

Almond Glen Owners Association, Inc.

PO Box 472029
Charlotte, NC 28247
Phone: 704-897-8780
Fax: 704-889-9500

June 27, 2023

[Name]

[Mailing Address]

Property Address: [Street Address]

RE: Covenant Violation Notice- 1st Notice

Dear Catherine Duranko and Eric Barnes:

A violation of the Almond Glen Owners Association, Inc. Declaration of Covenants, Conditions and Restrictions (CCR's) and/or Rules and Regulations was recently noted at your Lot or Unit. Specifically, the violation is: **[VIOLATION DESCRIPTION AND CCR SECTION]**

Please correct this violation and notify **Ashley Rammacher** in writing within 15 days of the date of this letter at **arammacher@amgworld.com**.

A \$50 FINE WILL BE IMPOSED EVERY 15 DAYS UNTIL THE ISSUE IS SUFFICIENTLY REMEDIED AND ASHLEY IS NOTIFIED IN WRITING.

If you need an extended period to cure the issue or would like to request a hearing, contact **Ashley Rammacher** at arammacher@amgworld.com within 15 days of the date of this letter. Hearings will be scheduled within 30 days of the request. If a hearing is requested, fines associated with the violation will be suspended until the date of hearing.

If you have already resolved this issue and notified Ashley, please accept our sincerest thanks for complying with the Almond Glen Owners Association, Inc. CCR's and/or Rules and Regulations. If we have sent this letter in error, please accept our apologies, and notify us so that we may update our records.

If you do not have a copy of the Declaration of Covenants, Conditions, and Restrictions, or the Almond Glen Owners Association, Inc. Handbook, you will find these on the community website or contact me and I will provide copies for you.

Thank you in advance for your cooperation in this matter and keeping Almond Glen Owners Association, Inc. a wonderful place to live.

Sincerely,

Almond Glen Owners Association, Inc. Board of Directors