

Policy Plan 2024

MADE IT Study Association

Board 6
January 2024

Contact

Study association MADE IT
Kattenburgerstraat 5
1018 JA Amsterdam
Phone: +31 6 10 77 33 39
Webpage: https://www.made-it.net/
Email: made.it@ams-institute.org

Contact details board members:

Romane Sanchez — Chair
romane.sanchez@wur.nl
+31 6 10 77 33 39

Yannick Aliet — Secretary
yannick.aliet@wur.nl
+31 6 58 83 16 25

Lennic van Norde — Treasurer
lennic.vannorde@wur.nl
+31 6 14 47 24 11

Quentin Verhagen — Vice President - External Relations
quentin.verhagen@wur.nl
+31 6 13 99 65 52

Nina Lobo — Vice President - Internal Relations
nina.lobo@wur.nl
+31 6 86 40 30 63

Preface

Below is the policy plan of the 6th Board of MADE IT. In this document, we present our goals and vision for the upcoming year.

We are honoured to take over this association from Carlos, Anneke, Oleg, Amber and Mark. Their work during the fifth year of the association has ensured a stable foundation for us to build upon. We are excited to continue the growth and development of the Study Association MADE IT!

Table of Contents

Contact **2**
Preface **2**
Table of Contents **3**
Introduction **4**
Chapter 1: Board Members and Roles **5**
Chapter 2: Goals **6**
Overall Vision Statement 6
Internal Relations 9
External Relations 10
Student Facilities 11
Social Activities 12
New members 13
Chapter 3: Committees **13**
Study trip committee 13
Activity committee 14
Education committee 14
Career committee 14
MET Forum Committee - REBRAND 14
Chapter 4: Communication **15**
Chapter 5: Payment Policy **15**
Chapter 6: MADE IT Members **16**
Chapter 7: Transition to a new Board **16**
Chapter 8: Future Vision **16**

Introduction

Established in September 2017 and officially registered in January 2019, MADE IT is the study association for students of the MSc Metropolitan Analysis, Design and Engineering (MADE), hosted by the Amsterdam Advanced Metropolitan Solutions (AMS) Institute on the Marineterrein establishment. The association has been working to promote the interests of MADE students, as well as improving the education of the program and organising a variety of events.

MADE IT is now focused on further developing its activities and strengthening relationships between students, the AMS Institute and staff, the two universities, and beyond. This is an important time for the association as it looks to build on the successes of the past and create a strong platform for continued growth. The leadership of MADE IT is committed to ensuring that students are provided with exceptional opportunities and support, while fostering a culture of collaboration and innovation.

Attached you will find our plans and vision for the year to come. This policy will serve as a guiding document for this year's MADE IT board.

Chapter 1: Board Members and Roles

Romane Sanchez President

As chair of MADE IT, I aspire to enable the board, committees and students to thrive - personally, academically and professionally. I will do this by providing a safe, creative and collaborative environment, based on communication and care, with the key values of community, empowerment, sustainability and innovation. I would like to drive MADE IT to higher levels of visibility and activity. I would like to improve the quality of the masters and relations both internal and external. Alongside Board 6, we will review the current processes and make sure that everything is made visible and simple for members and committees to succeed in their operations. Balancing between social activities and practical improvements to the programme, facilities and underlying processes, we will aim for MADE IT members value the organisation and feel engaged. Finally, I will be the main point of contact for the association for all MADE IT members and will focus on strengthening the ties between MADE IT and both TU Delft and Wageningen University.

Yannick Aliet Secretary

In my role as the Secretary of MADE IT, I want to make sure communication within the board runs smoothly. Keeping everyone well-informed is crucial to me. I will take care of the minutes of every meeting, and check whether everyone took time to finish their tasks. Additionally, I want to take time to check on the wellbeing of board 6. My aim is to actively contribute to MADE IT's smooth operation, and I am committed to turning the communication between the board and its general members into a lively, engaging conversation.

Lennic van Norde Treasurer

Stepping into the role of Treasurer for the MADE-IT study association is both an honour and a commitment. As the newly appointed treasurer, my foremost responsibility is the management of the association's finances. This involves overseeing budgets, tracking expenses, and ensuring the financial health of MADE-IT.

