STATE UNIVERSITY OF NEW YORK
COLLEGE AT OLD WESTBURY

Faculty Senate Meeting

Friday, November 3, 2023
12:30 p.m. - 2:03 p.m.

ALL MEMBERS OF THE CAMPUS COMMUNITY ARE WELCOME TO ATTEND
Documents for this meeting and calendar of meetings are available at:
https://sites.google.com/site/oldwestburyfacultysenate/archive

MINUTES

I. Call to Order

- **Roster of Senators Present:** Kyle Anderson (CHAIR), Patrick O'Brien (VCHAIR/ATLSOB), Lisa Chin (SECTRS/APPC), Jennie D'Ambroise (PARL/USALT), Runi Mukherji (USEN/ATLSAS1), Bonnie Eannone (PROFSTAFF2/FY), Rachel Littenberg (PROFSTAFF3), Roger Mayer (AC), Lisa Lewin (MMF), Alireza Ebrahimi (MMF-ALT/FUAC), Joseph Manfredi (AS), Jessica Williams(EN), Jing Yi Song (HP), Renu Balyan (MACS), Maureen Dolan (MACS-ALT), Angel Lara (ML), Svetlana Jovic (PY), Christopher Hartmann (PH-ALT), Curtis Holland (SY), Eric Hagan (VA), Jeanne Shimizu (ARPT), Geta Techanie (CAP), Curtis Holland (APPC), Youngjoo Kim (FRRC), Lorenz Neuwirth (FUAC).
- **Non-Voting Members:** Dorothy Escribano (PROV), Jo-Ann Robinson (VPEXEC), Martha Santana, (CFO), Cheryl Wilson (DSAS), Shalei Simms (DSOB),
- **Visitors:** Ambeeka Jewnandan, Anne Marie Jimenez, Anthony Kostick, Barbara Hillery, Betty Berbary, Bianca Rivera, Brian Cleary, Cristina Notaro, Danielle Collins Groner, Diana Papademas, Dimitrios Doussi, Dinorah Martinez, Edislav Manetovic, Ela Tokay, Gary Levanti, Hyewon Yi, Kinning Poon, Kristine Afonso, Laura Gallagher, Lorraine Todisco, Malini Kumar, Manya Mascareno, Marcela Torres, Matthew Lippert, Michael Kavic, Rachel Sult, Randall M.J. Edouard, Ruomei Gao, Samantha Kloeckener, Sarah Smith, Shebuti Rayana, Vida Herling, Yumi Nicholson.

- **Roster of Senators Absent:** Xavier Marechaux (ECATL1/AE), William Gillis (ECALT2/BS), Keisha Goode (ATLSAS2), Deepa Jani (ATLSAS3), Blidi Stemn (ATLSOE), Crystal T. Richarson (SGA1), James Seraphin (SGA2), Xavier Miles (SGA3), Jon Kleinman (PROFSTAFF1), Joanne Spadaro (LI), Renee Markowicz (CE), Lina Gilic (EE), Matthew Lippert (CP), Laurence Krause (PEL), Maria Zulema Cabail (LEC), Yoguesh More (TLRC), Elizabeth Morphis (SLC), Linval Frazer (APEL).

- No quorum was achieved. An informational meeting was conducted.

II. Approval of Minutes for October 20th, 2023 Meeting

- Since there was no quorum, approval of the October 20th 2023 meeting's minutes was deferred.

III. Faculty Senate Chair Annual Report (Kyle Anderson)

- APPC
  - Revisiting the issue of student use of AI, specifically, large language models in preparing assignments. Will reintroduce a revised resolution later in the semester.
- PRODiG
  - Lorenz Neuwirth is appointed as chair.
- TLRC
  - Had an event on November 1st for new faculty preparing for their 1st re-appointment file.
  - Yogesh More, TLRC chair, has created a faculty-wide TLRC Brightspace resource page.
- Other Issues
  - Faculty Morale Survey sent out.
    - Open-ended questions at the end of the survey
    - The survey is being conducted with the social science privacy and confidential levels expected.
    - Questions and concerns were raised about privacy and confidentiality. Assurances were given that OW will be receiving aggregate data from Indiana University, the institution overseeing the administration of the survey.
  - Number of Presidential committees reduced to 4: Campus Life; Operational Excellence; Planning & Budget; and IT Governance and Advisory.
    - Anyone who previously served on a Presidential committee and interested in serving on a presidential committee, contact Kyle about serving.
  - Strategic Planning subcommittees should be having regular meetings. There will be a check-in event in December. The event will be a hybrid event.
    - A website/webpage on Strategic Planning has been created.
  - There is a new ConnectOW Portal. There is a dedicated page on training.
  - Natural Science Building (NSB)
    - NSB faculty can move to NAB for new office space and classroom. Interested faculty should contact SAS Dean Cheryl Wilson to make the arrangements.
  - Provost Search
    - Four final candidates were identified. They will be coming onto campus from November 14 to November 17 for interviews.
    - There will be an open forum for the campus community to meet the candidates. Candidates will be asked to discuss a topic of concern for the campus community.
    - Candidates' resumes/CVs will be sent 2 days before interviews.
  - Teach-in on Israel-Palestine Conflict
    - Kyle thanked Denee Jenkins and President Timothy Sams for organizing a follow-up teach-in session. He also thanked Oren Shefet for being a co-participant in the teach-in and sharing his experience as a peace activist in Israel.

- Faculty needed to serve on the Strategic Planning Student Success and Growth Strategic Subcommittee.

