



Hollis Innovation Academy

MEETING NOTICE

Date	Time	Link	Location (if hybrid)
August 28,2024	5:00 pm	Meeting Link	

Notice Prepared By: Barbara Shea Date Posted: 8-27-2024

Meeting Agenda

This meeting will not allow for Public Comment

I. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions *(if applicable)*
- C. Fill Open Community Member Seat
- D. Election of Officers and Representatives
 - i. Chair
 - ii. Vice-Chair
 - iii. Secretary
 - iv. Cluster Representative
- E. Review and Approve Public Comment Protocol
- F. Set GO Team Meeting Calendar
- G. Review, Confirm/Update, and Adopt GO Team Meeting Norms

II. Information Items

- A. Principal's Update
Leveling

III. Announcements

- A. Dr. Johnson's 100 Day Plan – *be sure to take the survey!*
www.atlantapublicschools.us/100dayplan
- B. 2024 GO Team G3 Summit – **late September 2024** – *more info coming soon!*
- C. New GO Team Member Training and Orientation

Adjournment

Adjournment

Hollis Innovation Academy

Date: **August 28, 2024**

Time: **5:00 pm**

Location: **Zoom**

II. Call to Order

III. Roll Call; Establish Quorum

IV. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions
- C. Fill Open Community Member Seat
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- A. Principal's Update Leveling

VI. Announcements

- A. Dr. Johnson's 100 Day Plan – *be sure to take the survey!*
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- B. 2024 GO Team G3 Summit – **late September 2024** – *more info coming soon!*
- C. New GO Team Member Training and Orientation

VII. Adjournment

[SCHOOL NAME]

Date: [insert date]

Time: [insert scheduled time]

Recording: [insert meeting recording link]

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal		
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff		
Instructional Staff		
Instructional Staff		
Community Member		
Community Member		
Swing Seat		
Student (High Schools)		
Student (High Schools)		

II. Action Items *(add items as needed)*

A. Approval of Agenda: Motion [Passes/Fails]

B. Fill Vacant Positions *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

C. Fill Open Community Member Seat:

Open Position:	Community Member
Appointee's Name:	

D. For High Schools: Appoint Student Representatives

Student Representative 1: [Insert Name of Student Representative]

Student Representative 2: [Insert Name of Student Representative]

E. Approval of Previous Minutes [Passes/Fails]

F. Election of Officers and Representatives

i. Chair: Result: [Insert Name of Member Elected as Chair]

Meeting Summary

- ii. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]
- iii. **Secretary: Result:** [Insert Name of Member Elected as Secretary]
- iv. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

- G. **Approval of Public Comment Protocol: Motion** [Passes/Fails]
- H. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1				
2				
3				
4				
5				
6				
7				
8				

- I. **Adopt GO Team Norms Motion** [Passes/Fails]
- III. **Adjournment: Motion** [Passes/Fails]

Hollis Innovation Academy

Date: August 28, 2024

Time: 5:00 PM

Recording: [August 28 GO Team Recording](#)

I. Call to order: 5:02 pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ms. Barbara Shea (interim)	Present
Parent/Guardian	Ms. Carla Moore	Present
Parent/Guardian	Ms. Billie Walker	Present
Parent/Guardian	Ms. Monnica Taylor	Absent
Instructional Staff	Mr. Javier Torres	Present
Instructional Staff	Ms. Chelsea Baker	Present
Instructional Staff	Ms. Iesha Fambro	Present
Community Member	Ms. Sherry Bellille	Present
Community Member	vacant	Absent
Swing Seat	Ms. Letitia Green	Present
Student (High Schools)		
Student (High Schools)		

Quorum Established: [Yes](#) or No]

III. Action Items *(add items as needed)*

A. **Approval of Agenda:** Motion made by: [\[Sherry Bellille\]](#); Seconded by: [\[Carla Moore\]](#)

Members Approving: Torres, Walker, Green, Baker

Members Opposing: None

Members Abstaining: None

Motion [\[Passes/Fails\]](#)

B. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

Vacant Position:	Parent, Staff, or Community
Nominee's Name:	

GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

C. Fill Open Community Member Seat:

Open Position:	Community Member
Nominee's Name:	Representative from Westside Future Fund was not present, but someone will be sent at the next meeting. No name was provided.
GO Team Members In favor	N/A
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

D. For High Schools: Appoint Student Representatives

Student Representative 1: [Insert Name of Student Representative]

Student Representative 2: [Insert Name of Student Representative]

