

Flow from application to taking lessons

We will explain the process for using JPLT (Japanese language training) online school. Our school holds all lessons in the virtual space [JPLT Metaverse Campus]. Even if you are using an online school or entering the Metaverse Campus for the first time, you can use the following information with confidence.

If you have any questions, JPLT staff will be happy to assist you, so please let us know using the inquiry form.

Flow from application to enrollment

Application to enrollment tutorial

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Application to enrollment tutorial

Register as a member of JPLT Online School (free)

1. Enter information on the new member registration page

From the new member registration page, enter your email address and password and click the registration button. Once you've completed the form, click "Register" to create your account.

A confirmation email will be sent to the email address you entered.

*Please be assured that you will not be charged any fees even if you become a member.

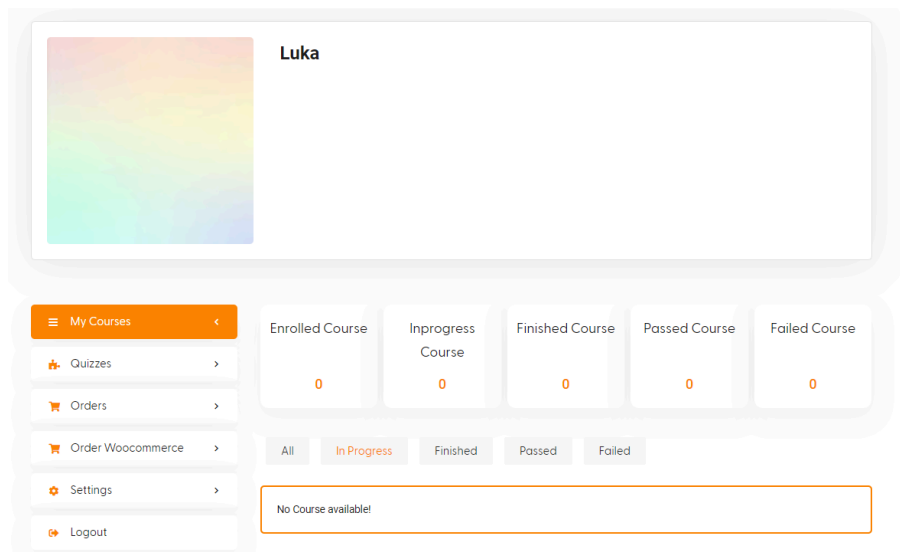
The screenshot shows the 'User Register' form with the following fields and options:

- Username ***: Text input field.
- Email ***: Text input field with placeholder 'E.g. john@gmail.com'.
- Choose Nationality**: Dropdown menu with options 'Filipino, Japanese, Chinese'.
- Birthdate**: Three input fields for 'Month' (03), 'Day' (02), and 'Year' (2001).
- JPLT Level ***: Dropdown menu with 'JPLT Level' selected.
- Gender**: Dropdown menu with 'Gender' selected.
- Reason for Studying ***: Text area with placeholder 'I want to study in here because...'.
- Password ***: Password input field with masked characters.
- Register**: Green button at the bottom.

[Click here for the new member registration page \(button\)](#)

2. Log in to your profile

Once you have completed your membership registration, log in to My Profile. When you log in, you will see all your enrolled courses, quizzes, and settings.



[Click here for the login page \(button\)](#)

Choosing your course (required before enrolling)

1. Log in your account and go to the Courses page. Clicking [Learn More] will redirect you to further details of each course.
2. Make sure to read the course description and curriculum to see what fits your needs. Once you select your desired course, click "Add to Cart" to proceed with payment.

[Click here for the courses page \(button\)](#)

Payment for course

1. Proceed to checkout, review your order, and choose your payment method (credit or Gcash)
The [Card Information Form] is a KOMOJU form with a high level of security, and your important credit card information is managed by KOMOJU and not held by us. Please note that [JPLT Online School] will be displayed on your credit card company's statement.
Acceptable cards are JCB, VISA, and MASTER cards.
 2. After payment confirmation, you'll receive an email confirming your enrollment.
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Taking lessons tutorial

For first-time users

- For online lessons, you will need to register for [JPLT Metaverse Campus]. It's browser-based, so you don't need to download any special applications.
- For registration and initial settings of [JPLT Metaverse Campus], please refer to "[How to use JPLT Metaverse Campus](#)"
- For lesson content and teaching materials, please see "[Feature of JPLT/Courses](#)"

Things necessary

This is all you need in attending a lesson at [JPLT Metaverse Campus].

