Lane Community College

DRAFT

COLLEGE COUNCIL MINUTES

April 14, 2021
2 – 4 p.m.

Vice-Chair: • Margaret Hamilton, Co-chair, ***YES***	**LCCEF** (Classified 2)**:** • Elizabeth Andrade - ***NO*** • Kyle Schmidt, **Chair - *YES***	**Managers** (2)**:** • Grant Matthews – ***NO*** • Chris Rehn - ***YES***
Vice Presidents (2) • Paul Jarrell - ***YES***	**LCCEA** (Faculty 1)**:** • Adrienne Mitchell - ***YES***	**ASLCC** (Students 2): • Amber Coleman, Pres. – ***YES*** • Shana Weiland - ***YES***
Exec. Dir. Institutional Effectiveness • Richard Plott - ***YES***	**Faculty Council:** • Jenn Kepka - ***YES***	**Budget Director:** Zach Evans - ***YES***

Item	Notes
Agenda Review	No Changes.
Approval of prior Minutes	**Minutes Approval for March 10, 2020** Motion by Mitchell to approve, Seconded by Hamilton – ***Motion Passes***
Unfinished Business	**GIT Recommendation Work Plan** The Governance Subcommittee was asked to review the GET recommendations and implement them into a work plan. Regarding creating a position that supports all of the governance systems to assure that the support is consistent. All councils need to be aware of the timing of the meetings so that the person hired to assist all governance committees can attend each meeting. Jarrell moves to adopt the strategies developed by the governance implementation team, seconded by Weiland – ***Motion Passes*** Informational Town Hall – Wednesday, May 12, at 10 a.m. **All Council Meeting** Items for the agenda: What is the status of your current work plan? What have you done so far? What is left to be done? The Governance Manual states that appointments are to be made by May 15th, when traditionally appointments do not happen until the following year. This means that councils can start drafting their work plan for the next year at the June meeting, instead of waiting to have the work plan done in January. This meeting also provides everybody and opportunity to give us additional feedback and governance. Calendaring - At the All-Council Meeting discuss setting dates and times for Town Hall meetings for the fiscal year so that Lane is more routine students and employee can plan around those meetings. It was suggested communication be sent to all council members in all councils to let them know what the recommendations are, what the structure for councils will look like next year as well as what actual councils there be, as this could impact the scheduling (calendaring). The new council will meet once prior to the start of fall term.

	At the next meeting, the Governance Sub Committee will let the council know which items on the workplan are complete. All council meeting will be on May 12th, at 12 p.m. **Racial Climate Survey** The survey was returned to the subcommittee with Greg Evans. There is some language that needs to be revised. According to Evans, this will be a fall administration. **Organizational Health Survey** RFP is in process and targeted for spring admission. **Accreditation/Strategic Planning Report** Has moved to moderate risk, was previously high risk. Will be meeting with Paul Jarrell and several stakeholders to see how to best represent our Program Review and our review a How to best represent our program review of student learning assessment at the course level and program level. There is a good tentative solution and once it is drafted it will be shared with the council members. – Project is near completion. ● April – Working draft near close of April ● May – First review process towards the end of May First accreditation Town Hall meeting on April 15th, at 3 p.m., another one in mid-June, and another one in September. NWCCU has confirmed their October virtual meeting. If we are back on campus rooms will be available to meet in person. Dr. Richard Middleton has been assigned as our Chair. His CV will be forwarded to the council members for an overview. The chair of the committee. **Strategic Planning** Closing out interviews with constituents in the community and are assembling responses. Internal stakeholders have been queried. There is a tentative draft for the external query that is near completion. It will be brought to the Operations Committee and a draft of the survey will be shared with this council. President Hamilton and Margot Helphand, outside consultant, will present it to the Lane's Board of Education for review. If requested, another survey will be distributed to faculty. Faculty are welcome to submit questions that will be included in the survey. Faculty members are concerned about the lack of opportunity for them to participate as well as the actual content of the survey and respectfully request a more inclusive process that addresses faculty. The IEC is forming an IRB Subcommittee where all surveys will go through a process that they outline. As we move forward there will be future guidance mechanism where everyone will be represented.
New Business	**Credit for Prior Learning Policy** Presented by Nancy Wood with Faculty in Career Pathways PASS Lane/English as a Second Language • Career Pathways PASS Lane/English as a Second Language The Credit for Prior Learning Policy was approved unanimous vote by Learning Council. Working on this policy was a joint effort between Learning Council and Faculty Council. One change that was made to the policy was to bring it current to show that we are in alignment with HECC. Evaluators were brought in to review the policy to assure us that what Lane's represent is not only possible but is legal in the procedure we take credit classes and access it.

	Some pieces were taken out. The prior credit for the Prior Learning Policy contained sections in it that would be better handled in other policies or procedures. The Policy is now streamlined and reflects the reality of how we treat the CPL (Credit for Prior Learning). Concern by council member regarding the removal of sections of the policy without them being shown to the committee and the statement that the parts removed have in fact been put into the policies/procedures where they can be better served. Out of the discussion with the committee was that there are three other areas that need to be addressed. One is graduation requirements. This Policy focuses on how many credits needed at Lane to graduate. Lane has a somewhat inconsistent Policy that sometimes-required students to stay longer than needed, and sometimes it required students not to be at Lane long enough. This group is working on transfer of credits. There is another group working on policy and procedures regarding how credit comes in form other areas and is assessed and recorded for students. The third group is Credit by assessment Procedure. This is an existing procedure that used to be mentioned by credit by exam and credit by assessment This is the first set of policies that deal with external credit and how it is being dealt with. All three are being overhauled. Veterans would potential be covered under Credit for Prior Learning Policy. They also may be covered under Credit by Exam if there was an exam taken in the military. Veterans would be internally assessed if they had not had the skill assessment in another way. Motion to approve updates by Hamilton, seconded by Plott – ***Motion Passes*** **Admissions Policy Update** Proposed policy update from Student Affairs Council Concern from council member regarding students who have changing immigration status including students who at one point may have had an international student visa and had a different status at a different point of time; this edition could cause challenges for students who are undocumented. Committee member would like this council to seek additional feedback from Diversity Council as well as other campus experts who work with Lane's immigrant student population. Additionally, the Board of Education adopted a resolution that Lane would be a sanctuary campus therefore we need to ensure that Lane is not doing anything that is going to deter students and put students at risk. When talking about undocumented students, these students are already a venerable population. Dhaka students are not here studying on a Visa, it is a different category. These students are officially here as part of the International Program and there are rules around their student visa. We do have international students as well as undocumented students who are not Dhaka students, multiple categories, all of whom we welcome and provide a sanctuary on our campus. Chair will take the above concern back to Student Affairs Council.
College Council Sub Committees Reports:	**Finance & Budget Development** – No Report **Governance Sub Committee** – No Report **Policy Subcommittee** – No Report
Adjourn	3:06 pm – Weiland moved to adjourn, Seconded by Schmidt

Recorder: Tami Hill