STATE UNIVERSITY OF NEW YORK
COLLEGE AT OLD WESTBURY

Faculty Senate Meeting

Friday, March 1st, 2024
12:30 p.m. - 2:43 p.m.

ALL MEMBERS OF THE CAMPUS COMMUNITY ARE WELCOME TO ATTEND
Documents for this meeting and calendar of meetings are available at:
https://sites.google.com/site/oldwestburyfacultysenate/archive

MINUTES

I. Call to Order

- **Roster of Senators Present:** Kyle Anderson (CHAIR), Patrick O'Brien (VCHAIR/ATLSOB), Lisa Chin (SECTRS/APPC), Runi Mukherj (USEN/PARL/ATLSAS1), Xavier Marechaux (ECATL1/AE), William Gillis (ECALT2/BS), Renu Balyan (MACS), Maureen Dolan (MACS-ALT), Alireza Ebrahimi (FUAC), Linval Frazer (APEL), Lina Gilic (EE), Keisha Goode (ATLSAS2), Deepa Jani (ATLSAS3,) Svetlana Jovic (PY), Youngjoo Kim (FRRC), Jon Kleinman (PROFSTAFF1), Angel Lara (ML), Lisa Lewin (MMF), Joseph Manfredi (AS), Renee Markowicz (CE), Yogesh More (TLRC), Lorenz Neuwirth (FUAC), Jeanne Shimizu (ARPT), Jing Yi Song (HP), Blidi Stemn (ATLSOE), Geta Techanie (CAP), Jessica Williams (EN), Shameika Williams (PH)
  Non-Voting Members: Tim Sams (PRES), Dorothy Escribano (PROV), Jo-Ann Robinson (VPEXEC), Martha Santana, (CFO), Angela Wambugu Cobb (VPAdv), Bryan Terry (VPEM&M) Randall Edouard (VPSA), Cheryl Wilson (DSAS), Shalei Simms (DSOB), Diana Sukhram (DSOE)
  Visitors: Ozgur Akgun, Betty Berbari, Patrick Cadet, Nicholas Capriola, Gia Cheeks, Danielle Collins Groner, Jillian Crocker, Jesse Curran, Stacey DeFelice, Jim Dimitrakopoulos, Jacqueline Emery, Teseria Ezzell, Juan Pablo Galvis, Ruomei Gao, Vida Herling, Barbara Hillery, Amy Hsu, Ambeeka Jewnandan, Annette Johnson, Jason Kaloudis, Lydia Karyotakis, Michael Kavic, Shanthi Konkoth, Anthony Kostick, Malini Kumar, Danielle Lee, Manya Mascareno, Cristina Notaro, Lisa Payton, Duncan Quarless, Lisandra Ramos, Shebuti Rayana, Shaline Sarju, Elizabeth Schmermund, Stephanie Schneider, Nicole Sieben, Timothy Stout, Rachel Suit, Ela Tokay, Judith Walsh, Sara Williamson, Hyewon Yi
  Roster of Senators Absent: Catherine Bernard (VA), Maria Zulema Cabail (LEC), Bonnie Eannone (PROFSTAFF2/FY), Curtis Holland (SY), Laurence Krause (PEL), Matthew Lippert (CP), Roger Mayer (AC), Rachel Littenberg (PROFSTAFF3), Xavier Miles (SGA3), James Seraphin (SGA2), Chelsea Shields-Mas (SLC Co-C)

II. Approval of Minutes for February 2nd, 2024 Meeting

- Minutes Approved.

