# sMAP Testing—Creating and Ending Test Sessions

Teacher Login to <a href="https://teach.mapnwea.org/admin/home.seam">https://teach.mapnwea.org/admin/home.seam</a>

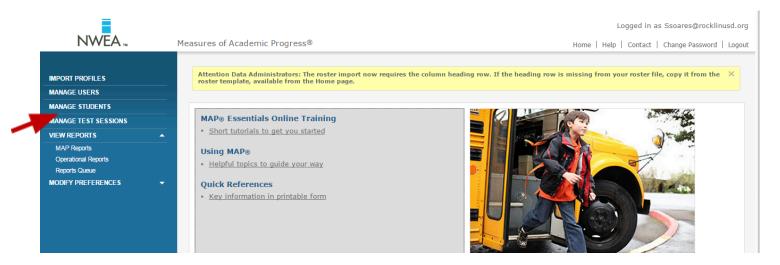
<u>Username</u>: first name initial last name (ssoares@rocklinusd.org)

<u>Password:</u> (you should have received an email with a temporary password)

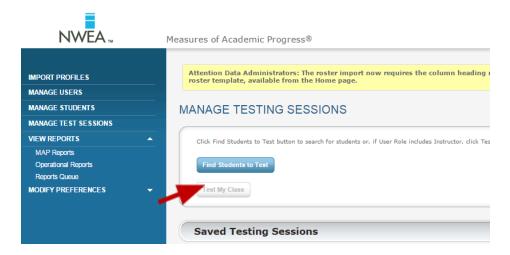
\*\*please contact Sarah Soares if you need your password reset

## **To Create a Test Session**

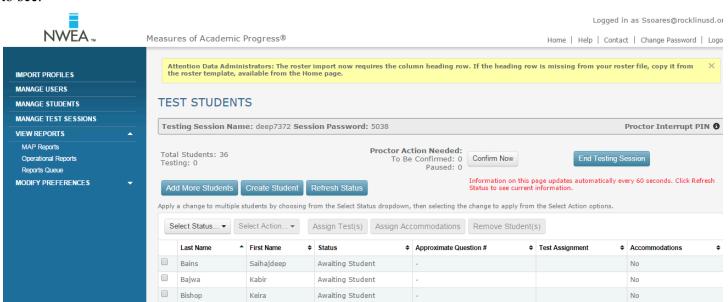
• Click Manage Test Sessions



Click Test My Class



You will get a screen with all of your students' names. Be sure to check ahead of time that all of your students are on the list. Write <u>Testing Session Name</u>: xxxx1234 and <u>Session Password</u> 1234 on whiteboard for students



Teachers will wait until students login.

**Students will open chromebooks**. DO NOT LOGIN to chrome book. Open APPS on bottom left-hand side of screen.

Awaiting Student

Awaiting Student

No

Click MAP chromebook testing app.

Bishop

Boyack



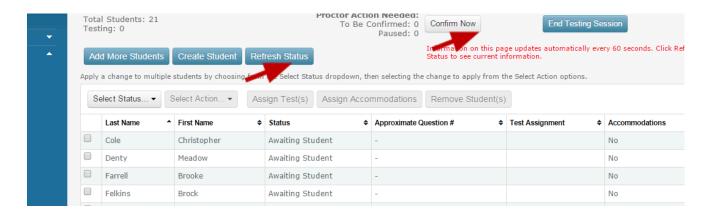
- Students will type in <u>Session Name</u> and <u>Session Password</u> that you have provided them
- Student will then use drop down menu to find their name
- Student will then choose test
  - o 2<sup>nd</sup> grade: Growth: Reading K-2
  - o 3<sup>rd</sup>-5<sup>th</sup> grade: Growth: Reading 2-5
  - o 6<sup>th</sup>-8<sup>th</sup> grade: Growth Reading 6+ or Math6+ depending on what test you are giving.
- Confirm student information is correct
- Click Begin Testing
- Teacher will need to confirm student status before testing can occur.

Konner

Kelsie

## Teacher confirms student testing by:

- Clicking <u>Refresh Status</u>
- Click Confirm Now
- Continue this process until all students are testing.

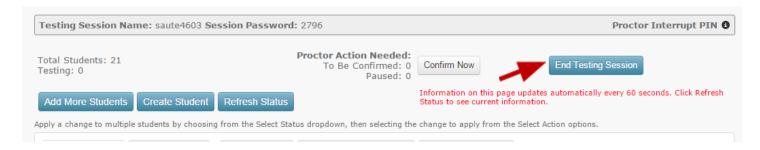


### **Ending of Test**

Once you are done testing for the day you can End Testing Sessions (two different ways). Prior to ending the session please print out the your teacher page so you know who need s to still complete their assessment.

IF ALL OF YOUR STUDENTS ARE COMPLETE (you will see 'completed' in their status) follow the procedure below:

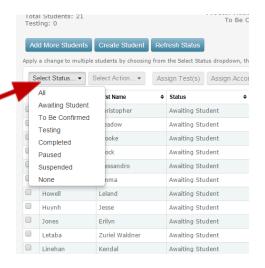
• Click End Testing Session



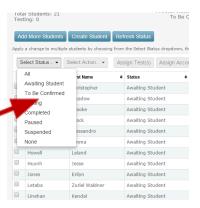
- Click <u>Delete Session</u> (if a different group of students will be testing with you)
  - o By deleting the session you will not lose any student work.
- Students click 'x' at top of chrome book to exit.

### IF YOU STILL HAVE KIDS WHO NEED TO COMPLETE:

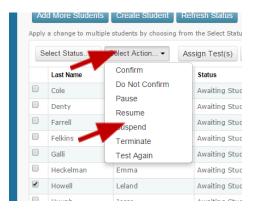
Click on Select Status



• Click on 'Testing"



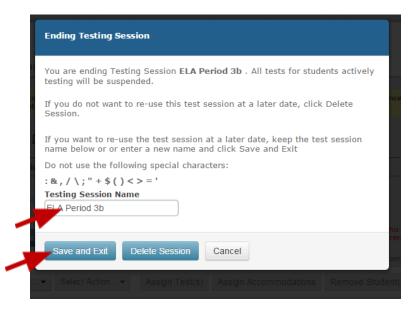
• Click "Select Action" and then 'Suspend'



• Click "End Test Session"



• A new box will pop up



- Name your Test Session (use something easy for kids to type)
- Press "Save and Exit"
  - O Students should X out of chromebooks.
- \*\* When you test the next time this Test Session will be in your SAVED test session bar (just press SHOW) and students will be able to resume where they left off.
- \*\*Please note, students who completed the test earlier will have a status of "awaiting student" so please make a note of who has completed prior to ending session.