I want to make sure that our financial practices are clear and transparent and the prognosed financial plan will be publicly available. Maintaining accurate reports of our spending is crucial for the study association in order to know what funding can be appointed and where possible cuts have to be made. Close collaboration with the board members and committee leaders is of great importance to achieve our communal objectives. In addition to this I want to focus on attaining new streams of funding and sponsorships - I feel there are some possibilities for this that haven't been explored yet.

Nina Lobo Vice President - Internal Relations

As the Vice President of Internal Relations, my main responsibilities cover affairs internal to the MADE programme. My vision is to create more cohesion, connection, and visibility for our students and committees. A shared calendar for events and opportunities will help tie everything together.

Working together with AMS staff and the Education Committee, we can establish consistent feedback processes that support both students and instructors in achieving a better educational experience. MADE's unique design allows us to directly channel student voices, so I would like to take steps towards course and programme improvements that actively reflect student recommendations.

As a key part of MADE IT, our committees and chairs deserve more strategic partnership and support. In part, I aim to improve communication between Board 6 and the committees, making membership and participation opportunities clearer in the process.

Finally, I would like to develop stronger connections within AMS and outside of the programme, such as with CODAM, Wageningen University and TU Delft. Better relationships can improve opportunities for MADE students in many ways.

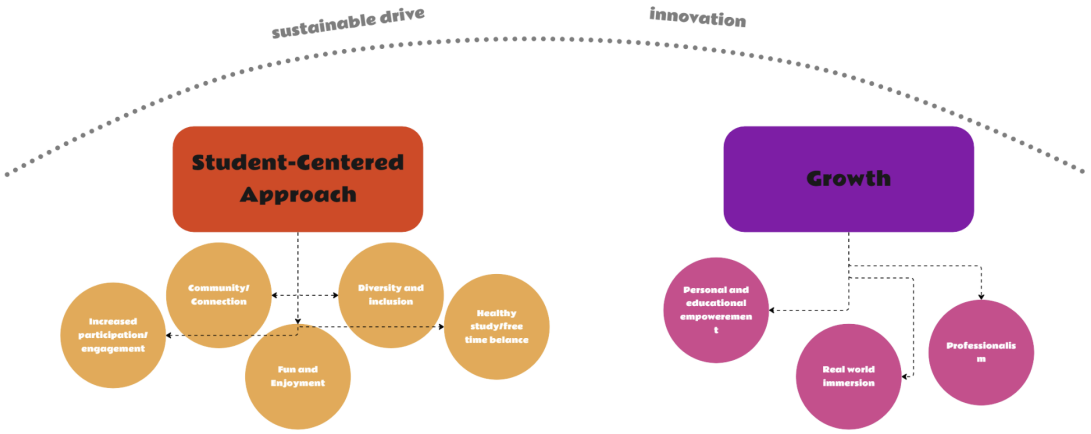
Quentin Verhagen Vice President - External Relations

As the Vice President of External Relations, my primary responsibility is to manage affairs external to the MSc MADE program. I am dedicated to expanding the MADE IT network and establishing connections between MADE students and external entities, aiming to facilitate easier access to career opportunities and internships. Collaborating closely with the career committee, I actively organize events to broaden everyone's network and increase awareness of various career paths.

My approach involves enlarging the MADE IT network on four fronts: businesses, alumni, other study associations, and other parties at the Marineterrein. I actively engage with these entities, utilizing the various MADE IT platforms to enhance communication and interaction. Through these efforts, I strive to create meaningful connections and contribute to the overall success and growth of the MADE IT community.

Chapter 2: Goals

Overall Vision Statement



Firstly, building on Board 5's work, Board 6's key value is to have a student-centred approach. This involves 5 pillars:

Community and connection - we want to build on Board 5's efforts to build a real link with the diverse actors of the MADE programme: the students (year 1, 2 and alumni); the board and committees; the universities (TUD, WUR); the AMS researchers and the Marineterrein professionals. Overall, our strategies aim to strengthen the MADE community and connect people, both socially but also professionally.

Diversity and inclusion - in order to build these connections and this community, we are determined to create an inclusive environment, celebrating our diversities. We want to ensure international students feel welcome and are helped through difficult processes. We also want to support Dutch students in their experience of the masters and provide a safe space for all.