III. Faculty Senate Chair Annual Report (Kyle Anderson)

- FRRC
  - Will hold 2 faculty forums:
    - Equity-minded faculty workloads; comes from American Council on Education conducted in wake of COVID-19. Copy of the study sent out in an email to the faculty.
    - CUTE Survey in late April. At the April 5th Faculty Senate meeting, Allison BrickaLorenz from the Center for Postsecondary Studies at Indiana University will be attending and sharing her thoughts on OW results and will be available to answer questions.
- PRODiG
  - Helping to facilitate the implementation of a new faculty peer mentoring program. This program is being offered at no cost to tenure track faculty on all 64 SUNY campuses. The peer mentoring program is designed to support the work of new tenure track faculty in their first two years across SUNY. Meetings will take place in Zoom every other week on Mondays, 2-3PM. For more information and how to register, see here: https://sunycpd.eventsair.com/nfmp
- Nominations and Elections
  - Several vacancies available on important committees. The goal is to have more nominees; runners-up who receive enough votes can fill vacancies later if needed for the full terms (without the need for a more temporary FS Chair appointment to fill a vacancy later). Can self-nominate or nominate someone else. Nomination form link: https//forms.office.com/r/6kCnkc55Cb. Thanks to Mohamed Khalefa, Marty Cooper, and Erik Benau for their hard work on the Nominations and Elections Committee
- Other Issues:
  - Faculty Handbook: A draft of Part 1 was shared with chairs of FRRC, BWG, ARPT, PRODiG, and TLRC, and with the Faculty Senate Executive Committee (EC). EC had a meeting with the President, Provosts, and Deans this week. The standing committees and EC will review and provide recommendations. We will work with Academic Affairs to make revisions based on the recommendations. The revised handbook will be circulated to build consensus before going to the full faculty for a vote.
  - Policy Repository: An online repository is being created to upload old policies. A Policy Review Team is being created to review the old policies that are in conflict with dominant practice on certain issues across campus, and help to socialize them before they go into effect.
  - Strategic Planning: Strategic Planning subcommittees should have submitted their goals and objects to the SPAAR Committee. SPAAR met and has provided feedback to the subcommittees regarding the submitted goals. The subcommittees should respond to the feedback by March 15th. There will be a check-in event for the subcommittees on April 5th before the Faculty Senate meeting.

- Admitted Student Day: There will be an event for admitted students on March 9th. 216 students have registered for the event and there are 600 guests total, including parents.
- Facilities:
  - The Campus Center will be shut down on March 19th, over Spring Break to do testing on new electrical updates.
  - The shuttle bus schedule is still being tweaked. Please continue to provide feedback to Kyle and he will pass it up to the chain.
  - Preparations are being made to move NSB faculty to offices in the Woodlands dorms.
  - Temperature updates for the NSB are nearly done.
  - Plans for faculty housing are out to bid now.
  - The Childcare Center is planning to be re-opened in the next month or so. Thanks to Business and Finance with help for financing and SOE and the President's Office for work on this.
  - A new Director of Facilities was hired last semester and a new Chief Information Officer will be joining OW this semester. Both are working together to re-organize departments and improve efficiency.
- Communications – Been running training for editors of department websites. Thanks to Sung Kettler for organizing and running the trainings, including emphasis on website accessibility. Faculty wanting to update their department webpage, please reach out to your department web administrator.

IV. University Faculty Senate (UFS) Resolutions (Kyle Anderson)

- Endorse Potsdam Faculty Senate Resolution to Freeze Financial Stability (resolution read at February 2nd, 2024 Faculty Senate Meeting)
  - 20 Yes; 0 No; 0 Abstentions
- Endorse Process for Professional Staff Development (resolution read at February 2nd, 2024 Faculty Senate Meeting)
  - 20 Yes; 0 No; 0 Abstention
- Endorse UFS Motion to Uphold Title VI of Civil Rights Act of 1964
  - 22 Yes; 0 No; 0 Abstention
  - Companion resolution/motion: Direct OW Faculty Senate Chair to include specific language regarding anti-blackness or anti-black racism to the 2nd Resolved
    - 21 Yes; 0 No; 0 Abstention

V. SGA Report – No Report

VI. UUP Report – No Report

VII. Asian Studies Resolution (Deepa Jani)

- A resolution was introduced to commit resources to staff courses relating to Asian and Asian American Studies so to create a minor, micro-credential, and/or major.
  - There was a motion to amend the resolution to include the CAP email endorsement statement as part of the resolution.
    - 20 Yes; 0 No; 0 Abstention
  - The resolution will be voted on at the April 5th Faculty Senate meeting.