E. Approval of Previous Minutes: *List any amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

F. Election of Officers and Representatives *(copy and complete table for each nominee for each position – list winners where indicated)*

i. Chair: Result: [Ilesha Fambro]

Officer Position:	Chair
Nominee Name	GO Team Members In favor of Nominee
Iesha Fambro	Javier Torres, Carla Moore, Billie Walker, Sherry Bellille, Chelsea Baker, Letitia Green

GO Team Members who **ABSTAINED** from voting: N/A

ii. Vice Chair: Result: [Javier Torres]

Officer Position:	Vice Chair
Nominee Name	GO Team Members In favor of Nominee
Javier Torres	Carla Moore, Javier Torres, Chelsea Baker, Billie Walker, Sherry Bellille, Letitia Green

GO Team Members who **ABSTAINED** from voting: N/A

iii. Secretary: Result: [Letitia Green]

Officer Position:	Secretary
Nominee Name	GO Team Members In favor of Nominee
Letitia Green	Carla Moore, Javier Torres, Chelsea Baker, Billie Walker, Sherry Bellille, Letitia Green

GO Team Members who **ABSTAINED** from voting: N/A

iv. Cluster Representative: Result: [Carla Moore]

Officer Position:	Cluster-Representative
Nominee Name	GO Team Members In favor of Nominee
Carla Moore	Javier Torres, Chelsea Baker, Sherry Bellille, Carla Moore, Iesha Fambro, Letitia Green, Carla Moore

GO Team Members who **ABSTAINED** from voting: N/A

G. Review and Approve Public Comment Protocol

[Protocol will be posted to Hollis website; Google Form will be provided on webpage; sign ups are to occur no later than thirty-minutes prior to the Go Team Meeting; Comments are to last no longer than 2 minutes; timer will be used to manage time; public comments held during the first 20 minutes of the meeting]

Motion to adopt made by: [Barbara Shea]; Seconded by: [Insert Name]

Members Approving: Javier Torres, Chelsea Baker, Sherry Bellille, Carla Moore, Iesha Fambro, Letitia Green, Carla Moore

Members Opposing: N/A

Members Abstaining: N/A

Motion [Passes/Fails]-Motion passes

H. Set GO Team Meeting Calendar (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	09/11/2024	5:00	Virtual	No
2	10/09/2024	5:00	Virtual	Yes
3	11/13/2024	5:00	Virtual	Yes
4	01/29/2025	5:00	Virtual	No
5	02/26/2025	5:00	Virtual	Yes
6	03/12/2025	5:00	Virtual	Yes

7	04/23/2025	5:00	Virtual	No
8	05/21/2025	5:00	Virtual	No

- I. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**
 [Share the air, Be Solutions Oriented, Assume Good Will]
 Motion to adopt made by: [Barbara Shea]; Seconded by: [Insert Name]
 Members Approving: Fambro, Torres, Walker, Baker, Bellille, Moore, Green
 Members Opposing: N/A
 Members Abstaining: N/A
 Motion [Passes/Fails]-Passes

- IV. **Discussion Items** *(add items as needed)*
 - A. **Discussion Item 1:** [Add description of discussion item and brief summary of the discussion]
 - B. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

- V. **Information Items** *(add items as needed)*
 - A. **Principal's Update** [Leveling is to occur]
 - B. **Information Items** [Will probably lose 2.5 staff members due to not meeting projected enrollment (597) current enrollment is 545 as of 15 day count; there was a shortfall of 52 students resulting in loss of \$316,086; two staff members will probably be lost and .5 will be taken from budget; inherited a negative budget; partners helped to fund classroom/teacher needs; will have a meeting after leveling to determine what money is left; Principal's search is back on-September 5th-will meet with students and teachers to get a sense of what the needs are; early October to have new person hired; Barbara Shea will remain on for a bit to assist with transition]

- VI. **Announcements** [Dr. Johnson's 100 Day Plan; complete survey-link is on the Hollis website; Go Team Summit will be held in late September; New Go Team member Training and Orientation-new members should expect an email from downtown personnel]

- VII. **Adjournment**
 Motion made by: [Barbara Shea]; Seconded by: [Sherry Bellille]
 Members Approving: Carla Moore, Iesha Fambro, Javier Torres, Letitia Green, Chelsea Baker, Billie Walker
 Members Opposing: N/A
 Members Abstaining: N/A
 Motion [Passes/Fails]-Motion passes

ADJOURNED AT [5:47]

Minutes Taken By: [Letitia Green]

Position: [Secretary]

Date Approved: [Insert Date When Approved]