

MINUTES (all minutes available on www.wadenhoevillagehall.com)

Wadenhoe Recreational Village Hall Committee (VHC) Meeting

(serving villages of Wadenhoe, Achurch, Lilford, Pilford, Stoke Doyle, Wigsthorpe)

12th January 2021 - 7pm

Chair: Nicola Guise

Present: Sylvia Neal, Sue Groom, Jan Lea, Catherine Burbage, Christina Locke, Craig McDougall, Frances McDougall, Mark Petty, Justin Clarke (apologies as could only attend half meeting)

Apologies: Jane Woodbridge

Chairperson's Introduction

Nicola welcomed committee members on ZOOM.

1. Maintenance Update

Clear up: Chair thanked everyone for the car park clear up. A vast improvement and all looking very tidy now.

Repairs: Chair confirmed that essential works had been completed to fix the end gables on the roof. Repair was required as it posed an imminent danger. Cost was £3500

Weekly Maintenance: Sylvia kindly carrying out the following checks weekly:

- Sewerage system/ water flow
- Fire Assessment
- Alarm System
- Life Buoy
- Defibrillator battery check (see below)

Defibrillator Ownership: Chair proposed that the defibrillator that is located at the entrance of Village Hall could be adopted by the Village Hall and added to VH inventory. The only regular costs are negligible electricity. Battery replacement is every 3-5 years at a cost of circa £200. Nicola will check if any impact on insurance.

Electricity Box : Justin in process of sourcing new door and will fix it himself

Fire Extinguisher Check: undertaken yesterday by fire services and passed with no issues

2. 100 Club

So far 43 entrants so prize money reduced

Discussed feedback from some residents that it is too expensive but it was agreed that too late to change now and not worth the required maintenance for the lower amount so will proceed as is and review at the end of the year.

Residents to understand that during these times we have no other revenue for Village Hall so this is a means of countering the shortfall.

First draw will be done via Zoom on Friday 29 Jan. Nicola will send out a zoom link for any member of the committee to join Nicola and Sue to witness the draw.

3. Treasurer's Update

Mark gave the committee an overview of the accounts.

It is very clear that the foresight of the previous Chair, Gill Williams, to secure a grant of £10,000 has meant that the VH does have some wriggle room. Without this grant our balance would be circa £2000 in light of receiving no income this year.

Gill's actions are very much recognised and appreciated.

Mark is going to check whether we have a bond maturing this year which will help our accounts.

Mark explained the difficulties of Treasurer handover when the new committee came in. As our bank has not been informed of changes in Treasurer (in order to allocate new passwords and access details) the account has been locked. Mark and the previous Treasurer are expected to resolve this this week and formalise set up with the bank to allow access to the account.

4. Village Hall Car Park

Christina presented the findings of the VH Car Park Sub Committee.

Work is being progressed in terms of looking at building a formal entrance to the car park (with the option of putting a sturdy chain up across the entrance) and introducing paid car parking. Presentation available for review.

All were in favour of the suggested solution.

Feedback included:

1. To have implemented a new solution by the start of April latest in time for a likely surge of visitors.
2. Start parking restrictions as soon as possible as income is welcome immediately.
3. Committee understands the possible knock-on effect of more restricted parking at Village Hall. It is important that we explain the benefits that this might bring to everyone - although it is acknowledged that parking issues across villages will continue to be a challenge.
4. Consider annual parking permits for regular visitors
5. Chair looking at the possibility of securing another grant for this project. We need to consider how we will otherwise self-fund this project. Parking fees will of course contribute.
6. Christina to pen a letter for review by committee as a communication to send the various Parish Councils and wider village community to advise of changes

5. AOB

Chair reminded everyone to look for opportunities to hire the hall. Anyone know of any regular classes that could take place in the VH?

We discussed more promotion on the website and Catherine is still working on having a briefing/ conversation with Raff to move this forward.

Fundraising ideas generally welcomed to get the accounts looking healthy again once we come out of lockdown.

Next meeting to be held on Tuesday 9th February

