

Deerfield Elementary School

Site Council Meeting
Monday, February 25, 2019
3:00pm - 4:00pm
Deerfield Main Office

Site Council Members

Joshua Baumer, Principal	Erin Cummings, Parent
Terese Hardy, Grade 2 Teacher/Lead Teacher	Anne Fortune, Parent
Julie Krass, Library/Media Specialist	Tom DiCicco, Parent
Shannon Novick, Special Educator	Nina Banozic, Community Representative

Purpose of Site Council

The School Site Council was first formed in 1993 in accordance with M.G.L. ch.71 §59C. It is a representative, school-based committee composed of the principal, parents, teachers, and community members. The law outlines four major areas of responsibility for councils. School councils assist principals in: 1) Adopting educational goals for the school that are consistent with local educational policies and statewide student performance standards, 2) identifying the educational needs of students attending the school, 3) reviewing the annual school building budget, and 4) discussing a school improvement plan.

Agenda

- ★ Update on Action Items from November meeting
 - Revised [Steps for Conducting a Bullying Investigation](#)
- ★ Review Mid-Year Staff and Parent Surveys
 - Separate surveys for staff and parents
 - Discussion of Survey Categories
 - Discussion of Survey Questions
- ★ Open Forum

Action Items:

- List school-wide initiatives, committees, and members
- Prepare blurb of committee updates for each Site Council meeting
- Send out survey and prepare the results to share at March meeting

Established Norms for the Deerfield Site Council Meetings

- ★ Create and distribute a clear agenda in advance of the meeting
- ★ Start each meeting with an update on action item progress
- ★ Foster open communication where all thoughts are welcomed and valued
- ★ Be present, respectful, and attend to the work at hand
- ★ Be punctual and end meeting on time
- ★ Review action items and follow-through plan at the end of each meeting

The Core Values of the Deerfield School

The school community is built on six core values: **C**ooperation, **A**cademic Excellence, **A**cceptance, **R**espect, **R**esponsibility, and **E**ffort. These core values create the acronym CARE; we care about our students, their families, and the community. Our core values are integrated throughout the academic and social curricula and are evident in all learning spaces.