IV. Provost's Report (Dorothy Escribiano)

- Has met with 14 out of the 18 OW academic departments. She will be meeting with the School of Education and School of Professional Studies.
  - She is working with departments to strategize on how to strengthen academic programs over the next 2 years. To help achieve this goal by allocating resources in the 2024-2025 academic year and beyond.
- SUNY has mandated all campuses to review academic programs and their relevancy.
  - OW is ahead of the curve. There are no excess programs; all the programs are essential for a liberal arts education.
- 1st year Student Retention
  - English Composition and College Algebra are taught by adjunct faculty.
    - The goal is to only have 25% of the sections be taught by adjuncts and have the majority of sections be taught by FT teaching faculty (e.g., lecturers).
- Creating pipeline programs by forming relationships with other academic institutions to support recruitment and retention.
  - Chemistry – Doctor of Pharmacy (PharmD) program with St. John Fisher, which offers the only online PharmD in NYS.
  - OW-Farmingdale 2-2 BSN program
    - 2-year Gen Ed at OW and 2-year nursing program at Farmingdale.
  - Suffolk Community College and Nassau Community College student pipeline to the School of Business's bachelor programs.
  - The School of Education is working in Farmingdale to have students complete their senior year at OW and be in the pipeline for the masters' program.
  - Working to brand our signature programs; don't want to be a secret. Better marketing of all our programs.
  - Faculty Advisory Committee for Honors College
    - Re-imaging our honors program; looking at models where we can incorporate courses/programs into the Honors College. Need resources so that faculty can develop these programs. The advisory committee hope to have a presentation prepared in anticipation to allocate resources in the 2025 fiscal year for the new program.
  - Supporting faculty work
    - Establish a leadership team of Deans and Directors to address school and faculty concerns.
      - 4 schools but one faculty; how to improve life for all faculty.
    - Align chair compensation with the workload; increase compensation for department chairs – department chairs work 12 months and need to compensate for this.
    - Establish a clear and fair process for course release with the decision resting with the Deans.
    - Establish a compensation model for faculty supervising independent study.

- Allow schools and departments to manage the schedule to meet student needs.
- TLRC researched various models and required resources to create a firm Center for Teaching and Learning with a faculty director. The center will house mentorship programs, workshops, panel discussions, resources. We want to provide resources and professional development to faculty and staff, which will then improve students' learning experiences
- The college-wide PRODiG committee which has 6 faculty members and 6 administrators is working to establish criteria for an OW PRODiG Fellows program.
- Establish a compensated mentoring program for new faculty.
- Establish a collaboration with Academic Enrollment to create a 4-year academic calendar.
- Use of software with course scheduling. Demonstrate to the state that students can complete their degrees in 4-years.
- Faculty Handbook
    - Provost's Office created the shell that will include the policies and procedures. Using the SUNY Brockport model.
    - Working on Section I.
        - In September-October, the Provost's Office drafted the section and the Deans reviewed it to make sure the section made sense.
        - On November 3rd, the section was submitted to the President for review.
        - In mid-November, the section will be given to Kyle who will disseminate to the appropriate Faculty Senate committees for review and feedback.
    - Work on Section II of the handbook begins on Monday, November 7th.
    - The president will review the section drafts before the sections are disseminated to the faculty.
- Revised Provost Council
    - Asking Department Chairs to submit agenda items in advance that they would like to have discussed at the Provost Council.

V. Academic Calendar Committee (Ambeeka Jewnandan)

- OW University-wide committee to develop recommendations for a 3 to 5-year academic calendar plan. Includes start and end dates; breaks; holidays; midterm and final exam periods; mid-semester grading period; and Summer and Winter semesters.
- For 1st year, the committee will report to the VP of Enrollment Bryan Terry. After 1st year, will report to the provost, and be chaired by the Registrar.
- The committee prepares recommended calendars, which are then submitted to the SUNY Chancellor for review, feedback, and approval.
- After Chancellor approval, the calendar is published and updated in the OW system.
- 2024-2029 academic calendar recommendations have been prepared and submitted to the Chancellor for review, feedback, and approval.

- For the 2024-2025 academic calendar:
  - Classes start on a Monday;
  - Fall break;
  - No classes on the Wednesday before Thanksgiving.
- Faculty feedback on the 2024-2025 academic calendar dates is being accepted.

VI. Student Success Equity Initiative (Cris Notaro)

- OW has been selected by the American Association of State Colleges and Universities (AASCU) to participate in the "Student Intensive Equity Initiative".
  - Sponsored by Gates Foundation.
  - Closing the equity gap for Black, Latina, Indigenous, and low-income students.
    - The goal is to ensure that race and socio-economic status are no longer a predictor of success.
      - Partnering with AASCU to identify barriers and assess policies; using quantitative and qualitative data to develop strategic action plans to redesign or re-affirm our practices and policies to achieve the goal.
  - Multi-year effort – 2025 and beyond.
- In preparation phase:
  - Data – Working with AASCU and National Student Clearinghouse as part of the Post-Secondary Data Partnership to measure OW student success and outcomes.
  - Institutional Transform Assessment Survey – faculty survey reflecting on current efforts and organizational structure to support our student success efforts – organizational capacities; solution areas; and pathways on teaching and learning. Survey due date – 12/11/2023.

VII. New ConnectOW Portal (Kristine Afonso)

- Documents available on how to use the new portal, as well as videos available to assist users.
  - New portal focuses on creating "cards" and modifying/adding new cards as needed.
- Developing a new mobile app for the new portal.

VIII. New Business

- No new business

IX. Adjournment

Meeting adjourned at 2:03PM