DURHAM PUBLIC SCHOOLS

Connection Before Content
Establishing Relationships & Digital Routines

Establish Routines ✹ Build Relationships ✹ Online Essentials

With the DPS 2020-2021 school year beginning online, it is necessary to focus on the essential online skills and tools to establish routines, build relationships, and help engage students. By investing the time during the first week(s) of school on these essential routines and connections, online learning with academic content will become more effective and efficient. Teachers are empowered to collaborate with their PLC and department to prioritize and make adjustments to instructional pacing as appropriate to provide the best online instruction for all students.

As we initiate a new school year with a focus on remote learning, building Digital Learning Routines is vital. Here are some resources to guide your thinking and planning about Digital Learning Routines:

Guiding Questions to Help You Make a Plan:
- What do you want students to be able to do?
- What logistics are necessary for your classroom to function?
- How will you communicate and model your expectations?
- How will students practice the routine?
- How will you implement the routine regularly in your day or week?
- How will you plan to review your routine as necessary?

Resources:
- Common Sense Education
  - Setting Up Your Digital Classroom for Success (this link has many resources for setting up a *physical* classroom space to support technology)
  - 4 Best Practices for Distance Learning to Support Students Who Learn and Think Differently
- Canvas Support
  - canvas.dpsnc.net/staff
  - Tips & Tricks from on getting started with Canvas for distance learning (video)

Example Week 1 School Plan (*Brogden Middle School will be using this school wide*)- **Setting up for Online Learning Success** (*designed for grades 6-12*)

Online Orientation Week Resources folder

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SUGGESTED SCHEDULE FOR 1ST WEEK OF SCHOOL					
	Monday 8/17	**Tuesday 8/18**	**Wednesday 8/19**	**Thursday 8/20**	**Friday 8/21**
	1. Welcome 2. Introductions 3. Connect	1. Connect 2. Agenda 3. Get to Know Canvas 4. Establish Routines	Wellness Wednesday	1. Connect 2. Agenda 3. Get to Know Canvas 4. Establish Routines	*PLAN ACCORDING TO SCHOOL SPECIFIC SCHEDULE*
Establish Routines **Live Online-Etiquette (Source)** Increase Student Engagement in Online Discussions	**Live Session Routines** ● Entry routine ● Audio/video ● Ask questions	**Live Session Routines** ● Entry routine ● Audio/video ● Ask questions ● Chat **Asynchronous Routines** ● Canvas Login ● Access class/course page ● Access Module page ● Access Lesson Page	Student Support Services guidance for Wellness Wednesday site teams **Asynchronous Routines** ● Canvas Login ● Inbox ● Daily Question/ Discussion (Announcements or Discussion)	**Live Session Routines** ● Entry routine ● Audio/video ● Ask questions ● Chat ● Breakout Rooms (Monitoring w/ Google slides template) **Asynchronous Routines** ● Canvas Login ● Inbox ● Announcements ● Daily Question/ Discussion (Announcements or Discussion)	
Relationship Building Remote Connector Activities **Social Emotional Check in Slides**	Teacher Introduction Student Introductions: *Provide chat options for students who are not yet comfortable participating via video and audio.*	Grace & Wait time- 1st experience with Canvas	Grace & Wait time- 1st experience with Wellness Wednesday Parent Partners: How to Get Kids Ready for Online Classes	Grace & Wait time- 1st experiences with Canvas	
Online Essentials Canvas.dpsnc.net for Parent Observer Canvas login	● Zoom/Google meet ● teacher-student/ parent email (2 way communication)	● Canvas Login Teacher Led Elementary- Getting Started in Canvas Module Secondary- Module 0 ● teacher-student/parent email (2 way communication)	Reading for Wellness- Access to Independent Reading Slides	● Canvas Login Teacher Led Elementary- Getting Started in Canvas Module Secondary- Module 0 ● teacher-student/parent email (2 way communication)	