



**SCHOOL BOARD
MEETING – April 26,
2021 – 5:30 P.M.**

**CALL MEETING TO
ORDER** - Gartzke called the
meeting to order at 5:33 p.m.

ROLL CALL - Present -
Gartzke, Bernard, Bunton,
Lear, and Propst. Also
present - Villalobos, David,
Marquardt, Van Der Geest,
Shattuck, Mallow, Howe,
Tomich, D'Alessio, Downs,
Hose, Hartlmeier, Marquardt,
Loucks Thoma, and Thoma

**PLEDGE OF
ALLEGIANCE** - The
Pledge of Allegiance was
recited by all present.

**AGENDA
VERIFICATION** - Motion
by Lear/Bernard to verify
the agenda as presented.
Motion approved 5-0.

**CONVENE INTO
EXECUTIVE SESSION,
PURSUANT TO
WISCONSIN STATE
STATUTE 19.85 TO
DISCUSS AND TAKE
POSSIBLE ACTION ON:**

Adjourn into executive
session in accordance with:
Wisconsin Statute 19.85(1)(c)
to consider performance
evaluation data of any public
employee over which the
governmental body has
jurisdiction or exercises
responsibility.

Motion by Lear/Propst to

convene into Executive
session at 5:34 p.m. Motion
approved by roll call vote,
5-0.

**RECONVENE INTO
OPEN SESSION** -
Motion by Lear/Propst to
reconvene into open session
at 5:50 p.m. Motion approved
5-0.

Public Comments - No one
addressed the board.

**Board Awards -
Representative Gundrum** -
Representative Gundrum was
present at the meeting and
read and presented two
proclamations to Lear and
Propst. Gartzke also read and
presented two resolutions to
Propst and Lear for their
board member achievements.
The following resolutions are
read into the records as:

**A RESOLUTION -
HONORING Vicky Lear**

***WHEREAS**, Vicky Lear has
served as a dutiful and
faithful Member of the Holy
Hill Area School District
School Board since April 23,
2018; and*

***WHEREAS**, Vicky Lear has
served as a School Board
Clerk for the Holy Hill Area
School District since April
27, 2020; and*

***WHEREAS**, Vicky Lear has
served the Holy Hill Area
School District with
competency, loyalty, and
dedication; and*

***WHEREAS**, Vicky Lear
selflessly devoted her*

*knowledge, time and talents
as an advocate for our
school children and
community's future; and*

***WHEREAS**, it is fitting and
proper that this body, for the
residents of the Holy Hill
Area School District, as the
incorporated voice of the
people, recognize Vicky
Lear's contribution to the
school districts.*

***NOW, THEREFORE, BE IT
RESOLVED** that the School
Board of the Holy Hill Area
School District do hereby go
on record for themselves and
for the citizens of the school
district to recognize and
announce their sincere
appreciation to Vicky Lear
for her years of dedicated
service.*

***BE IT FURTHER
RESOLVED** by the School
Board that this resolution
become a part of the
permanent records of the
Holy Hill Area School
District and that the school
district extend its thanks to
Vicky Lear with the wishes
for her continued good
health, happiness, and
success.*

***BE IT FURTHER
RESOLVED** that a copy of
this resolution be presented
to Vicky Lear.*

*Holy Hill Area School
District*

**A RESOLUTION -
HONORING Paul Propst**

WHEREAS, Paul Propst has served as a School Board member for the Richfield Joint School District No. 1 and the Holy Hill Area School District since March 12, 2014; and

WHEREAS, Paul Propst has also served as the Board Member of the Joint Interim School Board of the Holy Hill Area School District; and

WHEREAS, Paul Propst has served as a Board Vice President, Board Treasurer, Board Clerk, and Board Member since his membership on the School Board of the Richfield Joint School District No. 1 and the Holy Hill Area School District; and

WHEREAS, Paul Propst has served as a member of the BB&T, Policy, Curriculum, Teaching and Learning, and Facilities and Operations School Board Committees during his membership on the School Board of the Richfield Jt. School District No. 1; and

WHEREAS, Paul Propst has served the Richfield Joint School District No. 1 and the Holy Hill Area School District with competency, loyalty, and dedication; and

WHEREAS, it is fitting and proper that this body, for the residents of the Holy Hill Area School District, as the incorporated voice of the people, recognize Paul Propst's contribution to the school districts.

NOW, THEREFORE, BE IT RESOLVED that the School

Board of the Holy Hill Area School District do hereby go on record for themselves and for the citizens of the school district to recognize and announce their sincere appreciation to Paul Propst for his years of dedicated service.

BE IT FURTHER RESOLVED by the School Board that this resolution become a part of the permanent records of the Holy Hill Area School District and that the school district extend its thanks to Paul Propst with the wishes for his continued good health, happiness, and success.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Paul Propst.

Holy Hill Area School District

Consent Agenda

Approve of the Executive Session Minutes of February 15, 2021

Approve of the February 15, 2021 School Board Meeting Minutes

Approve of the Executive Session Minutes of March 15, 2021

Approve of the March 15, 2021 School Board Meeting Minutes

Approve of the Executive Session Minutes of April 12, 2021

Approve of the April 12, 2021 School Board Meeting Minutes

Approve of the Accounts Payable Voucher List

3/13/2021 - 4/23/2021

Approve of the Summer Cleaning employees

Approve of contract(s) discussed during executive session.

