

# SWAPWest Student Agreement

## Access to Childhood Practice

The SWAPWest partnership of colleges and universities provides access programmes for adults with no or few qualifications who are looking to return to education. The student agreement sets out your responsibilities as a SWAP student and what you can expect from the SWAP programme.

SWAPWest responsibilities –

- 1) SWAPWest are responsible for the academic content of your programme. The academic units you study are part of an agreed curriculum framework with our college partners. The programme will use SQA and college units. The programme is designed to show that you can complete a full-time education programme. We use SQA units at SCQF (Scottish Credit and Qualifications Framework) levels 5 and 6. The programmes are designed to provide you with an entrance qualification to higher education on an approved HNC at college. SQA units are used to ensure your learning can be assessed on a national basis. You are continually assessed throughout the programme. Your learning will continue throughout the full programme. **All learning units of the programme require to be completed for successful progression.**

Programmes are specifically designed to include a range of units to enhance learning. You will be academically prepared for progression to HNC. Any amendments to the programme require to be agreed by the SWAPWest partnership.

- 2) SWAPWest will provide support to ensure you have the opportunity to be fully prepared for study at higher education level. The additional support will be available through the **SWAP Preparation for Higher Education unit**.
- 3) Your college will provide a student profile or college reference if you complete all of the units of a programme. The profile provides the additional evidence you will need for progression to HNC.
- 4) Your SWAPWest tutor will be your main point of contact throughout your programme. Information from SWAP will be shared with your tutor. You are very welcome to contact the SWAPWest team by email [swapwest@scottishwideraccess.org](mailto:swapwest@scottishwideraccess.org) to discuss your learning.

### **SWAPWest student responsibilities.**

The Student Agreement sets out the specific criteria and requirements that we expect from you to ensure you make the most of the opportunities provided by the SWAP programme.

### **Progression from SWAP to HNC is subject to the following conditions:**

- 1) **You must complete all of the units** of your programme. Non-completion of any of the units means that you will not fully meet the condition of your offer of a place on HNC.
- 2) **Your student profile must meet the requirements** for your HNC progression.
  - a. The student profile is an enhanced reference by your college.
  - b. When considering your progression options and final decisions, discuss your reference with your SWAP class tutor.
- 3) **You must complete the Preparation for Higher Education unit.** Resources are available from the SWAPWest web site. You are required to work through these materials throughout the year. Your college will provide you with support, but **Prep for HE is your responsibility**. You will be asked at the end of the year to provide evidence that you have completed all the elements of Prep for HE.

**Important:** Your final destination after the SWAP programme is very much a personal decision. We are very keen that you progress to the HNC in Childhood Practice at college. Other HNC options are though available and you will have time to explore what suits you best. Please use the resources in Preparation for HE, and discuss your options with your tutor or the SWAP team. The SWAPWest process opens up as many choices for you as possible throughout the year. Please ensure you use these choices, but at the conclusion of the programme the final decision will be your decision.

Kenneth Anderson, Director, SWAPWest.

When you complete PHE01 and register with SWAP, you confirm that you have read, understood and accepted this SWAPWest student agreement. If you are unsure of any of the issues highlighted in the agreement, please ask your tutor or contact the SWAP office before registering.