Increased participation and engagement - there is currently a good uptake from the MSc students for the MADE IT activities however we believe it can be even better. We aim to create platforms, events, spaces that encourages participation and engagement. This might be done via greater benefits of being a MADE IT member, as well as a result of the increased diversity and inclusivity and more targeted / accessible events throughout the year.

Fun and enjoyment - all of our actions should also promote fun and enjoyment of the masters. Students are here to study of course, but if as Board 6 we can ensure these studies are enjoyable then we will. On top of social activities, this point also includes deeper support regarding study guidance, mental and physical wellbeing and programme quality.

Health study balance - this is linked to the above point, ensuring a healthy balance between personal, academic and professional life / responsibilities. One of the key ways to enable this is by making the study expectations more transparent, which in turn allows for better management of personal and professional commitments. Another key element is again ensuring appropriate mental and physical health support, and advertising it better.

Board 6's second value is growth, with 3 pillars:

Empowerment - through our different strategies, we want our members to be empowered: socially, personally, professionally and academically. This involves creating opportunities for learning (ie in house Learning and Development sessions etc); working (ie summer internships within AMS); blooming socially (ie activities, cultural exchange opportunities) and thriving personally (ie personal skills, lifestyle).

Real world immersion - key to the above is real world immersion, to benefit from MSc MADE's hands on, practical nature. We want to ensure this in the strategies proposed.

Professionalism - the above ambitions should not take away values of respect and professionalism, both within Board 6 itself but also between all stakeholders of the MADE IT association. We want to ensure this is clear and that lack of professionalism is not tolerated.

All these goals have underlying values of sustainability and innovation, which should be a part of all we do. This means embracing new ways of working / thinking and ensuring it is always aligned with our environmental concerns.

We will achieve these by working on: facility improvement; approachability; admin / operational optimisation and simplified processes. For this, we aim to make better use of outlook calendars for meetings, classes and MADE IT events, in an effort to make activities more accessible and improve organisation / visibility. This also involves improving our coordination with the committees, with regular meetings and progress updates. Finally, we will map out all initiatives within MADE in a greater, intuitive, AMS map. This will be accessible clearly from the website, which we will give a general revamp to contribute to the process simplification.

Detailed goals / strategies are listed below, with the following key themes:

- Internal relations: an inclusive student experience
- External relations: a connected community
- Facilities: an enabled student success
- Social Activities: diversified activities
- Financial: improved / simplified processes

Internal Relations

Within Board 6, relations have been divided into internal and external. Internal relations are mostly focused on education within the programme and relationships between the MADE IT Board, students and other parties such as the AMS Institute, Wageningen University & Research (WUR) and TU Delft. Tasks and activities related to internal relations aim to maintain and improve the quality of education and further increase the visibility and accessibility of opportunities for MADE students within the institute and other above mentioned institutions/parties.

Educational and Personal Growth

This year, Board 6 seeks to establish processes to discuss feedback and recommendations with course coordinators. To support this effort, we hope to rely on the Education Committee and the student members of the Program Committee to help organise timely feedback sessions. We have already started testing this process with Metropolitan Challenges, and we look forward to working with the other courses to convey student feedback.

It is important that feedback leads to real outcomes so that people remain encouraged to share their suggestions. When students see changes based on their feedback, they will engage much more willingly.

Among the students, Board 6 will support student-led innovation and organising to improve our own educational experience. Options include learning development sessions hosted by peers, shared resources on software access and student perks, essay writing and resume workshops, and forums on broader issues that matter to the students of MADE. We will also clarify mental health support options with the help of staff, and we plan to promote skill-building opportunities along with the Education and Activity Committees.

Student Voices and Participation

At the centre of all that we do, you can find the students of MADE. Having identified a gap in student students' awareness of events and the AMS structure, we plan to create a few tools for awareness and engagement. One tool is a shared calendar for all events within the AMS institute and MADE student committees. For example, we hope to publicise the GMAs and make them valuable to students. In addition, we aim to make committee participation more clear and organic. We will have an open idea box for the Board and committees – and we are always happy to hear ideas directly. Finally, we will improve processes for sharing honest course feedback.

Board 6 also plans to build a more active relationship with the five student committees. We would like to host regular all-committee meetings to discuss any issues and make sure each committee is supported. In addition, we would like to clarify the goals and activities of each committee so that current and future students know how and why to engage.

Overall, we are here for our fellow students and will do our best to take action on feedback that comes our way.

