STAR event in any given year. Competitive events are available for participation in two types of activities: Individual events evaluate one member's performance OR Team events evaluate several participants' or a chapter's performance as one entry. Each affiliated chapter must determine if it will be represented by teams or individuals. Team events may have one to three participants from the **same** chapter except for the Parliamentary Procedure event, which must have four to eight participants from the **same** chapter.
- 3. Prior to participation, all event participants and advisers must be registered for the regional, state, and/or national leadership conference in which they are participating. The conference registration fees per person at regional, state, and national must be paid in addition to the competitive event entry fees.
- 4. All event participants must compete at the regional level in order to qualify to compete at the state level. No affiliated member will compete at the state level and qualify for national without competing at the regional level.
 - a. Exception: Baking & Pastry and Culinary Arts are state-only events and do not require regional competition.
- 5. The only competitive events in Arkansas that require students to be currently enrolled in, or have previously completed, a specific course are:
 - a. Baking & Pastry
 - b. Culinary Arts
 - c. Students participating in these two events must have taken or been enrolled in a related culinary course, such as Food Safety and Nutrition.
- 6. All other competitive events do not require specific course enrollment, though related coursework is highly encouraged to support student preparation and success.

Competitive Event Registration, Payment, and Deadlines

1. All participants must be fully affiliated at both local, state, and national levels. Proof of affiliation, the student's name on a pending invoice or paid invoice, is required before the adviser may register them for competition. Once chapter members are affiliated, competitive event entries must be registered for the Regional Leadership Conference through the Arkansas FCCLA online conference and competitive event registration system (DLG). Links to the system can be found below or on the Arkansas FCCLA website. This system is tied to the national affiliation portal and chapter advisers will use the same chapter ID and password to log in to both systems.

Registration Links				
Region 1	https://www.registermychapter.com/fccla/ar-01			
Region 2	https://www.registermychapter.com/fccla/ar-02			
Region 3	https://www.registermychapter.com/fccla/ar-03			
Region 4	https://www.registermychapter.com/fccla/ar-04			
Region 5	https://www.registermychapter.com/fccla/ar-05			
Region 6	https://www.registermychapter.com/fccla/ar-06			
State Conference	https://www.registermychapter.com/fccla/AR-State			

- 2. Each affiliated chapter may submit competitive event entry(s) for the regional level competition. Individuals may choose which event they wish to enter. Competitive event entries are tied to chapter member names.
 - a. Each chapter may register one entry per level in each STAR Event, with the following exception:
 - Chapters can register three entries per level in Baking & Pastry and Culinary Arts.
- There is not an additional entry fee for regional competition or for those advancing to state competition. They will only pay the registration amount for the conference. National STAR Event competition has an additional entry fee. <u>THERE WILL NOT BE ANY REFUNDS AT</u> ANY LEVEL.

Event Levels, Substitutions, and Team Composition

- 1. Entry into a particular level is determined by the participant's grade during the school year of the regional, state, and national leadership conference. Participants must compete in the level as indicated by their grade in the affiliation portal and must reflect the actual grade level for the current school year. Students must compete with the chapter where their membership is held. Arkansas FCCLA offers Postsecondary (Level 4) competition on the regional, state, and national levels.
- 2. A team composed of members of mixed grade levels (through grade 12) must enter at the level of the highest participant member's grade level. Keep in mind that when entering a mixed team, a risk is being taken. If you need to substitute at any point, the team must remain eligible for the level the team is entered in.
- 3. Team events with only Level 2 (grades 9 10) or Level 3 (grades 11 12) may not include members through grade 8.
- 4. Team events with only Level 3 (grades 11 12) may not include members through grade 10.

- 5. A change in the team composition could affect eligibility for state and national competitions. (Ex: A Focus on Children team of three students, two freshmen and one senior, compete at regional in Level 3 and advance to state competition. If the senior drops from the competition and no senior alternates are available, the team would not be eligible to advance to state competition. According to national rules regarding STAR Events, the freshmen may NOT compete as a Level 3 team. Each state is allowed two entries per event level and since Arkansas would have already submitted a Level 2 team for that year, the freshmen would not be allowed to compete at national. The team would be disqualified, and the third place Level 3 team would then advance to national competition.)
- 6. **Substitutions**: Competitive event participant substitutions can be made by requesting the substitution in the registration system. Substitutions can be made prior to the state/national conference. Substitutes must be affiliated members prior to substitution.
- 7. Substitutions may be made between regional and state competitions in the team events. However, at least one original participant who entered and presented at the regional competition must remain on the team. Individual entries may not have substitutes between the regional and state competition. Teams may not increase in size after the regional competition. There are no substitutions allowed between state and national competition.

Accommodations For Disabilities

1. FCCLA members with disabilities as properly identified by a valued team of professionals (such as an IEP team, Section 504 coordinator, certified psychologist, or physician) will be reasonably accommodated in regional, state, and national events. Participants who require accommodation in their event should indicate a special needs request during the conference registration or 30 days prior to the event. A staff member may contact the adviser to determine the best process for the participant.

General Presentation and Format Rules

1. When using resources such as audiovisuals or graphics, participants need to work to coordinate their use and ensure that resources are cited appropriately verbally and/or in print during the presentation to avoid false credit for unoriginal or non-participant work. Participants are encouraged to use original materials, items licensed for reuse, or items in which copyright permission has been granted.

Several STAR Events require participants to use MLA or APA citation style to cite all references. There are many resources available to assist with this including the FCCLA Quick Reference Citation Chart found at http://fcclainc.org/programs/resources.php.

As a reminder to advisers and participants, just because something is cited, does not mean that you have permission to use it. Be diligent in protecting copyrighted work. If you have questions about what is okay to use, whether it is an image, song, document, or video clip, please visit the Fair Use Checklist through Columbia University for guidance at http://copyright.columbia.edu/copyright/fair-use/fair-use-checklist/

Arkansas FCCLA recognizes the growing role of artificial intelligence (AI) tools in education and project development. Participants may use AI tools for research, brainstorming, or drafting; however, all work submitted must be the participant's original work. Any content generated or significantly assisted by AI must be clearly acknowledged and properly cited.

Participants are responsible for ensuring that their submissions adhere to FCCLA's standards of academic honesty and originality. Failure to disclose AI assistance or submitting AI-generated work as entirely original may result in disqualification.

If you have questions about acceptable AI use in your event, please contact the State Adviser prior to submission.

- 2. Avoid using materials that may be dangerous to others or that may damage property (i.e. glass, acids, glitter, etc.) Any cost related to clean-up assessed by the facility will be passed on to the responsible chapter.
- 3. Participants are to maintain an appropriate appearance and attitude during all STAR Event activities.
- 4. Participants should be on time to avoid losing points.
- 5. Pages are to be single-sided only and should be legible and in a size that is easy to read.
- 6. Participants may present in front, behind, or beside the designated table or space.
- 7. Any materials including technology or easels necessary to present must be provided by the participants.

Policies for Conduct and Appearance

Student dress should contribute to the positive, professional image of FCCLA. Competitive Events participants must adhere to the published conference dress code for all sessions, including the regional and state STAR Events Recognition Session. For participation in the competition, follow event specifications for dress. Unless otherwise specified, appropriate clothing in events that do not allow chef attire is the attire that meets the Arkansas FCCLA Official Dress Code. If attending conference activities prior to or immediately after a STAR Events presentation, be prepared to change into clothing that meets the conference dress code. Advisers are responsible for enforcing the dress policy with their students. Delegates and guests not adhering to the dress policy will not be admitted into sessions.

Each local adviser is responsible for the actions of his/her students. As a representative of the Arkansas Association, Family, Career and Community Leaders of America, you have privileges as well as responsibilities. Members' behavior in the hotels and throughout the conferences is the only image others in the hotel and host city may ever have of our organization. Student conduct and dress should convey to others the positive and professional image of FCCLA. The following guidelines were developed so that Arkansas can be proud of its representatives and have them reflect a professional image at all official activities.

