

[INSERT YOUR ADDRESS]

21<sup>ST</sup> DECEMBER, 2020.

THE REGIONAL DIRECTOR  
GHANA EDUCATION SERVICE  
GREATER ACCRA

**LETTER OF ACCEPTANCE**

**[INSERT YOUR NAME HERE]**

In response to your letter dated 30<sup>th</sup> November, 2020 with reference number **GES/HQ/HR/20/7920** on my appointment into the Ghana Education Service, I write to inform you of my acceptance into the Ghana Education Service and precisely **ST. JOHN'S BASIC SCHOOL- AYAWASO CENTRAL, GREATER ACCRA REGION.**

I pledge to abide by the rules and regulations governing all teachers in the Ghana Education Service.

Attached is my appointment letter for your perusal.

Thank you.

.....  
**[YOUR NAME HERE]**  
**[CONTACT]**

Cc:

THE DIRECTOR  
GHANA EDUCATION SERVICE  
AYAWASO CENTRAL