Greater Presence

This year, we would like to build closer relationships with AMS researchers and PhDs, AMS staff, CODAM, and the Marineterrein community. Events like biweekly drinks can help to facilitate this within AMS. In addition, a MADE-CODAM-AHK collaboration is already being built. MADE students are welcome to join in!

Within AMS, we would like to consider a mentor-pal scheme to foster connections between MADE years. We also plan to revive our website and social media so they can be active resources. In

particular, WhatsApp is a large part of AMS-MADE communication. We plan to use the new Communities feature to organise the many groups and interests in a more accessible way.

Workshops and Events
Finally, we look forward to working with the committees to host fun and supportive events. These can range from wellness and stress management to movie nights, hikes, and other social activities. We hope that MADE students feel encouraged to suggest events and potentially plan them with our support, even if they are not formally on a committee!

AMS Institute
Building further upon the achievements of Board 5, this year's Board aims to further strengthen connections within the AMS institute, mainly between students, professors and researchers at AMS. The programme and institute have various opportunities for students: including the Startup Booster, Student Challenges, student assistantships, and research projects of AMS. Board 6 will focus on clearly communicating these opportunities to the students and trying to increase the visibility of MADE students (and their capabilities/skills) within the AMS research community.

We would like to set up a database in which current research projects at AMS are being shown. It will provide a clear overview of what interesting projects there are, who is in charge of these projects and what might be interesting for students to work on. The database will contribute to the pillar of professional development of MADE students.

Wageningen University & Research (WUR) and TU Delft
Given our link to WUR and TU Delft, Board 6 would like to maintain existing relationships and see where we can improve connections and support for MADE students. This includes quality campus visits for MADE students each year. In addition, as MADE undergoes its review with the Programme Committee, we aim to ensure it remains a top-quality, accredited program.

In part, we want to improve how our Student for a Day events are coordinated with each university. We aim to start earlier in the year, identify clear contacts, and have WUR and TUD publicise them to students more visibly.

Internal operations
The Vice President of Internal Relations will participate in the Education Committee and will have monthly meetings with the AMS education team, in which concerns regarding education and the programme can be raised. In case of any concerns, the Board will discuss how to handle them. If possible, Internal Relations will also participate in the Program Committee as long as the four existing spots are still preserved for other students. Furthermore, the Board will have monthly meetings with Kenneth Heijns, the managing director at AMS. These meetings will be used to run MADE IT policy and budget requests by the Board of the AMS institute.

External Relations
Board 6 is dedicated to building and strengthening connections on multiple fronts, with a primary focus on expanding our network of companies, alumni, and partnerships.

Companies
Our goal is to continue to collaborate and partner with several companies that look at metropolitan issues. By partnering with them, we hope to achieve sponsorship or the possibilities of talks, internships and maybe tie into the career committee activities. Besides collaboration with companies

within the working field, we also foresee possible partners to include other types of parties, such as businesses on the Marineterrein for partnerships close to home.

Alumni Network

Recognizing the value of a vibrant alumni network, we are determined to strengthen the ties between alumni and current students. Leveraging the existing LinkedIn page, we aim to enhance communication and awareness among students about this valuable resource. Collaborating with the alumni Board and the career committee, we plan to organise engaging alumni events and career-related activities throughout the year, providing valuable opportunities for both students and alumni.

Events

Working closely together with the career committee, we plan to organise inspiring talks and events that broaden the networks of MADE students. Our Vice-President External Relations will actively contribute to this committee, with plans for events like lunch lectures and a larger career market at AMS to name a few.

Strategic Collaborations

Our vision extends beyond our immediate community to include collaborations with other universities, student associations, and sport facilities. We are committed to reigniting bi-weekly drinks and organising charitable events such as sport tournaments, fundraisers, raffles, and bingos. Additionally, we aim to actively contribute to the scientific conference organised by AMS this year, fostering a culture of shared learning and collaboration.

Local Connections

Our commitment to local partnerships includes maintaining a strong connection with the Marineterrein, Codam, AHK, and Homeland. We understand the importance of maintaining and improving these relationships for the benefit of our members and the broader community.

Social Media

Recognizing the importance of effective communication, we are undertaking a social media overhaul and developing a comprehensive plan to engage and connect with our audience. This includes active participation in online platforms, creating engaging content, and maintaining a consistent and impactful online presence. Chapter 5 will explain this in more detail.

