

# Proofing Contract

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Party 1

Name: Sheri Williams

Email: momtojuju@gmail.com

Party 2

Name: client name here

Email: client email here

This contract has been drawn up in regards to the works of client name here. This contract is for the freelance hiring of Sheri Williams as a Copy Editor/Proofreader to client name here. The Client, client name here, has entered an arrangement with Sheri Williams.

The payment for the work of a copy editor/proofreader will be priced at .0035 a word, per piece of work. Payment will be made to the PayPal account of Sheri Williams under the account name **momtojuju@gmail.com**

Payments will be accepted as a whole upfront, or in two payments; half at client sending, half at completion. This is up to the client's discretion.

Title: Title here

Total word count/amount: word count here at .0035

Down payment of: \$

Final payment of: \$

**For a total of:**

This contract is for the work of a copy editor/proofreader and all that that may entail. I, Sheri Williams, agree to work on proofing/copy edits as needed.

This is a binding contract and once it has been signed it can not be backed out of. If either of the parties is unhappy with the work done or the payments made there will be a new contract written in response. Any returned payments for work uncompleted may be addressed then.

Please sign and date and then keep a copy for your records.

Party 1-Proof Editor: Sheri Williams

Date:

Party 2-Client: *client name here*

Date: