

KINGS PARK CIVIC ASSOCIATION
P.O. Box 1243, Springfield, VA 22151

Meeting Minutes Kings Park Civic Association Board Meeting

Date: December 10, 2024, Board Meeting

Zoom (virtual)

Start: 7:30pm

Board Attendees:

Charlotte Hannagan

Leeann Alberts

Susan Cappa

Susan Malmberg

Susan Metcalf

Eric DeTurk (Notetaker)

Charlotte called meeting to order at 7:35pm

LeeAnn presented motion to approve November 12, 2024 Board Meeting minutes. Susan Malmberg seconded, all members voted in favor to approve minutes. The November 12, 2024 Board Meeting minutes were approved as written.

- I. Membership - Leeann
 - a. Membership update provided by Leeann
 - i. Household membership as of November 10, 2024: 354
 - 1. Household membership at this time in 2023: 345
 - 2. Household membership at this time in 2022: 393
 - 3. Household membership at this time in 2021: 455
 - 4. Household membership at this time in 2020: 415
 - ii. Leeann is going to confirm membership for those who attended party and what year they paid for.
- II. Events – Susan Metcalf
 - a. Holiday Party
 - i. Great feedback from Brandi and Lisa
 - ii. Look for new Santa suit after holiday
 - iii. Eric will create document of suggestions for future year holiday parties
 - iv. There were three people who paid, but were not on the list and were let in. These participants showed their payment on the phone.
 - b. Holiday Lights Decorating Contest
 - i. Holiday decorating contest will take place December 21, 2024 in the evening.

III. Budget - Susan Malmberg

a. Budget update

- i. YTD Income-\$1,130 Expenses-\$5,489
- i. Change since last meeting –
 - 1. Income – Total: \$60 (Membership)
 - 2. Expenses – Total: \$1,457 - \$226 (Holiday Party Room Rental), \$475 (Lawn Care), \$175 (Insurance), \$581 (July 4th Awards)

b. Outstanding expenses/incomes

- i. One gazette advertiser due for renewal. Still waiting on cleaning advertiser.

c. Upcoming expenses

- i. Insurance renewal – Susan Malmberg will call 12/11/2024 and an invoice has not been provided yet.
- ii. Holiday Party expenses to be submitted by committee. Committee requested that a specific budget be provided to the committee volunteers. This is something that should be voted.

d. Other

- i. Paypal payments transfer to be made at the end of the year.
- ii. Insurance renewal date change. Susan will ask insurance company to change date to Jan 1.

IV. Community Safety / Beautification Items - Susan Cappa

a. Safety

- i. Fairfax Families for Safe Streets meeting attended by Susan Cappa.
 - 1. New head of VDOT and safe streets will meet with. Comment VDOT needs to be more responsive to local priorities as well and currently we typically have to go through our District Supervisor to do.
 - 2. Safe Streets will be initiating new outreach programs.

ii. Community safety issues

- 1. Nothing significant to report

b. Landscaper/beautification updates

i. Landscaper updates

- 1. All signed up for 2025 service.

ii. Kings Park Garden Club update

- 1. No significant updates

iii. Adopt-a-Highway

- 1. Eric reached out to VDOT regarding the Adopt a Highway Sign for the Burke Lake Road section

c. Kings Park Park – Park Volunteer Team

- i. Eric talked about graffiti on tree and contacted the Fairfax County Park Authority

VI. Gazette – Charlotte

- a. Discussion on whether to keep Gazette paper.
- b. Points made during discussion

- i. Hard copy goes to everyone, not just members.
 - ii. The amount of time it takes to get the Gazettes out and time in general is taxing.
 - iii. Discussion about Gazette membership insert with survey to be included in Jan edition
 - c. Eric made a motion to vote on adding a survey at additional cost. Charlotte seconded. All members voted in favor of the motion.
- VII. KPCA Website/Google Drive
 - a. Website
 - i. Charlotte updated website with events.
 - ii. Updated membership form online
 - b. Records Management
 - i. Nothing significant to report
- VIII. Welcome Committee
 - a. Nothing significant to report.
- IX. Outstanding Items from last month:
 - a. Recognized current "Royal Resident" (Boscherts). Nominated next "Royal Resident", Vicky provided bench and helps out in community.
 - b. Best of Braddock Awards recap (December 4th) (Charlotte)
 - i. Nice ceremony, no one from KP that received an award
 - ii. Great event that brings community together
 - c. Next Braddock District Council meeting Jan 15, 2025.
 - i. Northern Virginia Soil and Water Conservation District presentation.
 - d. Stolen Kings Park Entrance Sign (Southampton) Wreaths discussed
 - e. County Office of Environment and Energy Coordination Speaker
 - i. January 14, 2025. Charlotte will follow up with them. Virtual meeting.
- X. Open/Closed community inquiries since last meeting
 - a. Costs for advertising in electronic Gazette (Kathleen Alvania)
 - i. Charlotte will reach out Kathleen and offer a small ad in the Gazette and see if she is still interested in the electronic only version.

Meeting Adjourned: 8:37pm

Next Meeting: Next Board Meeting, Tuesday, January 14, 2024 at 7:30pm via Zoom. County Office of Environment and Energy Coordination office will speak.