VIII. Provost Report – Dorothy Escribano

- Dorothy has 4 months remaining for her tenure as interim Provost before David Lanoue Ph.D. starts as the new Provost in July; she speaks with Dr. Lanoue bi-weekly so that he is ready to step in when he arrives at OW.
- Close the feedback loops on some of the activities that are being worked on
    - Weekly group meetings and weekly individual meetings with the Deans of SAS, SOB, and SOE to know what is going on with the respective schools.
        - Working on budget preparation; the Deans will be meeting with Department Chairs
            - The budget will be approved when the new Provost takes office.
        - Dorothy suggested to Kyle to have the Deans give a report to the Faculty Senate at a future Faculty Senate meeting to let faculty know what is happening at the individual schools.
    - CETL – looking for a Director of CETL. The job description tasks and responsibilities will be over a 2-year period.
    - Honors College – Carol Quirke, Jesse Curran, and Barb Hillery serving as co-Directors are putting together a program that has an academic component
        - Requests for proposals in Spring 2025
        - Selected proposals will be developed in courses for Fall 2025; faculty will be given a stipend to develop the course during Summer 2025.
    - OW PRODiG Fellows – OW PRODiG was given funding by the university to develop a model to allow fellowship appointment based on the calendar year
        - New fellows can be recruited in September to November. New fellows would be selected before the start of the Spring semester
    - SUNY PRODiG Fellowship – SUNY provided funding to OW to have a PRODiG fellow in Biology.
    - Honors Convocation – April 25th, 2024 for undergraduate students. Separate date for the graduate students due to scheduling conflict with OW Gala.
    - Chairs Handbook – creating a handbook for department chairs to help department chairs.
        - Since department chairs will be doing extra work to create the handbook, there will be a need for remuneration for the extra work.
        - The chair handbook will need to be adopted by the faculty since a faculty member could become a department chair.
    - EOP – Having an academic achievement ceremony on April 8th.
        - Faculty attendance is encouraged. Joel Weinstein, new Director of the EOP would love to have faculty attend and provide support for the event.
    - Office of Institutional Effectiveness – creating an informational handbook to help with grant preparation.
    - Dorothy along with the Deans and Bryan Terry are meeting with Suffolk Community College and Nassau Community College to discuss strengthening upper-level transfer, and create onsite programs, e.g., teaching education program
        - Developing workforce training programs through a grant program.
    - Dorothy expressed her thanks and gratitude to the OW community.

IX. Motion to Extend Meeting to 2:40PM

- Motion passed.

X. New Business

- Shanthi Konkoth informed the faculty that SUNY is mandating a Student Satisfaction Survey to be conducted for Spring 2024.
  - Students aged 18 and over and enrolled at least one class for Spring 2024 will be asked to complete the survey.
  - The survey will take 15-20 minutes and be completed online.
  - The survey will require 523 responses for the survey to have power. The survey will be deployed on March 25th, 2024 and it will close on April 12th, 2024.
  - Looking for suggestions/recommendations on how to increase student participation.
- Bylaws Working Group (BWG) – Alireza Ebrahimi
  - There will be two Town Hall Meetings on April 11th (Common Hour) and 12th (12:30-1:30PM) regarding bylaw revisions.
- Persian New Year (Nowruz) Celebration – Alireza Ebrahimi
  - Dinner celebration event held in Campus Atrium on Friday, March 15th, 2024 at 6:30PM. All OW faculty, staff, and students and their families are welcome.

XI. Adjournment

- Meeting adjourned at 2:43PM