OVO PTSO Meeting Minutes	
Date:	August 26th, 2024
Time:	1830
Location:	MP Room
Conducted By:	Ava Spalding & PTSO
Recorded By:	Becca Staahl
Attendees:	Chair: Ava Spalding, Treasurer: Angela Rios, Secretary: Rebecca Staahl, Head Grade Treasurer: Kayla Chelton. Directors: Megan Davidson, Becky Milton, Laura Kotowicz, Stephanie Turnbull, Kris Wakamiya. Ex-officio Member: Angela Fulton

Agenda / Minutes	
Topic/ Subject	Notes
	Welcome & Please sign in. We also have 2 director positions open.
Secretary Report	Shannon Meuere made motion to approve minutes. Second made by Amanda Angel. Minutes approved.
Principal Report	Rick is looking for members to be a part of the SITE based management team. This is a committee that oversees the schools funding and the forum to bring ideas up to - Classified jobs are also open and OVO is looking to bring on a few more staff members. Please see emails that have been sent out. - Gates are currently being fabricated. There will be a system where you will need to be buzzed in/out. Gates should be done by the middle of September. - Looking for aids - New speed tables to be placed on Illinois. The signs are already up but the tables themselves are yet to be made.
Teacher & Staff Update	Angela Fulton – Angela will be the liaison between PTSO and teachers. New staff members in 5th, 6th & PE. Angela thanked the staff for the welcome back luncheon for the teachers. Student Council – 7th grade presidents address the meeting with upcoming events and activities: - Game nights - Jog a thon – Star Wars/space themed & student council plans to have signs and students out on the course cheering on runners - Round Robin – Nov 6th – the student council will help facilitate activities. Some items from the round robin will go to the boutique. The theme is “giving back the school.”

	- November 8th - Pancake dinner – you can attend in your pjs, Fri, Dec 13th - Winter Wonderland Week – Not sure of each theme day activities - Holiday Boutique – How can student council support the boutique? They would like to advertise on the bobcat broadcast and make posters. Activities committee of student council (SC) is planning to have dress up days once a month and will announce themes soon. Spirit day every Thursday and to wear spirit wear. Class that has the most spirit will get the bobcat for the class. SC Media committee will also be compiling posts to share and have posted on class Bands. Clarification of spirit wear and what earns points being requested.
Treasury Reports	PTSO Treasury – Angela Rios - Budget reviewed. Everyone has access to all of budget line item, there just needs to be proposals made, reviewed, voted on and approved. Documentation in the most important thing. Money cannot touch capital improvements or items that will conflict with the district. There is also a book stipend. - Brianna Hewit makes motion to approve the 2024-2025 PTSO budget. Stephanie Turnbull seconds. All approved, no objections or abstentions. - BTS Picnic was very profitable. BTW picnic historically was run by the 6th grade, the grade would then use this money to fund their Yosemite trip. Surplus of $448.38. Becky Milton proposes to reallocate BTS picnic to staff appreciation fund. Shannon Powell seconds the motions. All approved; no objections or abstentions. - 8th grade legacy fund historically leaves $300 for kindergarten. Legacy fund opportunity would allow the 8th grade to leave money to the 3rd grade to help support their theater trip. Drama gifted the 3rd grade $1500 last year with the intent to allow them to experience a Broadway show. If it is too costly, they look for other opportunities. Proposal would be that the 8th grade legacy fund will allocate $500 to each of the 3rd grade (Total $1500) instead of putting the weight on the drama dept. The PTSO will cover it if the 8th grade chooses to not participate. Kris Wakamiya has made motion to pass this proposal. Seconded by Shannon Powell. All approved, no objections or abstentions. Motion passed. - Lunch Table Proposal- Proposal to take money from multiple areas to purchase new picnic tables. Questions being raised about the appropriate fund to allocate money from. SC events fund would be

