

6. LOC (List of Candidates) Submission Status

Class	Total Students	Students Registered	LOC Submitted (Yes/No)	Date of Submission	Verified By
IX					
X					
XI					
XII					

7. CBSE Subject Codes Verification

Subject	Class	CBSE Subject Code	Verified By	Action Taken	Remarks

8. Parental Communication & Consent

Class	Student Name	Parent Informed (Yes/No)	Communication Mode (Email/Phone/Meeting)	Date of Communication

9. Final Confirmation of Registration

Class	Total Students	Registration Status (Completed/Incomplete)	Verified By	Final Confirmation Date
IX				
X				
XI				
XII				

10. Action Plan for Pending Registrations/Corrections

S. No	Class	Subject/Student Name	Issue Identified	Action Required	Responsible Person	Deadline

11. Approval & Signatures

Designation	Name	Signature	Date
CBSE Coordinator			
Principal			