Motion by Lear/Propst to approve of the consent agenda items. Motion approved 5-0.

REPORTS

Board President - Gartzke offered his sincere thanks and appreciation to Lear and Propst for their service to the school board and stated he enjoyed working with them during the difficult school years.

Administrator - Director of Pupil Services Report - Villalobos noted that Tomich's report was attached for board member reference

Celebrate Families Weekend - Villalobos urged interested parties to visit the HHOPS' Celebrate Families webpage and stated that HHOPS did a phenomenal job creating the event. There are activities and opportunities for all included in the event.

Staff Appreciation Week - Villalobos commented that HHOPS created a theme to honor all staff members and will have something special every day throughout the week for staff members. If anyone wishes to support the HHOPS efforts, there is information available.

Open Enrollment Update - Villalobos remarked that this is the last week parents can complete the open enrollment process for their students. The district counts are currently 21 students open enrolling in and 22 students open enrolling out. The current count for new 4K enrollees is 45 students.

DPI Update on Accountability - Villalobos reported that the Department of Public Instruction (DPI) has received approval from the U.S. Department of Education for a waiver from accountability provisions under the Elementary and Secondary Education Act. This means Wisconsin will not be identifying new schools as comprehensive, targeted, and additional targeted support and improvement schools, but will be carrying forward last year's identifications. It also means schools will not be held, for accountability purposes, to a 95 percent test participation rate, as well as other academic indicators, school quality or student success indicators, or progress towards meeting long-term goals and measures of interim progress.

Discussion

Middle School Health Curriculum & Quote (D'Alessio) - D'Alessio provided a report on the ETR curriculum proposal, noted that no digital student workbooks are needed, the online application called

Kami is used for students to complete their work, and reviewed each unit of study per grade level. The teachers' access view of a lesson was presented as well. This proposal should cover all of the health curriculum required at each middle school grade level.

Math Plan (Downs) - Downs was present to discuss the 2021-2022 Goals, which are part of the RtI work process; that all students are able to achieve at high levels of math, and the math enhancements. Downs reviewed the materials chosen, the math accomplishments so far, the budget detail, and what can be expected next in regard to the math curriculum and teaching. Downs cited the use of Bridges, DreamBox, Khan Academy, and Illustrative Math, teacher training, onsite lesson presentations, assessments, conceptual understanding, and the presentation of the curriculum to visiting school districts. Teacher feedback on the curriculum was noted. Downs offered detail and rationale for the suggested budget items. Bunton questioned the testing methods to gauge the students' improvement. Propst asked if improvement in test scores can be guaranteed for next year. Gartke questioned how teacher training and support will change in the upcoming years.

FLES Master Schedule 2021/22, Second Reading (Shattuck) - Shattuck

highlighted a couple of aspects of the schedule for board members. Shattuck noted the consistent specials blocks, the common time every week, the structured ELA math blocks, and that there were no major changes to the schedule since it was last presented.

RMS Schedule 2021-2022, Second Reading (Mallow) - Mallow noted the second reading of the schedule and there was not a ton of updates made. Mallow discussed the grade level PLC time, core contact classes remaining in the a.m., preserving the FTE for teachers by keeping blocks, time allotted for reteaching, and feedback received from multiple groups on the schedule. Band and Orchestra lessons would be conducted after school. Mallow did perform an inquiry with other districts on their offering of band and orchestra. Bunton asked if band could be offered as an elective. Mallow stated that band was an elective, but did not allow for students to pursue other elective courses due to its duration. Lear queried if this was looked into as an A/B week option. Mallow responded that it was, but there is not sufficient staff to accomplish this.

Fourth to Fifth Grade Transition (Shattuck/Mallow) - Shattuck and Mallow shared a presentation plan for the fourth to fifth grade transition, polled various people for their insights prior to the plan's creation, and

included a 5-steps strategy for the transition. Steps discussed were 5th grade teachers going over to FLES and giving an introduction to students, a Q & A session with 4th graders via Google Meet with the 5th grade students answering, a parent meeting to meet MS staff, RMS tours, and the Raider Ready event. Bunton liked the addition of an extra day. Gartzke noted the staff was doing everything they could to keep kids safe.

HHOPS Celebrate

Families, Board

contribution - Gartzke explained the board's contribution to the Celebrate Families' event every year and asked for ideas for this upcoming event. Bernard suggested a basket to area eateries. Propst and Gartzke like the idea. This item could be auctioned off, if HHOPS wishes.

WEA Health Insurance

7/1/21 Renewal - Howe stated the district went out to bid for health insurance after receiving a 15.5% renewal increase from WEA, the current carrier. After reviewing all bids, she is recommending staying with WEA under a lower negotiated increase. Howe noted the yearly premium budget and that seven other bids were received. She also noted that the other bids would require significant changes to the coverage as well as changes to the provider network making those bids not desirable. Howe renegotiated with WEA for an 8.9% increase in

premium. Howe reviewed the plan with members and commented that the district will be glad to stay with WEA. Gartzke asked about one of the other bids received with a slightly lower premium percentage increase. Howe explained the differences in the bids compared to the WEA plan in place and that the coverage levels were not the same.

