

Requesting an Official College Transcript for CHS/UHS Courses & Official AP Scores

College credit is awarded by the college the student enrolls in after high school.

Each college makes the decision about awarding credit and placement. Visit the college website for its policy.

- If you have taken any UHS (University in High School) or CHS (College High School) courses at Ballston Spa, you can request an official transcript directly from the college that sponsors each course. If you have taken any AP (Advanced Placement) exams, you will need to contact CollegeBoard to request an official copy of your scores be sent to the college you will be attending. Please be aware that requesting these scores is the student's responsibility and cannot be requested by the School Counseling Department.

CHS/UHS Courses Offered

- The links below will take you to each college that currently offers courses at Ballston Spa High School. It is your responsibility to contact the college and/or university directly to request your transcript be sent to the college you will be attending as a freshman.
- Please also be aware that there are usually fees associated with these requests as well as minimum turnaround times. If you have questions regarding this process, please contact the appropriate college directly.

Hudson Valley Community College

<https://www.hvcc.edu/registrar/transcripts.html>

- Biology (BIOL 150)
- Carpentry & Masonry (CONST 130)
- College Algebra w/Trigonometry (MATH 150)
- Electrical Principles & House Wiring (CONST 231)
- European History (HIST 101)
- Government & Politics (POLS 105)
- French 4 (FREN 201)
- Intermediate Algebra (MATH 110)
- Interpretations of American History (HIST 110 & 111)
- Introduction to Business (BADM 100)
- Introduction to Psychology (PSYC 100)
- Macroeconomics (ECON 100)
- Pre-Calculus (MATH 170)
- Principles of Business Marketing (MKTG 120)
- Physics (PHYS 140)
- US Government & Politics (POLS 105)
- US History (HIST 110 & 111)

Rochester Institute of Technology

<https://www.rit.edu/academicaffairs/registrar/academic-transcripts>

- Computer Integrated Manufacturing Systems/Robotics
- Civil Engineering & Architecture
- Design and Drawing for Production
- Digital Electronics
- Engineering Essentials
- Principles of Engineering

Schenectady County Community College

<http://sunysccc.edu/Academics/Register-for-Classes/Transcripts.html>

- Biology (Bio 141) (if taken prior to the 2024-2025 school year)
- Astronomy – Cosmic Systems (AST 127)
- Astronomy – Exploring Space (AST 123)
- Business Mathematics (BUS 113)
- College Composition (ENG 123)
- College Literature & Writing (ENG 124)
- Drawing & Painting II (ART 128)
- French 3 (FRE 122)
- French 4 (AFRE 221Y)
- French 5 (AFRE 222Y)
- Mathematical Topics (MAT 145)
- Music Fundamentals (MUS 147)
- Public Speaking (COM 105)
- Spanish 3 (SPA 122)

SUNY Adirondack

<https://www.sunyacc.edu/transcript>

- Adv. Video Editing, Animation & Visual Effects (COM 181)
- College Career Financial Management (ECO 101)
- Graphic Design I (ART 222)
- Graphic Design II (ART 252)
- Photography (ART 104)
- Video Studio Production (COM 185)

SUNY Albany

<http://www.albany.edu/registrar/transcripts.php>

- Calculus AB/BC (AMAT 112)
- Spanish 4 (ASPN 200)
- Spanish 5 (ASPN 201)
- Statistics (AMAT 108)

Requesting Scores for Advanced Placement Exams

http://www.collegeboard.com/student/testing/ap/exgrd_rep.html