

JOHN F. KENNEDY MIDDLE COLLEGE HIGH SCHOOL

School Site Council (SSC) Meeting Minutes

Date: December 10, 2025

Time: 2:51 p.m. – 3:32 p.m.

Location: Zoom (Virtual)

1. Call to Order

The meeting was called to order at 2:51 p.m. A quorum was established with seven voting members present. Ms. Lum attended as a non-voting guest. Minutes were recorded by Secretary Tae Sung.

2. Approval of Previous Minutes (October 22, 2025)

Motion to approve the minutes from the October 22, 2025 meeting as presented.

- Moved by: Ms. Sloan
- Seconded by: Mr. Yoshida
- Vote: 7 – 0 – 0

Result: Motion carried.

3. California School Dashboard – Data Review

The principal presented finalized 2025 California School Dashboard data. All indicators for JFK were green or blue. A four-year decline in math performance was noted for the white subgroup, with scores dropping from significantly above standard to slightly below. A root cause analysis with the Riverside County Office of Education and the math department is planned for February 27.

4. Expenditure Update & School Plan Budget Adjustments

Approved budget changes included:

- Reallocation of \$500 in unused College Kickoff refreshment funds.
- \$458 allocated to science supplies due to Title I vendor restrictions.
- A small increase to AA Wall costs due to updated tax rates.
- A budget-neutral internal shift within the Renaissance Program: reducing testing incentives from \$2,000 to \$1,700 and increasing shirt funds from \$1,500 to \$1,800.

Motion to approve school plan adjustments and reallocations:

- Moved by: Ms. DeFraene
- Seconded by: Ms. Sloan
- Vote: 7 – 0 – 0

Result: Motion carried.

5. Comprehensive Needs Assessment – Approval

The Comprehensive Needs Assessment was reviewed with updated data (shown in red). The document reflects updated dashboard results, including math subgroup performance trends. The SSC approved the updated CNA for district submission.

- Moved by: Ms. Sloan
- Seconded by: Ms. Orozco
- Vote: 7 – 0 – 0

6. School Site Council Bylaws – Adoption

Updated bylaws reviewed in the October meeting were presented for final adoption. Changes clean up outdated wording, align titles, and streamline procedural language.

- Motion to approve updated bylaws: Ms. Sloan
- Seconded by: Recorded member during meeting
- Vote: 7 – 0 – 0

7. Parent Committee Report – Superintendent’s Parent Advisory Council

A report from the November 20 Superintendent’s Parent Advisory Council meeting highlighted safety and facilities topics including fencing, gates, and crosswalk discussions. Parents shared observations about site-specific safety needs, with the district addressing concerns.

8. Future Agenda Items & Next Meetings

Upcoming February meeting topics include:

- Semester 1 school data review.
- Budget reallocations.
- Williams Act and SARC presentations.
- Brainstorming priorities for next year’s SPSA.

9. Adjournment

Motion to adjourn at 3:32 p.m. was made by Ms. Sloan and seconded by Mr. Yoshida. The meeting adjourned unanimously. Holiday greetings were extended to all members.