



We are currently seeking a Part-Time Facility Helper

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(602) 454-1222 or aca.hr@azacademy.org

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WE OFFER COMPETITIVE SALARY AND BENEFITS!

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[Careers • Arizona Cultural Academy \(azacademy.org\)](#)

Part-Time Facility Helper | Apply by completing our [Job Application](#)

[Arizona Cultural Academy](#) (ACA), based in Phoenix, AZ, has the potential to set the standard for how all private Islamic schools in the country shape their curriculum, manage their staff, build sustainable finances, and most importantly produce students with exceptional character and intelligence. Entrepreneurial educators who are seeking significant personal growth will thrive in this environment.

ACA aims to empower Phoenix with knowledge, spirit and service. In 1999, we embarked on a dream of creating a private school with a rich Islamic ethos. We have achieved over 20 years of operation, COGNIA accreditation, annual enrollment of 300+ students, and construction of a multi-acre purpose-built facility. We are seeking the best Islamic educator talent to lead Arizona Cultural Academy to become a modern Daycare through grade 12 private Islamic school.

ACA is seeking a qualified Facility Helper who is inspired by our mission and possesses the skills, knowledge, and work ethic to contribute to a dedicated team willing to do whatever it takes to build an institution that empowers ACA and the Phoenix metro area with knowledge, spirit and service.

Expectations of an ACA employee include:

- Emulate strong moral character and Islamic personal in all of our interactions
- Give and receive feedback with a desire to improve one's self
- Pursue and cherish trusted two-way relationships with colleagues and community members

Job Summary:

The School Facility Helper supports the daily operations, cleanliness, safety, and basic maintenance of school buildings and grounds. This role assists the facilities team in ensuring a clean, safe, and welcoming environment for students, staff, and visitors.

Key Responsibilities

- Assist with cleaning classrooms, hallways, restrooms, offices, and common areas if needed
- Support setup and breakdown of rooms for school events, meetings, and activities
- Perform basic maintenance tasks such as changing light bulbs, minor repairs, and reporting maintenance issues
- Help maintain outdoor areas including playgrounds, walkways, and parking lots
- Move furniture, equipment, and supplies as needed
- Assist with waste removal and recycling as needed
- Monitor school premises for safety hazards and report concerns promptly
- Support custodial and maintenance staff with special projects
- Follow all school safety procedures and policies

Compensation: Hourly Rate: \$17–\$20 per hour (based on experience)

Qualifications

- High school diploma or equivalent preferred
- Previous custodial or maintenance experience is an asset
- Basic knowledge of cleaning methods and equipment

- Ability to lift and move heavy objects (up to 50 lbs.)
- Ability to work independently and as part of a team
- Good communication and time-management skills
- Willingness to work flexible hours, including occasional evenings or weekends if required

Working Conditions

- Indoor and outdoor work environments
- Physical activity including lifting, bending, standing, and walking for extended periods
- Exposure to cleaning chemicals and maintenance tools