*If your computer has a built-in camera and microphone, you can take online lessons without a headset or webcam.

☐ **PC /tablet /smartphone (any of these devices)**

In the virtual space [JPLT Metaverse Campus], we highly recommend using Google Chrome on a PC (MacOS/WindowsOS). In other environments, some functions may be restricted and may not be able to be used comfortably.

The OS of the PC terminal is compatible with **Windows and Mac** .

⊙: Recommended, ○: Available, △: Not recommended, ×: Not supported

	Mac	Windows	IOS (iPhone, iPad) (Notes)	Android (Notes)
Google Chrome	⊙	⊙	×	○
Safari	○ (Notes)	-	○	-
Edge	○	○	×	△
Firefox	△	△	×	×
Brave	○	○	×	△
Opera	△	△	×	×
IE	×	×	-	-

☐ **Headset**

(Not required if your computer has a built-in microphone and speaker)

☐ **WEB camera (optional)**

Web camera with microphone

Course reservation and details

1. You will receive a course reservation and details email within 24 - 48 hours after payment regarding your lesson details.

2. Based on the schedule you have chosen during the payment process, information about the following are provided in the course reservation and details email:

- Course and class introduction
- Designated starting date, schedule, lesson room
- Lesson Floor guide
- Lesson and material guide (homework submission)
- Lesson rules and etiquette guide (what to expect and do)

Entering Metaverse campus (free)

1. Enter the JPLT Metaverse campus by clicking the button below. We recommend saving the link and bookmarking it in your browser for easy access.

2. In the link, you will see the following images. This current page does not have any available translation, but you may simply select the blue button to continue.



3. You will be redirected to a sign-in/sign-up page. To enter the metaverse campus space, you have the option to use your Google account for registration, or alternatively, register with a different active email address of your choice.

For instructions on how to use JPLT Metaverse Campus after registration, please refer to How to use JPLT Metaverse Campus: <https://jplt-dialogplus.com/metaverse/>

[Click here to enter metaverse campus \(button\)](#)

Lesson begins

1. Be sure to go to the Metaverse Campus at least 15 minutes before the scheduled lesson time to do check ups of your device. Admins (you can recognize by their name, “JPLT Staff_Name”) will be roaming around, so please seek their assistance when necessary.

2. At the scheduled time, the instructor will begin the lesson. Follow the instructor's instructions for turning on the audio when called, answer when asked a question, and other ground rules to ensure a smooth lesson.

After lesson activities

1. Once the lesson is complete, you can move from the classroom to the free zone and discuss with all participants.

The Campus is open 24 hours a day. Please use it for communication and learning between learners.

FAQS

Do the prices listed include shipping?

No, the prices listed are the retail price. Shipping costs will be added during the order checkout process.

Is there a value added tax (VAT) included in the listed price?

No, VAT is not included in the retail price of our items nor will VAT be charged on your purchase.

How do I pay for an order?

JPLT accepts payment via credit/debit card and also GCash via KOMOJU. *Please note that you don't have to open an account at KOMOJU to complete your purchase.

When will my credit/debit card be charged?

After the details of your order have been confirmed by us, your credit/debit card or GCash account (depending on which method you used) will be charged.

The price of my order with the shipping fee included is shown in PHP not USD/EUR/GBP/AUD, etc. at the final checkout screen. What should I do?

As our database default currency is PHP, at present there is no way for us to configure our shopping cart to show the same value amount in other currencies at the final checkout screen. With that said, you can have peace in mind in knowing that the PHP figure shown is the correct converted value.

Our payment processor KOMOJU will handle all currency conversions internally and your credit card/debit card/GCash account will be charged the appropriate amount upon completion of your order. If you wish to double check with the current conversion rates, you may do so by visiting here: <http://www.x-rates.com/calculator>

How can I contact customer service at JPLT?

We can handle all English, Japanese, and Filipino requests via the following methods:

- > email (customer@jplt-dialogplus.com)
- > JPLT website contact us form
- > JPLT website chat feature
- > JPLT Facebook account
- > JPLT Instagram

