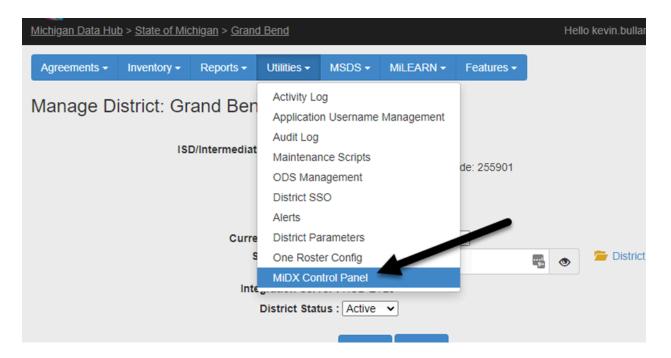


Description: This configuration guide walks users through the steps to configure the sync from the Michigan Data Hub cockpit to the Michigan Data Exchange (MiDX).

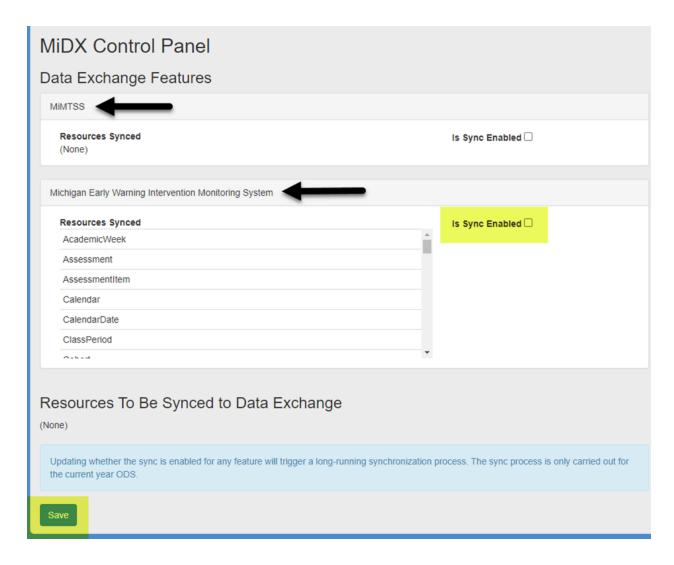
Completing these steps requires you to have authorization in the MiDataHub Cockpit as a Technical Contact.

Step 1: Login to the Michigan Data hub cockpit, and select Utilities > MiDX Control Panel



Step 2: Locate the system you are configuring the synchronization for (In the screenshot below these are where the arrows are pointed). In this example we are using the Michigan Early Warning Intervention Monitoring System (MiEWIMS).

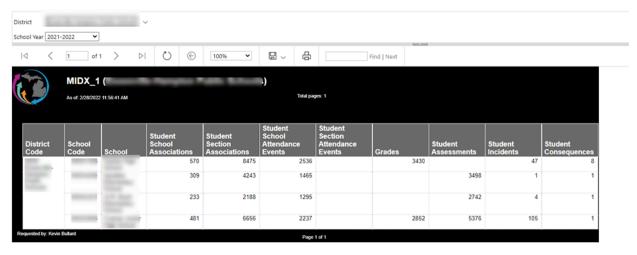
Step 3: Locate the "is sync enabled" checkbox and select this option. After checkboxing that option, locate and click the save option in the lower left corner of the screen.



The synchronization should begin either momentarily or within a few hours. To verify the progress please review the MiDX population report by logging into the MiDataHub cockpit and selecting Reports> View District Reports > Data Quality > MiDX Population Report.

This report provides the number of data for each "category" by building (Student School Associations, attendance, grades, etc.):

MiDX Population



If you need any assistance with these steps please contact the support team by placing a support ticket at www.miservicedesk.org