Conduct

- Members shall conduct themselves in a manner that will reflect credit to themselves, their families, their schools, and Family, Career and Community Leaders of America. This includes respecting the rights and comfort of others in regard to manners, noise, language, and general conduct.
- No alcoholic beverages or nonprescription drugs in any form shall be in the possession of, or consumed by, members at any time while representing Family, Career and Community Leaders of America.
- Participants and their chapter members will be responsible for damages they incur.
- Advisers shall be informed by the local chapter members of their activities and whereabouts at all times.
- Instances of misconduct will be reported to parents and/or guardians and proper school authorities.
- Participants will be disqualified if any of the above guidelines are not followed.

Participation of students or adults in behavior that negatively affects the management of STAR Events or failure to display a positive image of Family, Career and Community Leaders of America before, during, or after participating may result in disqualification of students and/or eligibility of the chapter for participation the following year.

The penalty is determined by the Competitive Events Review Committee. The decisions made are final.

Management of Region and State Competitions

The details of implementing and exact procedures for the regional and state competitions can be found in the Arkansas FCCLA Competitive Events Management Manual.

Personnel

Many individuals are needed to assist in the management of the State STAR Event Competition. Both student members and adults play an important role in the success of the competition by serving in the following areas:

<u>Competitive Events Review Committee</u>: A group of three to five people, consisting of the State FCCLA Adviser, a member of the Arkansas State Staff, a member of the Arkansas Leadership Foundation, and/or a retired FCS/FCCLA Adviser who make decisions regarding any conflicts or controversy within the competitive events state competition.

Evaluators: Evaluation teams composed of adults and students who are NOT current FCCLA advisers, who are responsible for evaluating and assigning ratings to entrant(s). Advisers are required to provide at least one evaluator for both the regional and state competitions.

<u>Headquarters Coordinator</u>: A person to supervise the materials turned in before, during, and after the state competitive event.

Lead Consultants: An adult, preferably a FCCLA Adviser with 1-year experience and who has previous evaluation experience, selected to carry out an individual event, providing necessary orientation, materials, and supplies.

Regional STAR Event Coordinators: A chapter adviser contracted by the State FCCLA Adviser and/or State Director to manage the regional competitive events.

State FCCLA Adviser: The FCCLA staff member responsible for managing the day-to-day operations of the association and the state leadership conference.

Youth Room Consultants: Students or alumni that help time events, serve as runners, or assist with other responsibilities as needed by the Lead Consultants. Chapter Advisers are asked to submit youth volunteers to serve in this capacity.

Event Management Information

- 1. Points awarded by evaluators, as well as their decision of entrants' placings, are final.
- 2. In the event of a tie in the top 5 places, all efforts will be made immediately by the evaluators to resolve it. If the tie cannot be broken, the National STAR Events Tie-Breaker Procedures (p.19 in the National STAR Events Guidelines) will be used.
- 3. If awards, medals, or plaques are not picked up at the conference, the items can be picked up at the summer ACTE or AATFCS conference.
- 4. Although not guaranteed, Arkansas FCCLA will try to accommodate teacher requests for specific competition days/times at the regional and state conferences if requests are submitted prior to the posting of the time schedules. Requests must be submitted in writing to either the Regional STAR Event Coordinator or State Adviser. State Leadership Conference schedule requests must be received by the Monday following the last regional conference. Schedule day/time change requests will NOT be accepted after schedules are posted.
- 5. Evaluators play a vital role in the success of all participants in competitive events. Adults and students with knowledge of each event will be selected as evaluators. Individuals may not evaluate an event where students from their local school or community are competing or if they have any other connection to the team competing. Students must be in the 11th grade or higher and have previously competed in STAR Events.

All evaluators are expected to stay until all the participants in their event have presented and a final ruling has been decided and submitted. FCS teachers who are active as current FCCLA advisers may not be evaluators. Advisers are required to provide at least one evaluator for both the regional and state competitions.