Co-Curricular Activities

and Fees - Villalobos spoke to Shelsta about the participation numbers, the need to gauge participation for the upcoming school year, and the suggestion to hold and not increase the fees.

Pandemic Update - Report regarding matters related to COVID-19 impacting the 2020-2021 school year and plans for the 2021-2022 school year.

- After the last meeting Villalobos was awaiting information from the health department. There are three main points to continue on with: continue masking for the remainder of the school year, to keep washing your hands, and to continue to be physically distant. The information was shared with the Parent Sounding Board. They figured mitigation efforts would be the same, asked about the reopening of school, and talked about summer school. The district has communicated with other school districts and the health department and is not recommending any changes at this time, but will be actively monitoring the situation and will be seeking

support through surveys and committee involvement. Propst asked if the district would require kids to wear masks even if the kids had a negative covid test.

Villalobos responded that kids will still have to wear masks. Villalobos will continue monitoring the data from the health department.

Election & Policy on

Positions - Villalobos shared that the elections will be conducted at the 5/17 school board meeting and linked the policy language surrounding expectations for members. Villalobos further explained the voting process for board positions.

Principal Hiring Timeline

& Interviews - Villalobos summarized the progression from interviewing 11 people last week to this week's interviewing of 6 people. On Monday, May 3rd, there will be 3 candidates invited to interview with the Board. Interviews will begin in closed session at 4:30 p.m. with the board interviewing as a group interview. Board members are invited to email Villalobos with specific questions for the interview. Bunton asked if Villalobos will send resumes prior to the interview.

New Policies

Policy 143.2 - Board

Member Information

Requests - Second Reading,

Policy 144.5 - Board

Member Behavior and

Code of Conduct - Second

Reading, Policy 1211 -

Whistleblower Protection - Second Reading,

Policy 2522 - Library Media Centers - Second Reading, Policy 5895 - Student Employment - Second Reading -

Villalobos stated that these new policies were talked about at the last meeting and needed to be discussed prior to approval. These policies are listed for action as well. There were no changes made to the policies nor were there any questions.

ACTION ITEMS

Approval of Policy 143.2 - Board Member

Information Requests - Motion by Lear/Bernard to approve of Policy 143.2 - Board Member Information Requests. Motion approved 5-0.

Approve of Policy 144.5 - Board Member Behavior and Code of Conduct -

Motion by Bernard/Bunton to approve of Policy 144.5 - Board Member Behavior and Code of Conduct. Motion approved 5-0.

Approve of Policy 1211 - Whistleblower Protection -

Motion by Bunton/Lear to approve of Policy 1211 - Whistleblower Protection. Motion approved 5-0.

Approve of Policy 2522 - Library Media Centers -

Motion by Lear/Bunton to approve of Policy 2522 - Library Media Centers. Motion approved 5-0.

Approve of Policy 5895 - Student Employment -

Motion by Bernard/Propst to approve of Policy 5895 -

Student Employment. Propst asked if the policy contains the same content. Villalobos affirmed that it did. Motion approved 5-0.

Approve of the 2021/22 Certified Staff Base Wage Increase -

Motion by Bernard/Propst to approve of the 2021/22 Certified Staff Base Wage Increase. Motion approved 5-0.

Approve of the 2021/22 FLES Master Schedule -

Motion by Lear/Bunton to approve of the 2021/22 FLES Master Schedule. Motion approved 5-0.

Approve of the 2021/22 RMS Master Schedule -

Motion by Bernard/Propst to approve of the 2021/22 RMS Master Schedule. Bunton stated she will not be able to approve this, since band is important to all children and children should not need to make that choice. Motion approved 4/1.

Approve of the WEA Health Insurance 7/1/21

Renewal - Motion by Bernard/Lear to approve of the WEA Health Insurance 7/1/21 Renewal. Propst asked if the 8.9% premium increase was final and if area school districts' premiums were also increasing. Villalobos affirmed both questions. Motion approved 5-0.

Approve of May Board Meeting Date(s): May 3 - Principal Interviews; May 17 - Open Board Meeting -

Motion by Lear/Bunton to approve of May Board Meeting Date(s): May 3 -

Principal Interviews; May 17 - Open Board Meeting. Motion approved 5-0.

Administer Oath of Office to elected board members -

David administered the Oath to Marquardt and Van Der Geest.

FUTURE AGENDA ITEMS:

May 17: Student Salutes; Technology Budget; 4K Report Card; Literacy Budget; Math Budget; Board Reorganization - Conduct Election of Board officers; Attorney Dan Vliet - Overview of Open Meeting Laws, Quorums, etc.

Approve of the 21/22 School Board Calendar

ADJOURN - Motion by Propst/Bernard to adjourn at 7:35 p.m. Motion approved 5-0.

Respectfully Submitted,

Hope David