

## Scrub Plus

Quick, inexpensive validation for large phone lists to determine if US numbers are contactable.  
(For higher accuracy of more important phone numbers, utilize our RPV Turbo product)

### Preparing your file:

Submit the US phone numbers in a windows .CSV file following this simple format:

- **First column contains 10 digit US phone numbers. This should have ONLY 10 numeric digits. NO spaces, dashes, or non-numeric characters.**
- Your file should only contain 1 column with **NO HEADERS**. Any additional columns should be stripped out.
- **Format must be in a windows .CSV file with a “.CSV” or “.TXT” extension**  
**Tip:** For Excel users on a Mac - The Macintosh version of Excel (and likely other native mac software) tends to save CSVs in a non-standard format. Make sure you are saving the file as something like “CSV for Windows” to ensure it gets processed correctly.
- Limit file to 1 MB when using the web method

### CSV File Structure:

| Order | Header Name | Column Contents                                                          | Required |
|-------|-------------|--------------------------------------------------------------------------|----------|
| 1     | <No Header> | 10 digit US phone number, no spaces, dots, dashes, or special characters | Yes      |

Sample Input File: [Download](#)

### Uploading your file via FTP or Web:

RPV Scrub is available as a batch through these methods:

- FTP – ([How to connect to RealValidation via FTP](#))
- Web – (Sign in at <https://my.RealValidation.com>)

### Basic FTP overview:

1. **Open the “SPLS” folder** in your FTP account.  
**Tip:** When uploading a file to the ftp it is always a good idea to use a different filename. This can be easily accomplished by adding the numbers from the date to the end of the filename.
2. **Drop your file into the “incoming” folder.**  
**Tip:** When submitting a file via FTP, the system may begin processing the file immediately. If you submit a file which quickly disappears, it was probably moved to “processed”. Open the “processed” folder and locate your file to confirm it has been submitted. You might have to refresh the folder first (On most FTP clients, right click folder contents window and choose refresh).

3. **Wait for email notification that your file is accepted or rejected.**  
**Tip:** Batch files are processed in the order that they are received. Depending on traffic, it may take up to 1 hour to receive your accept/reject email.
4. **Wait for email notification that your file is complete.**  
**Tip:** You may receive several emails depending on the number of time zones in your list. Results are returned two ways 1) a separate file for each time zones in your list, and 2) a file that combines all results. When you receive a notification for ALL of your results your file is complete.
5. **Open “SPLS” folder on your FTP account, then open the “outgoing” folder to retrieve your results.**  
**Tip:** Beware of accidental deletion - The contents of the "outgoing" or "completed" folders can be deleted by you. Be cautious not to remove or delete any file by accident. If a file is accidentally deleted, you will need to reprocess the entire file.

#### Basic Web overview:

1. Open <https://my.RealValidation.com>
  2. Click the “Validation” menu on the left panel
  3. Select “Scrub Plus” from the “Select Validation Method” dropdown
  4. Either click “Browse” and select your file, then click “Submit” (Limit file to 1 MB)
- Or-
5. Drag your file into the “Drag File Here” box (Limit file to 1 MB)
  6. You will see the status of your uploaded file below the “Drag File Here” box, letting you know it was successfully uploaded.
  7. **Wait for email notification that your file is accepted or rejected.**  
**Tip:** Batch files are processed in the order that they are received. Depending on traffic, it may take up to 1 hour to receive your accept/reject email.
  8. **Wait for email notification that your file is complete and download the attachment** for the results.  
**Tip:** You may receive several emails depending on the number of time zones in your list. Results are returned two ways 1) a separate file for each time zones in your list, and 2) a file that combines all results. When you receive a notification for ALL of your results your file is complete.

## Understanding Results

| Response Field | Description                                      |
|----------------|--------------------------------------------------|
| phone          | Phone number submitted                           |
| disposition    | See appendix A in this file                      |
| Phone_Type     | “Mobile” means Cell phone, “Landline”, or “VoIP” |

**Sample results file:** Download