

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
October 5, 2020

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held virtually, on October 5, 2020.

1. CALL TO ORDER/ROLL CALL

President Besler called the regular meeting of the Board of Education to order at 6:00 p.m. Following the Pledge of Allegiance, the Board Secretary called the roll.

MEMBERS PRESENT

Aurora Austriaco
Paula Besler
Teri Collins
Linda Coyle
Jin Lee
Carla Owen
Sheila Yousuf-Abramson

OTHERS PRESENT

Ken Wallace
Greg Dietz
Mary Kalou
Shawn Messmer
George Dagres
Mike Pressler
Ben Collins
Eileen McMahon
Brett Clark
Ginny Edwards
Todd Ruder
Alex Stathakis
Isabella Piekut
Nicole Piekut
Catherine Sernel
Anna Kalena

2. 207's BEST AWARD FOR ACADEMIC ACHIEVEMENT

A. Maine West – Anna Kalena

Dr. Eileen McMahon introduced Anna Kalena as West's 207's Best for Academic Achievement. In addition to involvement in French Club, Senior Leaders, Math Team and National Merit Semi-Finalist, Anna is a member of the following honor societies; NHS, Science, Social Science, Math, English and Spanish and is also a member of the Principal's Leadership Team. Dr. McMahon stated that Anna has a love of learning, a love of people and contributes to every learning environment she is in. Anna's teachers add that she is a leader who treats everyone with respect and dignity, is helpful, organized, enthusiastic, caring and always smiling. Anna is a hard worker who strives to improve and pushes others to be better. Anna introduced her Mom and Dad and plans to study medicine and psychology with a pre-med focus. Anna's Mom thanked the teachers and staff at Maine West for all the efforts to take care of Anna.

B. Maine East – Isabella Piekut and Nicole Piekut

Maine East Principal Dr. Mike Pressler introduced Isabella Piekut and Nicole Piekut as East's 207's Best for Academic Achievement. Isabella and Nicole are at the top of the East senior class each having a GPA of over 4.8 and have taken

the most demanding courses offered. Besides taking all AP classes, Isabella and Nicole are also in the Symphonic Orchestra, are nationally ranked debaters, are Co-Captains of the Maine East Debate Team, are National Merit Semi-Finalists, and members of the Gifted Lyceum Program, NHS, and are leaders with Embolden Tutoring, a female led free tutoring service where Bella is Co-Exec Director and Nicole is Outreach Coordinator. Bella and Nicole were named Academic All Americans and have won awards from tournaments at University of MI, Emory and Harvard. Their teachers describe Bella and Nicole as personable, mature, brilliant scholars and compassionate. They are an unstoppable pair with Bella being quiet and analytical and Nicole adventurous and outgoing. Bella and Nicole introduced their Mom and both plan to study STEM and Chemistry.

C. Maine South – Catherine Sernel

Maine South Principal Dr. Ben Collins introduced Catherine Sernel as South's 207's Best for Academic Achievement. Dr. Collins began by saying that Catherine is a straight A student taking AP everything and excels in everything she does due to her tireless work ethic. Catherine is a National Merit Semi-Finalist, AP National Scholar, PE Senior Leader, Hawk Pride Leader and a member of NHS, Science NHS, Math Team, Key Club and has received many departmental awards. Catherine has also been a member of the soccer and basketball teams. Catherine's teachers say that she is amazing, has a positive demeanor, is hard-working, a quiet leader, intuitive and exemplifies the good in humanity. Catherine introduced her Mom, Dad and brothers and thanked them for their love and support. Catherine is applying to fifteen schools and plans to study Computer Engineering and Computer Science with a minor in Physics.

3. COMMUNICATIONS

A. Public Comments

The Board secretary read a public comment from Vicki Mutchler regarding return to in-person learning.

B. Update from Superintendent/Principal's Month

Dr. Wallace began by recognizing our three incredible principals, Dr. Pressler, Dr. Collins and Dr. McMahon for their exemplary leadership during the most difficult and challenging last seven months. Dr. Wallace thanked them for their impactful work in support of students.