Student Facilities

MADE students have the exceptional advantage of using AMS facilities. Board 6 would like to ensure these are used in their full capacity to support our general goals.

Overall improvement (quick wins)

Addressing the low hanging fruit: more tosti presses; better temperature regulation; clearer behaviour expectations; and female sanitary products in the bathrooms. Other quick wins that will contribute to building a better community include ad hoc inspiring / happy messages and communal snacks.

Professional opportunities

We can enable professional growth by looking into organising professional events in the available spaces (ie small conferences, talks, debates). This will contribute to putting MADE on the map for potential employers. We also want to look into AMS internship opportunities in particular with facilities / energy management. This would in parallel address facility complaints and contribute to making AMS more sustainable

Lead by example
We want to promote sustainability in AMS and put more emphasis on the existing initiatives (ie clothes swap) as well as create new ones (ie vegetable box pick up point; internal marketplace).

Modern learning
Embracing new tools and ways of learning / teaching. This involves a better use of Outlook / Teams; clarifying the place of AI in our studies; providing better access to study software and promoting productivity tools like Miro and Notion.

Social Activities

General events
As MADE IT board members, one of our focal points for the coming year is to boost inclusivity and diversity through exciting social activities. Here's are some of our plans:

We want to encourage Dutch and non-Dutch members to mix and mingle by hosting events that make people feel at home, or seen. Think about food-related get-togethers, for example, where cultural exchanges hopefully spark new friendships. We also want to organize events tied to specific cultural celebrations like Pride, Chinese New Year, Carnaval and more. As board 6, we want to honour our diverse backgrounds and make sure everyone feels seen.

We also want to explore Amsterdam more in a cultural sense. We want to ensure internationals truly get to know the beautiful city, so some events may be catered to them a bit more. However, Dutch members are more than welcome to join. Additionally, we want to include folks outside Amsterdam more, be it through virtual events or special considerations. No distance should be a reason for anyone who wants to join.

We would also like to create stronger bonds between MADE IT, and the rest of the AMS community. For certain events that could be interesting for others, we plan on extending invitations to staff, PhD candidates, and Codam associates.

Getting hands-on in the real world is also on our agenda. We'll dive into service activities, like volunteering at urban farms such as Tuinen van West, making a positive impact in our local community.
With these plans, we're not just aiming to plan more but to plan better, making each event vibrant and diverse, just like our MADE IT members!

Committee Thank You Day
Every committee receives a small amount of money to do something fun with the members involved in that committee. Also, we would like to do some sort of committee thank you weekend or day at the end of the year. In this way we show the different committee members that we are grateful for their active commitment to the association. Also, we hope to encourage other members of the association (or non active students from the master) to join committees and/or the MADE IT association.

New members

Introduction programme
To help new first year students feel at home in the city of Amsterdam and at the AMS Institute, we will plan an introduction programme for the week before classes start. We will work together with the education teams of Wageningen University and AMS to plan activities that would help new students connect with each other and settle in.

MADE Open Days
The MADE open days are aimed at recruiting and informing new students of MSc MADE. As a Board we will be present and help organise these events. At the same time we will introduce the prospective students to MADE IT, what we do as an association and what we have to offer. We expect to increase the visibility of the programme by managing our online presence (website, LinkedIn, Instagram) as well as establishing closer connections to other universities where bachelor students can learn about the MADE programme and AMS Institute.

New MADE Students
Foreseeing the growth in the number of students for the MSc MADE means we will focus on better notifying prospective students about the programme and its dynamics, and about life in the Netherlands, especially for internationals. In order to best manage their expectations, we will organise an online briefing session to inform about practical issues of living in the Netherlands and answer questions. We will also communicate with the new students via Whatsapp and email to make sure everyone receives relevant information. We will coordinate closely with WUR's international students office to create a better interface between MSc MADE and WUR International students' administrative wings.

Chapter 3: Committees

The MADE IT Study Association has five committees that are established to help accomplish the goals as listed above. In this section, the activities and goals of each of the committees are described. To make sure operations and communication between the committees and the Board are going well, the Board is being represented in all committees by at least one of us joining the committee. As Board members we will not take upon the role of chair within a committee. This is to create more room for fellow MADE students to do so and to pursue their personal goals/ambitions.

