

August 17, 2023 Note: The FY 2025 Appropriations Process and Timeline will be made available on Monday, September 18, 2023, here (z.umn.edu/appropstime). The FY 2024 process and document are included below until then to show what the process has looked like in a previous year.

University of Minnesota FY 2024 Appropriations Process and Advocacy Timeline

Updated: Nov. 10, 2022

- September 8, 2022:** OVPR circulates FY 2024 appropriations process and timeline (this document) with link to [Request Submission Form](#) to University wide AEL list; submission form and process and timeline circulated by deans and associate deans to appropriate department leaders and faculty. Notice also included in the *UMN Research* newsletter going to all research faculty and staff.
- September 20, 2022** OVPR/GovRel/Lewis-Burke held an Informational Webinar on Tuesday, September 20 for prospective proposers outlining the University's process, criteria used to evaluate requests, and answer prospective proposers' questions. [Slides](#) and a [recording](#) of the webinar are available.
- October 18, 2022** Deadline for request submissions.
- November 3-4, 2022** (updated) Lewis-Burke Associates visit Minnesota for meetings with leaders of promising requests.
- November 11, 2022** (updated) Individual deans and chancellors vet responses to determine top priorities, with consideration for:
- Will a proposal set the stage to help the University be more competitive in years to come?
 - Does this request align with an agency's priorities, or does it address a real or perceived barrier within the agency?
 - Does this align with existing or emerging University priorities (e.g., [MPact 2025](#))?

- Is this a project that only our institution can do?
- Has this request been vetted with appropriate program managers at the relevant federal agency?
- Has the request previously been submitted to a federal agency for funding consideration?
 - If no, why not?
 - If yes, why was it not selected for funding and, if applicable, how was agency feedback integrated into this request?
- Funding cannot be for infrastructure of any kind.
- Will this request potentially damage the University's reputation within the federal agency, and what is the University's tolerance for reputational risk?

December 5, 2022 (updated)	Deadline for vetting of requests by deans and chancellors.
December 6, 2022 (updated)	OVPR/GovRel/Lewis-Burke evaluate responses and initiate discussions with chancellors, deans and/or faculty for further vetting (as needed).
December 16, 2022 (tent.)	Final decisions made for FY 2024 requests by OVPR/GovRel.
January 18, 2023	FY 2024 requests are formatted for inclusion in the University's appropriations package for submission to the delegation. Arrangements finalized for necessary faculty interactions with federal agency personnel and socialization with delegation offices and/or appropriations committee staff.
February-March 2023	Request formally submitted to Congress.
February-March 2023	Advocacy meetings and follow-on pitches to delegation and committees take place. This may include necessary participation by both faculty and high-level University officials.