Green Teams have been initiated in each building due to changes in Policy, much of which was driven by Board Member Carla Owen. Teams will connect and try to find cost effective ways to reduce our carbon footprint and be more environmentally friendly.

Dr. Wallace responded to the public comment from Ms. Mutchler stating that the District is moving as fast and safely as we can. We announced that we will bring many more kids in the buildings in the coming weeks but added that no schools in the immediate area are running full time in person. We have to keep the number of students down, have real limitations and are doing the best we can safely. Dr. Wallace encouraged parents to reach out to him or their building principals for conversation on this.

C. Updates from Board Members

President Besler thanked the principals for their mindfulness of mental, social and emotional health and added we need the community to be our partners as we look for dates to return. President Besler applauds the work of the principals, administrators and Dr. Wallace.

Member Coyle inquired about how the District arrived at the return date of November 9. Dr. Wallace noted there is a range of what schools are doing, some are returning faster and some slower. This timeline felt like the safe approach with the large degree of design within the schools. We are attempting to keep all of our teachers teaching as there is a real shortage of substitute teachers. If we find opportunities to move quicker, we will try as once we open, we want to try and keep students in. Member Lee stated that we have never faced this and our leadership is doing the best for students, parents and the community. We count on our leadership to make the best decision. President Besler encouraged all to attend the parent forums at their schools.

Member Owen attended the School Based Health Center Advisory Board on 9/14/20. The SBHC is serving students from all three schools using telehealth and it's going very well. Numbers are up since the clinic opened back up on 6/10/20.

D. Finance Committee Update – September 28, 2020

Member Coyle updated the Board on the Finance Committee meeting of September 28, 2020. Agenda items included the 2021 Insurance Renewal where medical premiums will have a 0% increase and the Board and staff will enjoy a premium holiday in December. Eder Casella highlighted the 2020 audit noting it went very well and documents were ready when they arrived. There were no issues with internal controls. The financial statement has a \$127 million surplus and the District continues to improve performance.

E Buildings & Grounds Committee Update - September 28, 2020

Member Collins updated the Board on the Buildings & Grounds Committee meeting of September 28, 2020. The design update for bid package 2 was presented by video with major milestones for each school and highlighted more open and collaborative spaces. Mr. Martinelli from Pepper ran through the upcoming bidding timeline. Bidding started at the end of July and ran through September. Estimators aligned the bids with the budget and removed \$2.5 million in items that are not needed at this time or can be handled in house. Bid period 2A for East and South will open on 12/3 and bid period 2 for East, South and West will open on 1/7/2021. The prime trade bid for South Cafe/Courtyard infill came in at \$2,132,500 and will be awarded to Pepper as accounting adjustment 9. Kinsale will be awarded the bid for abatement at East at a cost of \$262,825.00 and the Center Court link work at East in the total amount of \$409,600 will be awarded to Pepper as accounting adjustment 10. Construction is ongoing at all three schools. Currently, punch lists are being completed. Work ongoing at East is on the Dempster and Potter wings, field house and 3rd floor of C area. South's work includes the building link to A-wing, courtyard infill and foods labs and West's continuing work includes installing precast walls for the new field house and pool renovations.

F. Construction Update

The construction progress was updated in the Buildings & Grounds Committee update. Ms. Kalou added that time lapse videos are posted on each of the school's websites.

4. MONTHLY STATUS OF FINANCES

A. Monthly Finance Report

Ms. Kalou updated the Board on the August financials noting budgets are in line with previous years. The budget for capital projects was understated and is not over budget. The actual capital projects budget is \$70 million.

5. INSTRUCTIONAL SERVICES

A. Summer School Update 2020

Assistant Superintendent for Curriculum and Innovation Mr. Shawn Messmer gave the annual summer school report noting that it was 100% virtual for all students and staff. Students who needed behind the wheel time for Driver Education did get that in person. Following ISBE directives, students were able to get back on track during summer school.

B. National Merit Scholarship Qualifying Test – 2021

Mr. Messmer presented the list of semi-finalists and commended students from all three schools. Member Lee applauded the honorees and was pleased to see the 207's Best award winners from tonight among those semi-finalists. President Besler added that she appreciates all of our teachers and administrators.