Examples of possible evaluators:

- Parents/guardians of participants, except an event in which their child, child's chapter or school is participating
- Teachers other than Family and Consumer Sciences teachers, except in an event in which their chapter or school is participating
- College students/Alumni members, except in an event in which their former school is competing

- School Administrators, School Board members, and other community leaders, except in an event in which their community school is competing
- Business professionals
- 6. Lead Consultants also play a vital role in the success of competitive events. They ensure that each individual event is conducted with integrity according to the rules. Lead Consultants may include current Family and Consumer Science teachers and/or FCCLA advisers, former Family and Consumer Science teachers, responsible adults with a knowledge of FCS and FCCLA, FCCLA alumni, and college students with competitive events experience. Lead Consultants may not supervise an event that their chapter or a chapter that they were associated with are competing.

Advancing in STAR Events & Awards

The Arkansas Association will follow all scoring levels, guidelines, and rubrics provided by National FCCLA with the following exceptions:

- 1. An average score of 60 points MUST be made from an individual or team in order to advance from regional to state and an average score 75 points MUST be made from an individual or team in order to advance from state to national competition.
- 2. **National STAR Events**: the top 2 entries in each level (meeting the score requirement) will advance from regional to state. The top 2 entries in each level (meeting the score requirement) will advance from state to national.
 - a. Exceptions:
 - i. The top 3 entries in Baking and Pastry and Culinary Arts (meeting the score requirement) advance from state to national.
 - ii. Events National FCCLA is piloting allowing the top 3 entries.
- 3. All participants will be recognized at the regional and state leadership conferences. Medals will only be given for students scoring silver or gold, certificates will be available online for those achieving a Bronze ranking. For the state level, all participants will be recognized on stage and will receive a medal according to the scores listed below:
 - 70-89.99 points Silver
 - 90-100 points Gold
- 4. Entries progressing to state and national competition may be altered to improve the presentation between the regional and state conferences and between the state and national conferences.
- 5. If a cancellation occurs with an entry that is placed in the top 2 at the regional competition, the entry with the next highest score will be offered the chance to compete at state, as long as the minimum score requirement has been met.
- 6. If an entry that placed first or second at the state competition cannot attend the national leadership conference, the third-place entry will be invited to compete, as long as the minimum score requirement has been met. If the third-place entry cannot attend, invitations will be extended to the next highest-scored entry. After May 1, no teams will be asked to advance to competition at the National level. **Exception**: if the individual is already registered for the National Leadership Conference prior to the available advancement.

Checklist For Advisers

This checklist is designed to give you, the adviser, an organized view of competitive events and to ensure all requirements for the students have been met. Please read all information carefully and completely to ensure you and your student(s) understand all requirements.

- Distribute information about Arkansas Competitive events to your members and encourage them to access Competitive Events resources on the National FCCLA student portal.
- Be sure members have access to
 - Policies, Eligibility, and General Rules for ALL levels of competition
 - Checklist for Participants (page 18 of National STAR Events Front Pages)
 - National STAR Events templates found online in both the adviser and student portals
 - Rules and Rubrics for their event
 - Glossary (in the National STAR Events Download)
- Submit chapter member names online in the national affiliation portal by November 1 and payment must be posted by November 1.
- Register for the Regional Leadership Conference.
- Submit competition entries through the online registration system.
- If entering a portfolio event, purchase the official FCCLA notebook/binder from the national FCCLA store, found at www.fcclainc.org. (Allow time for delivery)
- Prepare display, file folder, or portfolio, if required, as described in event rules. It is suggested that competitors put their portfolio items in the order of items on the rubric.
- After the student(s) have completed their projects, go over all requirements with them and make sure all guidelines have been met.
- Check the presentation to ensure that it is the appropriate length.
- Check regional and state competition schedules to see if there are any conflicts. Request changes if necessary.
- Take all needed equipment, supplies, and materials to the conference. Check the
 adjusted time schedule after the competitive event check-in has ended to verify the
 scheduled participation time. Competition times are subject to change based on
 no-shows.
- Make arrangements to pick up any items brought to the events after the competition is completed