

McKelvie School Remote Learning Parent Guide

Dear McKelvie Families,

Thank you for taking the time to read this guide. It contains the big ideas regarding our implementation of remote instruction at McKelvie. Please think of this as a mini-addendum to our [regular school handbook](#).

As usual, if you have questions, please direct them to the person who you think has the answer.

- Teachers-for classroom specific questions
- Technology Questions
 - Sue Cavanaugh (Digital Learning Specialist) cavanaughs@sau25.net
- Special Education
 - Case Managers, Service Providers
 - Lisa Horne (Special Education Facilitator) hornel@sau25.net
- Guidance & Behavior
 - Priscilla McGinty (A-J) mcgintyp@sau25.net
 - Kim Shaw (K-Z) shawk@sau25.net
 - Kate Mousa (Behavior Specialist) mousak@sau25.net
- Nurse - (603) 472-3951 ext. 22214
 - Ruthanne Stefekos stefekosr@sau25.net
 - Karen Freedman freedmank@sau25.net
- Administrators - (603) 472-3951
 - Jen Asdot (Principal) asdotj@sau25.net
 - Jodi Parsons (Asst. Principal) parsonsj@sau25.net

We will be in touch regularly with information and updates. As always, please feel free to reach out to us with questions, concerns and information. We're here to support parents/guardians and students during this transition to Remote Learning. Sincerely,

Jen and Jodi

Instruction and Class Expectations:

Instruction to students will be both synchronous (Google Meet) and asynchronous (independent).

Specialized instruction, support services, accommodations, and modifications will be provided for Special Education students based on Individualized Education Plans (IEPs) and plans under Section 504. Additional instruction will be provided for English Language Learners, as required.

Integrated Arts:

Remote Integrated Arts lessons will be offered twice per week based on the IA rotation the student is in. These lessons will be synchronous and asynchronous and delivered through a variety of formats.

Art

Mrs. Gagne (gagnem@sau25.net)

Library Media Specialist

Mrs. Cote (cotej@sau25.net)

Music

Mrs. Coughlin (coughlinr@sau25.net)

Mrs. Wickham and wickhamc@sau25.net)

Physical Education

Mrs. Cogliano (coglianoc@sau25.net)

Mr. Chapman (chapmanw@sau25.net)

FACS

Mrs. Mitchell (mittchellj@sau25.net)

Design Engineering

Ms. Pelrine (pelrinej@sau25.net)

Health

Miss DiRenzo (direnzol@sau25.net)

Academic Integrity:

Students may not be present in the physical classroom, but it is vital to maintain academic honesty and integrity in the educational environment. It is important that all student work is a true reflection of a student's ability and progress toward competency and we would encourage students to work independently or collaboratively as appropriate for a particular subject or assignment.

Attendance:

Teachers will be taking attendance each morning. Each teacher will communicate to their parents/guardians how attendance will be taken.

If your child is sick and unable to attend Remote Learning for that day, please call into our Attendance Line (472-3951 ext. 1) just as you normally would do.

Communication:

Please be looking for communication from your child's teacher each day.

Open lines of communication will be established between families and Remote teachers. Parents may call or email these teachers with questions. If you need to reach a counselor or other in-school staff member, please feel free to call or email them. Staff members are available to answer emails throughout the typical school hours. Emails that come in after the end of the school day may not be returned until the next school day.

Google Meet Expectations:

We strive to provide the best possible education and support for our students, while maintaining the privacy within each home. We are respectfully requesting that, if possible, when your child meets in small groups or one-to-one with an educator, that those meetings take place in a public part of your home. We thank you for your consideration as we continue to support students in productive and engaging experiences.

Please find the [Google Meet Expectations](#) in the link.

Social Emotional Learning:

Social-emotional well-being continues to be a priority. This will be addressed, in part, through Responsive Classroom and our Connections activities. This will include students connecting with their classroom teacher and peers electronically on a regular basis.

Daily office hours with school counselors/mental health personnel will be held by appointment.

Tech Support:

If you need tech support during the Remote Learning period, please contact the IT department [through this form](#). They will try to arrange for a drop-off to McKelvie School, so they can fix the Chromebook if it is broken or they will call you back to help resolve the issue. Our technology staff can also be reached at (603)310-9559.

BSD Food Service Plan:

Please [click here](#) for information from our Food Services Director regarding meal options for our Remote students.