This year's Board also aims to further improve the connection and communication between the different committees. By doing so, committees can help each other, if needed, with accomplishing goals and for example setting up events. One of the ideas is to make a joint yearly calendar in which the committees are able to see events organised by other committees.

Study trip committee

In 2024, the Study Trip committee will organise an International Study Visit for students of MSc MADE. This trip will most likely take place in the first week of the summer holidays and will cover a couple of topics closely related to the programme. The committee is determined to plan an educational, practical and enjoyable trip in collaboration with teachers, businesses and other organisations. The trip will have the purpose of learning from a metropolitan area in the world, most likely Prague, that is relevant for the ongoing research at the AMS institute and for the students of MSc MADE. Students will have the chance to work together and exchange knowledge, insights and skills with parties involved. Participating in this visit and writing assignments about the experience will also earn the students ECTS in the form of a Capita Selecta.

Activity committee

The activity committee is focused on bringing MADE students together and increasing connectivity to eventually form long-lasting bonds. Different activities and events of all kinds will be organised to help contribute to this goal. The main events that this committee is responsible for are bi-weekly drinks, dinners and seasonal parties, including Halloween, Christmas, New Years and End-Of-Year parties. Next to the above mentioned events, the committee will also strive to further build a connection between first and second year students within the upcoming year.

Education committee

The education committee is primarily focused on maintaining a high quality of education within the MSc. MADE programme. The committee consists of students and two members of the Programme Committee (PC). It discusses the quality of the courses, examines concerns raised by students and voices these concerns to the AMS Education Team, either directly or through the Programme Committee.The committee would like to establish a new form of a feedback loop between students and professors in the upcoming year.

Career committee

The career committee plays a crucial role in facilitating the development of MADE students beyond the academic curriculum, with a primary focus on preparing them for their careers post-MADE. Collaborating closely with the Vice-President of MADE IT, the committee serves as the main point of contact for companies seeking partnerships with MADE students.

Our initiatives include a diverse range of activities, including skill workshops, job application and CV writing guidance, in-house days at companies, career fairs, job markets, lunch lectures, campus visits and thesis inspiration sessions.

Building upon the success of last year's job market, career fair and campus visit, which received positive feedback, we are excited to announce their return for the upcoming year. These events have proven to be a valuable platform for connecting MADE students with potential employers and exploring various career opportunities.

Looking ahead, a key focus will be on strengthening connections with the growing community of MADE alumni. This strategic approach aims to enhance the committee's effectiveness by leveraging the experiences and networks of former MADE students. We believe that by fostering collaboration and engagement through surveys and co-creation of events, we can continue to create meaningful entrepreneurial opportunities and further enrich the network-building practice within the MADE community.

MET Forum Committee

Historically, the MET Forum Committee is aimed at creating discussions and platforms around metropolitan issues. The group achieves this through events like documentary screenings, professional panels and debates, guest speaker series and more. The MET forum also takes part in various AMS events like the Scientific Conference. Last year, the committee put a lot of effort into establishing the MET Gazette Magazine.

Board 6 believes a rebrand of the MET Forum committee is needed, to further benefit from all its potential. In collaboration with the committee members, we aim to review the current activities and consider how they could be made more visible / impactful. We want to increase MADE IT members' engagement. As part of the rebrand, we would like to make this committee about Communications / Media (both internal and external to MADE) and potentially include a yearbook, building on the MET Gazette.

Chapter 4: Communication

In our goal to enhance communication within MADE IT and boost visibility, we are implementing several updates across our digital platforms. Firstly, we are transitioning from the Outreach WhatsApp chat to a more interactive WhatsApp community. This shift aims to create an overview of all the different groups and initiatives within the community that have previously been scattered all around. The announcement channel will be used to share common messages to everyone that is part of the community; no more copied and forwarded messages.

Additionally, we are going to revamp our website to provide a more user-friendly and informative experience. The updated website together with overhauled newsletters will serve as a central hub for information about events, general updates, and resources related to MADE, MADE IT, AMS, and Committees. To streamline organisation and accessibility, we are incorporating calendars for scheduling classes and events across the various entities within the MADE ecosystem. This initiative is geared towards ensuring that our community members stay well-informed and engaged.

