

BURLINGTON TOWNSHIP BOARD OF EDUCATION

AGENDA

BUDGET MEETING

March 12, 2025

- I. Call to order by the President in Executive Session - 6:00PM
- II. Statement of Conformance
- III. Flag Salute
- IV. Roll Call
- V. Executive Session
- VI. Call to order by the President in Public Session - 7:00PM**
- VII. Reiteration of Statement of Conformance**
- VIII. Second Flag Salute**
- IX. Secretary Administers Oath to Newly Appointed Member - Mr. James Shedaker**
- X. Second Roll Call**
- XI. Action Item**
 - A. Recommend approval of the Preschool Education Aid Budget Workbook and Budget Narrative for 2025-2026.
- XII. Presentation**
 - A. [Budget Overview 2025](#) (presented March 5, 2025)
- XIII. Board Discussion**
- XIV. Open to the Public**
- XV. Executive Session (if needed)**
- XVI. Adjournment**

SPECIAL NOTE REGARDING PUBLIC COMMENT

The public comment portion of the meeting is provided under law to ensure citizens have the opportunity to express their opinions to their elected and appointed officials. This time is not meant to be a question and answer period. The Board will accept input and comments, but will not engage in discussion except with one another.

Out of respect to everyone who may wish to address the Board, please keep your comments to under 3 minutes each speaker.

It is required to state your name and address for the record, unless you are a student, in which case, only state "I am a student at ____ School".

Comments during public sessions are entered into the minutes of the Board of Education. These comments will be summarized unless a written statement is provided to the Board Secretary. If you would like to provide a written statement to be included please include your name and address as well as your comments. This will be entered into the minutes as submitted without alteration except for size limitations.

Thank you.

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Mr. Bice's Report of the Status of the 2025-2026 Budget:

The administration is presenting a proposed budget for 2025-2026 that is balanced with the understanding that the final budget is determined by the Board of Education. The proposed budget was developed utilizing the goals that were established by the Board of Education. The administration is prepared to answer questions from the Board regarding the proposed budget and how it supports the district goals.

1. **Documents Reviewed at the March 5, 2025 Budget Work Session Meeting:**
 - a. [Review of Board Budget Goals, Challenges and Calendar](#)
 - a. [Impact of Budget Changes 2024-2025](#)
2. **Updated Documents for the March 12, 2025 Budget Meeting:**
 - a. [Enrollment Projections 2025-2026](#)
 - b. [Proposed Budget 2025-2026](#)
 - c. [Revenue Trend 2017-2026](#)
 - d. [Expense Trend 2017-2026](#)
3. **New Documents for the March 12, 2025 Budget Meeting:**
 - a. [2025-2026 Budget Proposed Tax Impact](#)
 - b. [MS Sports Cost Sheet Updated 2025](#)
4. **Budget Resolution (to be adopted when the budget is adopted)**

BE IT RESOLVED, that the Burlington Township Board of Education approves the tentative budget for the 2025-2026 school year and authorizes the Board Secretary to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law:

2025-2026	TOTAL	ANTICIPATED REVENUES	LEVY
General Fund	79,327,671.00	31,314,900.00	48,012,771.00
Special Revenue Fund	5,767,935.00	5,767,935.00	0.00
Debt Service Fund	2,579,972.00	470,567.00	2,109,405.00
TOTAL	87,675,578.00	37,553,402.00	50,122,176.00

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education includes an adjustment for increased costs of health benefits in the amount of \$652,165.00 in the

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proposed budget for the 2025-2026 school year principally to pay for additional increases in benefit premiums.

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education has \$307,411.00 in banked cap carried forward from prior year budgets. The Board includes adjustment for banked cap in the amount of \$293,670.00 in the proposed budget for the 2025-2026 school year, in accordance with N.J.A.C. 6A:23A-10.1(b), for the purpose of paying for increased costs in special education services, tuition, and energy. As statutorily required, the district affirms that it (a) has fully exhausted all eligible statutory spending authority in the budget year; (b) such stated need/purpose will be completed by June 30, 2026; and (c) such stated need/purpose cannot be deferred or incrementally completed over a longer period of time. A total of \$13,741.00 will remain available in banked cap for the 2026-2027 school year.

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education includes a withdrawal from the Maintenance Reserve account in the amount of \$515,000.00 in the proposed budget for the 2025-2026 school year, in accordance with N.J.A.C. 6A:23A-14.2(d), for the purpose of required maintenance activities for school facilities as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education includes a transfer of \$397,650.00 from the General Fund to the Special Revenue Fund in the proposed budget for the 2025-2026 school year to cover the cost of preschool students with disabilities in general education classrooms.

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education approves travel and related expense reimbursements, in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000 for all staff and board members for the 2025-2026 school year.

BE IT FURTHER RESOLVED, that a public hearing be held at Thomas O. Hopkins Building, 710 Jacksonville Road, Burlington, New Jersey on April 30, 2025 at 7:00PM for the purpose of conducting a public hearing on the budget for the 2025-2026 school year.

5. Answers to questions posed by public

- a. [Google Form to Submit Questions](#)

6. Questions from Board Members and discussion

7. Public Comment

8. Other documents for quick reference:

- a. [Fiscal Year 2025-2026 State Aid Allocations](#)
- b. [Demographic Study - March 2023](#)

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- i. [Demographic Study - February 2020](#) and [Addendum](#)
- ii. [Demographic Study - February 2018](#)
- iii. [Demographic Study - December 2015](#)
- c. [History of Budget Reductions/Changes 2010-2019](#)