6. OTHER ITEMS

A. Monthly FOIA Requests for September, 2020

Superintendent Wallace noted that three FOIA requests were received in September and have been processed or are in process.

***ACTION ITEMS: Items for which a roll call vote will be made**

***7. CONSENT AGENDA**

A. Minutes Approved - Regular Board Meeting, September 8, 2020

Resolution: That the Board of Education approves the minutes of the September 8, 2020 Regular Board of Education Meeting.

B. Board Bills

Resolution: That the Board of Education approves Board bills dated September 30, 2020 in the amount of \$9,354,910.88

FUND TOTALS AS FOLLOWS:

| | |
|---------------|----------------|
| DISTRICT 207: | \$9,343,091.91 |
| NSERVE: | 6,863.89 |
| ED-RED: | 4,955.08 |

C. Payrolls – September 30, 2020

Resolution: That the Board of Education approves September, 2020 payrolls as follows:

| | |
|---------------|----------------|
| DISTRICT 207: | \$8,745,817.45 |
| NSERVE: | 16,702.98 |
| ED-RED: | 15,426.56 |

D. Student Activities Expenditures

Resolution: That the Board of Education approves the report which covers expenditures of the various Student Activities organizations in District 207 for the month of August, 2020 as presented.

E. School Gifts

Resolution: That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes receipt of the following donations to District 207 schools.

- 1. Mr. Evan Olson - \$5,000.00 - Maine South Athletic Programs**
- 2. Fine Arts Boosters & Speech Drama Dept. - \$3,000.00 - Maine South Fine Arts Department**
- 3. Marsha L and Scott W Lehr - \$1,000.00 - Maine South Patron of the Arts**
- 4. Maine South Gymnastics Club - \$5,360.00 - Uneven Bars**
- 5. Park Ridge Kiwanis - \$1,000.00 - School Based Health Center**

Motion on 7A-E by Carla Owen, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

***8. APPROVAL OF THE 2019-2020 AUDIT**

The 2019-2020 audits for Maine Township High School District 207 and NSERVE are now complete. Eder, Casella & Co., the District auditors provided draft copies to the Board of Education and gave an overview of the audit results at the Finance Committee meeting on September 28, 2020.

Resolution: That the Board of Education accepts the audit reports for: Maine Township High School District 207 and North Suburban Educational Region for Vocational Education (NSERVE) for the year ending June 30, 2020. Further, recommend the Board of Education direct the Secretary of the Board to make these audits a part of the permanent school district records and file the same with federal, state and regional offices in accord with the legal obligations of the District.

Ms. Kalou noted the annual financial report will be filed with the State by mid-October and added there was no management letter.

Motion by Jin Lee, second by Sheila Yousuf-Abramson

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

*9. 2021 HEALTH INSURANCE RENEWAL

Resolution: That the Board of Education approves the health insurance plan and rates for calendar year 2021 as presented.

This was another good year with no premium rate increase for 2021, a reduction in co-pays and an increase in prescription benefits plus, the Board and staff will enjoy a premium holiday in December. Members Owen and Coyle are on the Insurance Committee and complemented Ms Kalou's leadership and great work especially in this down year.

Motion by Aurora Austriaco, second by Jin Lee

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

*10. APPROVAL OF BIDS AND AWARDING OF CONTRACTS

A. Maine South High School (Cafeteria Work and BP2A)

1. Alpine Demolition Service - Interior Demolition Work

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Alpine Demolition for Demolition Services for the Maine South Cafeteria and Bid Package 2A work in the amount of \$49,800 and assigns the contract to Pepper Construction Company.

2. Jimmy Z Masonry Corporation - Interior Masonry Work

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Jimmy Z Masonry Corporation for Masonry Services for the Maine South Cafeteria and Bid Package 2A work in the amount of \$206,943 and assigns the contract to Pepper Construction Company.

3. Manusos General Contracting - General Trades/Rough Carpentry

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Manusos General Contracting for General Trades/Rough Carpentry for the Maine South Cafeteria and Bid Package 2A work in the amount of \$89,085 and assigns the contract to Pepper Construction Company.