	used. Proposal made to pay for the tables through the discretionary fund solely. Additional proposal made to take funds from middle school and then use the rest from discretionary fund. Shannon Powell would like to motion the proposal that is written; second made by Chris W. 8 approved, 20 opposed. 4 abstentions. Motion failed. - New Motion made to use $1361 from middle school proposal. Discretionary fund to pay the remaining $2722. Then the student council will vote to pay back a third of the cost. Laura Kotowicz – motion to approve above proposal. Linda Benson – seconds approval. All approved; 3 oppose; no abstentions; motion passed. - Mathematical Olympiads Program (MOP) proposal made to reimburse the teacher for the purchase of the program and give an additional $150 to start the program. Motion to reimburse him for starting this program. Question if this is against the spirit of the school? Brianna Hewit made motion to reimburse and create a line item to continue to fund. Second by Grace Crawford. 24 in favor; 0 opposed; 8 abstentions. Motion passed. Concerns raised that this may not be in line with the philosophy of OVO. Questioning that it would not include all students. Overall motion approved to reimburse teacher. - Tech Fee Proposal – Retain half of the tech fees that are sent to the district. The intent of this would be that the PTSO can provide needed items more quickly or supply items that the district may not approve. The request is that the proposal would first go to the district and then the PTSO. Every parent pays the tech fee. The tech committee is a part of the district. OVO is required to have items supported by the district. Intel has donated 15k each year to OVO. The district would not be able to support this. Tech fees go toward student use and maintaining current curriculum. The tech fees go to increase the amount of tech we have readily accessible such as printers in every room, iPads, and apple TVs. Motion made by Kris Wakamiya; second by Kristen Hurd. All in favor; no oppositions; no abstentions. Head Grade Treasurer – Kayla Chelton - Angela & Kayla moved everything from QuickBooks to square. Square is $20/ month. A third of the cost of QuickBooks - PTSO was covering all the fees. Totaling $3500. With square, parents will pay the fees associated with CC payments. - Zeffy will be the manner with which direct donations will be made. No longer using donor box.

	- Grade Treasury meeting this Thursday, 8/29 for all grade treasurers.
Director & Committee Reports	Clubs Board Director – Becky Mills - Drama & SC have the option to make their own nonprofit otherwise there are new operating rules relating to the insurance that covers the PTSO. - Drama planning to hold 3 plays this year. Starting in 3rd-8th, students can participate in plays. It is a nominal fee of $75 to participate. They can be a part of the performance or the tech crew. No one is cut and everyone is welcome to participate. McKenna is directing the first play 3rd & 4th grade, and they will be presenting Finding Nemo Kids. Registration begins this upcoming Wednesday 8/28. - Following first play, then it will be the 5th & 6th will be Matilda Jr. - High participation for 7th & 8th as well. Their play is TBD. - A flyer went home with all 3rd & 4th graders. OVOfindingnemo@gmail.com for questions/comments/concerns. Jog-a-thon – Laura Kotowicz - Committee is being formed. She is asking for more committee members and volunteers. Jog a thon is Sept 26th. Plan to meet with SC for what their needs are. Polling the community regarding whether shirts are important. Historically, the jog-a- thon shirts cost roughly $4k. Jog a thon continues to decrease on the amount that it makes. - Idea made to create a family sponsorship on the back of the t-shirts to help fund the t-shirts. Other ideas were to provide water bottles or cooling towel? Only one sponsor so far that gave $750, and they decided to spread their money out over the year. Voting on whether to pursue shirts. Sponsorships are traditionally how we have paid for shirts. If we don't pay for shirts, do we want a different swag such as water bottles. Motion made to continue to pursue t shirts if sponsorship allows – Motion made by Tracy Kopshy; Second by Shannon Powell. Approve – 15; Oppositions 7; Abstentions 4. - 2nd Motion – if no corporate sponsor, would we want to pursue some other sort of swag such as a sticker. Motion to approve Brianna Hewit; second Kris Wakamiya. Opposed – 3; abstentions – 2 Carnival Director - Megan Davidson - Every grade needs a carnival rep. Every class has a station or booth and when kids participate, they get a prize. Responsible for getting donations for your class and coordinating who will be there the night of the carnival. 5th grade and beyond sell things and 7th & 8th grade help with stations as well.

	- Questioning moving the carnival back to Friday, Oct 18th. Possibility to hang market lights. Lighting may be an issue. Proposal made to move carnival to 10/18 1700-2000. Motion made by Julia Bertaina; Second by Kris Wakamiya. 7 Oppositions; 3 Abstentions; Motion Approved. Swag tabled – Will discuss in next meeting. Fundraising director – Kris Wakamiya - Review proper steps with getting sponsorships because you must go through the PTSO due to using the tax id/nonprofit status of the PTSO. Script program, raise right and box tops. Plan to publicize. - Motion to start Script program AND FUNDS go into rubric Motion by Brianna Hewit & Second by Kristin Hurd All in favor; O oppositions; 0 abstentions. -Spring Fundraiser – April 5th OK to book place. Kayla Chelton made motion to allow to book place; Second by Amanda Angel. All in Favor; no oppositions; no abstentions; Motion Approved. Basecamp – helpful tool that the board has used to best communicate. Recently, they have started using a google admin account. Proposing not using basecamp for jogathon. Basecamp annual renewal is in October; rough cost is $900-$1000. Basecamp will allow us to freeze the account for a year. If we cancel, we lose all our documents. Motion to freeze the account and then revisit in November. Motion made by Kris Wakamiya; Second by Becky Mills. All approved; no oppositions; no abstentions. Motion Approved.
Adjournment	Thank you for attending!

Next Steps		
Action Item	Owner	Target Completion