

G Suite for Education Agenda

Date: <ul style="list-style-type: none"> • Feb 1st • March 1st • April 5th • May 3rd 	G Suite for Education	Time: 8:00 a.m. - 9:45 a.m.
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Description: G Suite for Education sessions will be offered. Each session will be project based that will incorporate skills introduced earlier in the year as well as exploring new features. Staff will select a G Suite for Education session to attend including: Docs, Sheets, Slides & Drawings, Forms, and Sites. You will have an opportunity to attend FOUR sessions.

You Will Learn:

Docs (Kim Murry)

- Create a classroom newsletter
- Page setup
- Insert table
- Insert columns
- Explore tool
- Publish to the Web
- Add-ons

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Sheets (John Mansel-Pleydell)

- Filter
- Conditional Formatting
- Split Text to Columns
- Templates
- Add-ons

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Slides & Drawings (Julianne Lange)

Slides:

- Create eWorksheets
- Save to Google Drive AND DriveSlides Extension
- Record a Narration During Presentations
- Publish to the Web

Drawings:

- Create a PNG file to use as a background image in Slides
- Create an animated GIF

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Forms (Chris Malanga)

- Logic Branching: Create a lesson or quiz that directs students to a different question based on the answer the student provided to a previous question
- Auto-Grading Quizzes

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Sites (Kristie Hughes)

- Create a Google Site
- Change the background/header
- Insert pictures, links, and Drive files
- Create pages and reorder
- Publish your Site

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Google Slides Agenda