4. Pepper Construction Company - Drywall

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Pepper Construction Company for Drywall for the Maine South Cafeteria and Bid Package 2A work in the amount of \$156,779 and assigns the contract to Pepper Construction Company.

5. Consolidated Flooring of Chicago - VCT & Quartz Flooring

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Consolidated Flooring of Chicago for VCT & Quartz Flooring for the Maine South Cafeteria and Bid Package 2A work in the amount of \$139,000 and assigns the contract to Pepper Construction Company.

6. Cosgrove Construction - Painting

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Cosgrove Construction for Painting for the Maine South Cafeteria and Bid Package 2A work in the amount of \$25,700 and assigns the contract to Pepper Construction Company.

7. Flo-Tech Mechanical Systems Inc. - HVAC

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder Flo-Tech Mechanical Systems, Inc. for HVAC for the Maine South Cafeteria and Bid Package 2A work in the amount of \$585,000 and assigns the contract to Pepper Construction Company.

8. J. Hamilton Electric - Electrical

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder J. Hamilton Electric for Electrical for the Maine South Cafeteria and Bid Package 2A work in the amount of \$616,000 and assigns the contract to Pepper Construction Company.

9. Pepper Construction - Accounting Adjustments Maine South Cafeteria and Bid Package 2 Work

Resolution: That the Board of Education approves the Contract Document Accounting Adjustment 9, which includes the contract awards for the Maine South Cafeteria and Bid Package 2A Work (\$1,868,307), Allowance (\$253,000) and replenish BP1 contingency for pre-purchase (\$268,917) for a total amount of \$2,390,224.

The contracts are for the cafeteria infill and spaces moving into the cafeteria and advisory rooms. New rooms were built for those rooms that moved along with new food labs and a faculty lounge. The projects are scheduled for completion by February or March.

Motion on 10A 1-9 by Teri Collins, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

B. Maine East High School (Center Court Link Work)

1. T.A. Bowman Constructors, LLC - Structural Steel

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder T.A. Bowman Constructors, LLC for Structural Steel for the Maine East Center Court link in the amount of \$162,100 and assigns the contract to Pepper Construction Company.

2. 3F Corporation - Storefronts & Glazing

Resolution: That the Board of Education enters into a contract with the lowest responsive bidder 3F Corporation for Storefronts & Glazing for the Maine East Center Court link in the amount of \$162,500 and assigns the contract to Pepper Construction Company.

3. Pepper Construction - Accounting Adjustments Center Court Link

Resolution: That the Board of Education approves the Contract Document Accounting Adjustment 10, which includes the contract awards for the Maine East Center Court link (\$324,600) and Allowance (\$85,000) for a total amount of \$409,600

These contracts are for structural steel and exterior walls in the link to Center Court. Special Education and Visual Arts are moving to that area and will be ADA accessible.

Motion on 10B 1-3 by Carla Owen, second by Jin Lee

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

C. Kinsale Contracting Group LLC - Maine East Center Court Abatement

Resolution: That the Board of Education enters into a contract with Kinsale Contracting Group LLC for asbestos abatement in the Maine East Center Court in the amount of \$262,825.00.

This contract is for removal of asbestos in Center Court. Work will commence during winter break and finish in early January.

Motion by Jin Lee, second by Teri Collins

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

*11. IGA - PARK RIDGE POLICE DEPARTMENT - SCHOOL RESOURCE OFFICERS

Resolution: That the Board of Education approves the Intergovernmental Agreement with the City of Park Ridge regarding School Resource Officers.

Following Board approval of the IGA, some changes were made to the document. The IGA has been reviewed by Board members, principals, staff, community members and the City Council adding more detail in reporting and collection of data resulting in a much better program and agreement.

President Besler and Dr. Wallace thanked Member Owen for taking the initiative to research a model agreement. The District is looking to have our SRO's grow the equity program in all three schools.