Our social media strategy is also undergoing a transformation, including more active use of Instagram and the introduction of a potential Social Media Secretary role. By leveraging these platforms, such as WhatsApp, Instagram, LinkedIn, newsletter and our revamped website, we aim to keep both our members and external stakeholders informed about events, updates, and opportunities within the MADE IT community. These changes align with our commitment to a more dynamic, accessible, and student-centred communication approach.

Chapter 5: Payment Policy

Purpose: The purpose of this payment policy is to establish clear guidelines for financial transactions with(in) the MADE-IT study association. This policy aims to ensure transparency, accountability, and efficient handling of payments.

Membership Dues: All members are required to pay annual membership dues of €15 as outlined by the association. Dues must be paid by the 31st of December 2024 (for the new students of the class of ’24). Payment methods accepted for membership dues include “automatische incasso” and contactless payment. The date of the “automatische incasso” is to be determined.

Event Payments: Payments for events, workshops, or any association-related activities must be made in advance or as specified in the event details, but always before the event. For some events member discounts apply, while being open for everyone, some events are member only and some events are the same price for everyone. Refunds for event payments may be granted under specific circumstances, after review by the board of the association.

Invoicing and Receipts: Invoices will be issued for all transactions, clearly stating the purpose, amount, and payment instructions, these will be present in the financial plan.

In some cases, Committee members might advance from their personal accounts. In this case they can get reimbursed for their payments. However, a receipt of the expenses always needs to be presented to the Treasurer, without this the advancement will not be reimbursed.

Payment Methods: Accepted payment methods are bank transfers and cash payments. However, considering international students, the option of other payment methods will be investigated. (revolut, paypal…)

Budget/Expenditure Approval: Any expenditure requires prior approval from the treasurer (and the Board). However, these amounts will always be discussed prior to the events so transparency is established between the organizing bodies (board members or committees) and the Treasurer (and board). All budget proposals must be submitted before any expenses are made.

Penalties for failure to complete outstanding payments: Late or no payment of the membership fee (with the deadline date being the 31st of December 2024) will result in suspension of the membership and restriction of member only events.

Failure to complete payments of events before the event date won't immediately result in penalties. However, if this occurs frequently fitting measures will be taken.

Dispute Resolution: Any disputes regarding payments should be addressed to the Treasurer. A fair and transparent resolution process will be followed to address disputes.

By adhering to this payment policy, we aim to maintain financial integrity and uphold the values of transparency and accountability within MADE-IT. Members are encouraged to familiarize themselves with this policy and address any queries to the association's Treasurer, Lennic van Norde.

Chapter 6: MADE IT Members

As a Study Association for MSc MADE, we aim to motivate all students to sign up as members. Building on Board 5's efforts, we would like to really clarify the benefits of joining the association, with clear incentives for members (ie reduced prices; MADE IT merch; yearbook). Members should really feel part of the community and as such we want to ensure as many MSc students as possible join the association. This is linked to our increased focus on accessibility, inclusivity and diversity.

Chapter 7: Transition to a new Board

At the beginning of the next academic year, we will start recruiting new Board members. This way, new Board members can become involved and take over in the beginning of January of 2025. The Board will consist of a maximum of 5 people and at least a president, secretary, and treasurer. The transition document will be updated by the time the new Board starts.

Chapter 8: Future Vision

In the next five years, MADE IT should make considerable progress towards achieving its two primary goals of: ensuring a student centred approach in all decisions and empowering members in their development. This will be done by a major review of the current processes and key improvements in the website and calendars, to name a few.
In the coming years, we hope the benefits of the association will be clear and that MSc MADE will have its deserved place on the map (with government and private actors), celebrating the exceptional opportunities it provides for personal, educational, professional and social development. We aspire to have the rebranded MET Forum gain more recognition.

It is important to note that the MSc's numerical growth for growth's sake is not a goal but might be a result of the student focus and empowerment demonstrated by the association.

This might include gaining national and international visibility, and collaborating with similar schools in Europe and around the world. In five years, we hope MADE IT will be playing an important role in connecting AMS and MSc. MADE to new horizons and facilitating these discussions.

Board 6 is highly motivated and we hope to have a strong year ahead and build a strong foundation for the Boards to come, with the intention of achieving the organisation's objectives and continuing to develop and improve. If you have any feedback or ideas, please don't hesitate to contact us.