Motion by Aurora Austriaco, second by Teri Collins

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Owen, Yousuf-Abramson

Nay: None

Absent: Lee

12. CALENDAR ITEMS

October 8, 2020
Maine East, South and West

VIRTUAL PARENT TEACHER CONFERENCES

October 12, 2020
No School/Offices are closed

INDIGENOUS PEOPLES DAY

October 14, 2020

SAT TESTING FOR SENIORS

October 16, 2020

QUARTER 1 ENDS

October 19, 2020

5:00 p.m.

5:15 p.m.

STANDING COMMITTEE MEETINGS
FINANCE COMMITTEE
BUILDINGS & GROUNDS COMMITTEE

October 28, 2020

IASB NORTH COOK VIRTUAL FALL MEETING

November 2, 2020

6:00 p.m.

REGULAR MEETING OF THE BOARD OF EDUCATION

November 3, 2020

No School/Offices are closed

ELECTION DAY

November 19-21, 2020

IASB-IASA-IASBO JOINT ANNUAL CONFERENCE

D207's Director of Communications Mr. Brett Clark will be speaking at the IASB virtual meeting on October 28, 2020.

13. COMMUNICATIONS/PUBLIC COMMENTS

There were no communications or public comments.

*14. CLOSED SESSION

A. Student Personnel

B. Review of Closed Session Minutes

C. Appointment, Employment, Compensation, Performance, Discipline or Dismissal of Specific Employees

D. Probable, Imminent or Pending Litigation

E. Collective Negotiating Matters

Resolution: That the Board of Education enters into Closed Session at 7:29 p.m. for the purposes of discussing Review of Closed Session Minutes, Appointment, Employment, Compensation, Performance, Discipline or Dismissal of Specific Employees, Probable, Imminent or Pending Litigation and Collective Negotiating Matters.

Motion by Aurora Austriaco, second by Carla Owen

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

*15. RECONVENE OPEN SESSION

Resolution: Recommendation to return to Open Session at 9:09 p.m.

Motion by Aurora Austriaco, second by Carla Owen

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

*16. PERSONNEL ACTION

A. CERTIFIED STAFF RETIREMENT

AILEEN ALDEN - SOCIAL SCIENCE TEACHER - MAINE SOUTH (8/19/2004)

Retirement effective at the end of the 2020-2021 school year

B. SUPPORT STAFF RESIGNATION

JAMES LAWRIN - 2nd SHIFT CUSTODIAN - MAINE SOUTH (9/02/2020)
Resignation effective September 14, 2020

KYLE PRATT - ENGLISH TEACHER ASSISTANT - MAINE WEST (8/4/2018)
Resignation effective October 2, 2020

C. SUPPORT STAFF APPOINTMENT

LARA MILLER - ADMINISTRATIVE ASSISTANT - TESTING COORDINATOR - MAINE SOUTH
Start Date: October 5, 2020 (new position)
Salary: Level 3B, \$32,604.00

D. SUPPORT STAFF RETIREMENT

RICHIE HALLIHAN - CUSTODIAN - MAINE EAST (4/1/1987)
Retirement effective November 30, 2020

Resolution: That the Board of Education approves for the official records the previously mentioned personnel items as appended.

Motion on 16A-D by Aurora Austriaco, second by Jin Lee
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Owen, Yousuf-Abramson
Nay: None
Absent: Lee

*17. OTHER BUSINESS - Approval of Closed Session Minutes from September 8, 2020

Resolution: That the Board of Education approves Closed Session Minutes from September 8, 2020

Motion by Jin Lee, second by Linda Coyle
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson
Nay: None

*18. ACTION ON OTHER CLOSED SESSION ITEMS

A. Dismissal of Support Staff Employee - Brandon Worthy

Resolution: That the Board of Education approves the dismissal of support staff employee Brandon Worthy

B. Dismissal of Support Staff Employee - Jesse Brown

Resolution: That the Board of Education approves the dismissal of support staff employee Jesse Brown

Motion on 18A-B by Aurora Austriaco, second by arla Owen
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson
Nay: None

*19. ADJOURNMENT

Resolution: Motion to Adjourn the Board Meeting at 9:11 p.m.

Motion by Linda Coyle, second by Jin Lee

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

There being no further business to come before the Board, President Besler adjourned the Board meeting at 9:11 p.m.

Ginny Edwards, Secretary

Paula Besler, President